

RESOLUTION NO.

18-10

**TITLE: A RESOLUTION APPROVING THE RULES OF PROCEDURE REGARDING CITIZEN COMMENT AND THE CONDUCT OF TOWN COUNCIL MEETINGS**

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby adopts the following rules of procedure and protocols for Town Council meetings, including regular meetings, special meetings, and workshops:

**A. Citizen Comment During Regular and Special Council Meetings.**

1. Comment during Citizen Participation at the beginning of the meeting. During the "Citizen Participation" segment at the beginning of each meeting, citizen comment will be allowed on matters of interest or concern to citizens except the following:

Items the Council will consider at that night's meeting that include time for citizen comment such as public hearings and the consideration of ordinances on second reading.

2. Comment during Citizen Participation at the end of the meeting. During the "Citizen Participation" segment at the end of each meeting, citizen comment will be allowed on matters that the Town Council previously considered that were not public hearings or ordinances on second reading for which public comment was already received.

3. Comment on Agenda Items. Citizen input will be received with regard to:

a. Each item set for a public hearing;

b. Each ordinance on the agenda for consideration on second reading; and

c. Any item that is identified specifically by the Town Council as allowing for public comment.

3. Time Limits for Speaking. The amount of time to be allotted to each speaker will be three (3) minutes per speaker, unless otherwise determined by the presiding officer based upon the number of persons expected to speak, in order to allow as many as possible to address the Council within a reasonable time given the scheduled agenda.

Each Speaker shall promptly cease his or her comments and yield the lectern immediately upon the expiration of the time allotted by the presiding officer. In addition, no speaker may yield part or all of his or her time to another speaker, and no speaker will be credited with time requested but not used by another.

4. Manner of Addressing the Council. Comment and testimony are to be directed to the Council. Unless otherwise directed by the presiding officer, all comments must be made into the microphone.

5. General Comment, or Expressions of Support or Opposition. Members of the audience are not entitled to speak except as provided in these Rules of Procedure, or as expressly requested by the presiding officer, and shall not engage in expressions of support or oppositions, such as clapping, whistling, cheering, foot stomping, booing, hissing, speaking out, yelling or other acts, that disturb, disrupt, or impeded the meeting or any recognized speaker.

**B. Council Questions and Debate**

Council questions and debate regarding an agenda item during a regular or special Council meeting will occur immediately following citizen input and prior to entertaining any main motion related to the item. Except when raising a point of order at a regular or special Council meeting, Council members seeking to ask questions or participate in debate or discussion will do so only when recognized by the presiding officer.

INTRODUCED, READ and PASSED this 18<sup>th</sup> day of April, 2018.



TOWN OF HUDSON, COLORADO

  
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Dwayne Haynes, Mayor

ATTEST:

  
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Rebecca Utecht, Town Clerk