



## TOWN OF HUDSON

50 S. Beech Street, P.O. Box 351, Hudson, CO 80642  
Phone: (303)536-9311 Fax: (303)536-4753  
www.hudsoncolorado.org

### Ball Field Reservation Request

**Instructions:** Please fill in ALL of the requested information, sign below and bring in completed form with payment to Town Hall at the above address or email it to Jay at [jkaye@hudsoncolorado.org](mailto:jkaye@hudsoncolorado.org). Ball fields are not reserved until the signed form and payments (including damage deposit where applicable) are received and permit is approved and issued. Approved permits will be mailed or upon request can be picked up at Town Hall. Requests for refunds must be made seven (7) days in advanced. Events that have to be cancelled, day of, due to inclement weather can reserve a different day, same calendar year, or ask for a refund.

Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Function: \_\_\_\_\_

Field Requesting: \_\_\_\_\_

Group Size (expected number of individuals using the field): \_\_\_\_\_

Date of Use: \_\_\_\_\_ Please Circle one: Resident Non-Resident

Start time: \_\_\_\_\_ End time: \_\_\_\_\_ Will the lights be needed: Yes No

Activities/Additional Facilities Needed (please list specific activities and facilities needed, for example, parking, restrooms, field use, etc. ; additional facilities may require a separate permits at an additional cost):

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The Recreation/Events Coordinator can refuse a request based on;

- Impact on the area in use in terms of large numbers of individuals in the area
- Impact on daily use
- Coordination with any other large group activity being held in the area
- Parking availability for regular daily use and requested event usage
- Requested event must not conflict with any facility regulations already in effect
- An extra impact fee may apply

ALL TOWN OF HUDSON ORDINANCES AND PARK RULES AND REGULATIONS MUST BE COMPLIED WITH IN USE OF THIS FACILITY. Park closes at 10pm

I have received and read the Athletic Field Reservation Information sheet and list of the general rules and agree to use the ballfield under these guidelines. (A complete list of park rules and regulations is available upon request.) Refund of deposit will be mailed to name and address above unless otherwise noted. Please allow 2-3 weeks for processing refund.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date