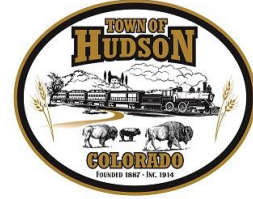


# TOWN OF HUDSON

## ZONING MAP AMENDMENT APPLICATION

(rezoning or initial zoning)



PROJECT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

**OWNER CERTIFICATION:**

I certify that I am the lawful owner of the land included in this application, and that I consent to this application.

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the information submitted with this application and correct to the best of my knowledge. I understand that the application will be processed only after submittal of a complete application, including all required documents and fees.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION CHECKLIST (check as completed):**

Applicant		Town
	Pre-Application meeting with staff. (Planning Department to fill in all items noted with **.) Date: _____	
	Comments from preliminary meeting returned to applicant. Date: _____	

**SUBMITTAL REQUIREMENTS:**

	Completed <i>Development Application</i> form.	
	Application Fee: \$ _____ **	
	Fee Deposit: \$ _____ **	
	Written description of the proposed amendment, with maps and graphics if necessary (refer to Land Development Code §16-68(b)(6)b. for specifications):.	
	Legal description of the property.	
	Evidence of current ownership, acceptable to the Town Attorney, such as a copy of the an updated title policy or commitment, current within thirty (30) days.	
	One (1) set of No. 10 envelopes, stamped with first-class postage, with the Town’s address as the return address, addressed to: owners of property located within five hundred (500) feet of the property. Also, a written statement by the Applicant, indicating the source of all addresses provided.	
	Zoning amendment map (refer to Land Development Code §16-68(b)(6)c. for specifications): 1. _____ copies of full-size paper map, properly folded. ** 2. One copy of map, reduced to 11” x 17”.	
	Additional documents as required (list) **: _____	

**REVIEW PROCESS:**

	Planning Commission Public Hearing date set.	Hearing Date: _____	
	Tentative Board of Trustees Public Hearing date set.	Hearing Date: _____	
	Applicant notified of dates and times of hearings.	Date: _____	
	Mail notice to mineral owners (at least 30 days before Pl. Comm. hearing.)	Date mailed: _____	
	Agency referral notices mailed (at least 25 days prior to Planning Commission hearing).	Date mailed: _____	
	NOTE: PUBLIC HEARING NOTICES MAY INCLUDE BOTH PLANNING COMMISSION AND BOARD OF TRUSTEES HEARINGS IF ANTICIPATED DATES FOR BOTH ARE SET.		
	Notice of hearing(s) to Newspaper (publish 15 days before hearing).	Date sent: _____ Date published: _____	
	Notice of hearing(s) posted by applicant and posting certified (post at least 15 days before Planning Commission hearing).	Date posted: _____	
	Notice of Public Hearing(s) sent to neighbors (mail at least 15 days before hearing).	Date mailed: _____	
	Planning Commission Public Hearing.	Date: _____	
	Planning Commission decision and required revisions sent to applicant.	Date: _____	
	Notice of Board of Trustees hearing to Newspaper (if necessary).	Date sent: _____ Date published: _____	
	Notice of Board of Trustees hearing posted by applicant and posting certified (if necessary).	Date: _____	
	Board of Trustees Public Hearing and action.	Date: _____	
	Notice of Public Hearing(s) sent to neighbors and mineral owners (mail at least 15 days before Board of Trustees hearing).	Date mailed: _____	
	Board of Trustees decision and required revisions sent to applicant.	Date: _____	
	Ordinance title publication to Newspaper.	Date sent: _____ Date published: _____	
	Effective date of ordinance.	Date: _____	
	Change made to Official Zoning Map.	Date: _____	

**COMMENTS:**

<b>FOR OFFICE USE ONLY:</b>			
<b>Date Received:</b> _____	<b>Fees:</b> _____	<b>Rec'd. by:</b> _____	
		<b>Case #:</b> _____	
<small>zoning map amend app, revised 8/3/2006</small>			