

# JOB ANNOUNCEMENT

## PUBLIC WORKS DIRECTOR

*Town of Hudson, CO*

### The Public Works Department

The Public Works Department is responsible for the planning, design, construction, repair and maintenance of the Town's streets and sidewalks, public facilities, parks, trails, water and wastewater. The proposed FY-2022 Town budget has scheduled for the department over \$1.8 million for water and wastewater enterprise activities; nearly \$520,000 for streets and public facilities; \$1.6 million in capital projects and \$235,000 in new equipment (concrete breaker, front end loader, new vehicles, etc). Total, including the director position, the department is scheduled for 9.5 FTE.

The Town's water source is CBT water and owns 1/6 of the Fort Lupton water treatment plant. A new pump system for the community is coming online and the sewer plant has excess capacity to accommodate future growth.



### The Community

Hudson is a growing community of approximately 1,700 residents located in southeast Weld County a half-hour north-east of Downtown Denver. Founded in 1887 as a rail stop, it was incorporated in 1914. The Town sits at the busy cross-roads of Interstate 76 and State Highway 52.

In 2016, voters approved the Town's first home rule charter, formalizing its council-manager form of government. It is a full-service government providing municipal water, wastewater, police, streets and recreation services for its citizens. The Town is located within, and works closely with, the Hudson Fire Protection District and the RE3J School District.

The Town is home to several thriving businesses and considering its close proximity to the Denver-metro area is poised for tremendous future growth. Recently, Burlington Northern Santa Fe Railroad broke ground on a \$100 million Logistics Center. The proposed FY-2021 total budget for all municipal services of the Town is \$10.2 million with 30 FTE (not including library staff).

The current Town Manager is Guy Patterson. Mr. Patterson has over 20 years of government experience and has been in the position since February 2018 when he took over for Joe Racine who retired after a decade of service as the Town

### The Public Works Director Position

This position is a FLSA exempt position who, under the Town Charter, reports directly to the Town Manager. The Public Works Director performs a variety of day-to-day administrative and supervisory duties to effectively manage the operations of the department. The essential functions of the position include:

- Executive and Leadership Role
- Strategic Planning
- Community Liaison
- Public Information
- Budgeting
- Personnel Management and Scheduling
- Monitoring and Reporting
- Public Relations
- Regional Coordination and Networking
- Training
- Document Management and Record Keeping
- Grant and Contract Management
- Water and wastewater management.
- Oversight of streets, sidewalks, parks and public facilities.

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### THE CANDIDATE

*The Town of Hudson is seeking a dedicated, motivated and visionary professional to serve as Public Works Director to help a department and community move into the future. You bring a wide and varied skill set and experiences. You are ethical, moral and dedicated to your profession. You are steady, communicative, team-oriented and energetic. You are a self-starter who will provide the best service possible to the citizens of Hudson.*

#### **EDUCATION & EXPERIENCE:**

- ◆ Graduation from a four-year college or university with major course work in civil engineering, construction management or a related field and over five (5) years of progressively responsible experience in public works, including water, wastewater treatment operations and including managerial experience. Valid Colorado driver's license with a good driving record. Ability to obtain certifications through Colorado Water and Wastewater Facility Operators Certification Board.

**OR**

- ◆ Any equivalent combination of education, training and experience that can fully demonstrate all competencies demanded by the position.

#### **PREFERRED EXPERIENCE:**

- ◆ Licensed professional engineer
- ◆ Class "B" water and wastewater licenses
- ◆ Possession of valid Colorado CDL Class B driver's license

#### **HUDSON EMPLOYEE BENEFITS**

- ◆ Bi-weekly pay
- ◆ Ten paid holidays
- ◆ Annual Holiday Bonus
- ◆ 457 Deferred Compensation Retirement Plan
- ◆ Choice of PPO or HSA Health Insurance
- ◆ Educational Assistance Programs
- ◆ Health, Death & Disability, Vision & Dental 100% covered.
- ◆ Personal & Vacation Leave accrual
- ◆ Leave for Bereavement, Military Duty, Jury Duty, Witness and Elections.
- ◆ Competitive Wages and Annual COLA increases.

### The Application Process

This position is open until filled. The first review of applications will be October 22, 2021. Applications for the Public Works Director position by email, USPS or hand-delivered to Town Hall must be received by the Town, to the attention of the Town Clerk. **An application must contain a cover letter, resume, fully completed and signed Town of Hudson employment application and background check consent form** which can be found online at [www.hudsoncolorado.org](http://www.hudsoncolorado.org) or by contacting Town Hall at [info@hudsoncolorado.org](mailto:info@hudsoncolorado.org) or 303-536-9311. Starting salary is \$90,000.

