

MINUTES
TOWN OF HUDSON TOWN COUNCIL
REGULAR MEETING
October 6, 2021 - 6:00 P.M.

CALL TO ORDER AND ROLL CALL

Mayor Hargis called the meeting to order at 6:03 p.m.

ROLL CALL

Mayor, Laura Hargis – Present
Councilmember, Maria Chavez – Present
Councilmember, Candace Nolf – Present
Councilmember, Joe Hammock – Absent
Councilmember, Sarah Stadler – Absent
Councilmember, Daniel Warren – Present

Heather Meierkort, Deputy Town Clerk, took roll call and (4) Councilmembers were present.

Town Staff Present:

Guy Patterson -- Town Manager
Charity Campfield – Town Clerk
Heather Meierkort – Deputy Town Clerk
Hilary Graham – Town Attorney
Jennifer Woods – Town Planner
Lee Walhus – Interim Public Works and Utilities Director
Jay Hirokawa – Police Chief

ADDITIONS TO AGENDA

None

CITIZEN'S COMMENTS

None

1) CONSENT AGENDA

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Councilmember or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Meeting Minutes – September 15, 2021
- b. Payment of Bills

Councilmember Chavez made a motion, seconded by Councilmember Nolf to approve the Consent Agenda.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

2) PRESENTATION

Dan Mattson with CDOT presented on the completion of the Interstate 76/ Highway 52 project.

3) GENERAL BUSINESS

- a. **ORDINANCE NO 21-10: AN ORDINANCE ANNEXING TO THE TOWN A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN THE COUNTY OF WELD (HUDSON COUNTY ROAD 49 – ANNEXATION NO. 1) SECOND READING.**

Jennifer Woods, Town Planner, reported that it is put together with 3a, 3b, and 3c. This is second reading.

Councilmember Nolf made a motion, seconded by Councilmember Warren to approve Ordinance No. 21-10: an ordinance annexing to the Town a parcel of unincorporated territory located in the County of Weld (Hudson County Road 49 – annexations no. 1)

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

- b. **ORDINANCE NO 21-11: AN ORDINANCE ANNEXING TO THE TOWN A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN THE COUNTY OF WELD (HUDSON COUNTY ROAD 49 – ANNEXATION NO. 2) SECOND READING.**

Councilmember Nolf made a motion, seconded by Councilmember Chavez to approve Ordinance No. 21-10: an ordinance annexing to the Town a parcel of unincorporated territory located in the County of Weld (Hudson County Road 49 – annexations no. 1)

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

c. ORDINANCE NO 21-12: ZONING THE NEWLY ANNEXED HUDSON COUNTY ROAD 49, ANNEXATION NO. 1 AND NO. 2, SECOND READING

Councilmember Stadler made a motion, seconded by Councilmember Hammock to approve Ordinance No 21-12: an ordinance zoning the newly annexed Hudson County Road 49 Annexation No. 1 and Annexation No. 2, Second reading.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

d. RESOLUTION NO 21-34: A RESOLUTION ADOPTING AN ELECTRONIC MAIL RETENTION POLICY FOR THE TOWN OF HUDSON

Charity Campfield, Town Clerk, reported that this is not specified in the records retention policy, and it gives specific parameters for email retention.

Councilmember Chavez made a motion, seconded by Councilmember Nolf to approve Resolution No. 21-34: a resolution adopting an electronic mail retention policy for the Town of Hudson.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

e. RESOLUITON NO 21-35: A RESOLUTION ADOPTING THAT CERTAIN ELECTED AND/OR APPOINTED OFFICIALS OF THE TOWN OF HUDSON SHALL BE DEEMED NOT TO BE "EMPLOYEES" WITHIN THE MEANING OF THE WORKER'S COMPENSATION LAWS

Charity Campfield, Town Clerk, reported that this passed every year and the Town is not required to have worker's compensation coverage for unpaid elected and appointed officials.

Councilmember Nolf made a motion, seconded by Councilmembers Chavez and Warren to approve Resolution No. 21-35: a resolution adopting that certain elected and/or appointed officials of the Town of Hudson shall be deemed not to be "employees" within the meaning of the worker's compensation laws.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

f. RESOLUTION NO 21-36: A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE COLORADO DEPARTMENT OF REVENUE CONCERNING SALES TAX DATA

Charity Campfield, Town Clerk, reported that this is a document that needs to be signed yearly so the Town has access to its sales tax data.

Councilmember Chavez made a motion, seconded by Councilmember Nolf to approve Resolution No. 21-36: a resolution approving a memorandum of understanding with the Colorado Department of Revenue concerning sales tax data.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

g. RESOLUTION NO 21-37: A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH PROCODE, INC., FOR BUILDING DEPARTMENT SERVICES

Guy Patterson, Town Manager, reported the RFP for building services went out and the Town decided to go to ProCode.

Councilmember Nolf made a motion, seconded by Councilmember Chavez to approve Resolution No. 21-37: a resolution approving a professional services agreement with ProCode, Inc., for building department services.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

h. RESOLUTION NO 21-38: A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH NORTHERN ENGINEERING SERVICES, INC., RELATED TO MEMORIAL PARK

Guy Patterson, Town Manager, reported that the scope of services was more than budgeted and council directed staff to continue with the project.

Councilmember Chavez made a motion, seconded by Councilmember Nolf to approve Resolution No. 21-38: a resolution approving a professional services agreement with Northern Engineering Services, Inc., related to Memorial Park.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

4) STAFF REPORTS

Guy Patterson, Town Manager, reported that Lee Walhus is doing the interim work for Public Works and are looking to have eight and a half employees in the department and increase the salaries.

Jay Hirokawa, Police Chief, reported that there have been some issues with some folks and they have moved out of the community.

Candace Nolf, Councilmember, asked about the water pump.

Laura Hargis, Mayor, reminded council about a table at the SE Weld County Chamber dinner.

5) CITIZEN'S COMMENTS

None

6) EXECUTIVE SESSION

Pursuant to section 3.12(1)(a) of the Town of Hudson Home Rule Charter to determine a position relative to issues subject to negotiation, to receive reports on negotiation progress and status, to develop strategy, and to instruct negotiators regarding economic development consulting.

Pursuant to section 3.12(1)(e) of the Town of Hudson Home Rule Charter for personnel matters except if the employee who is the subject of the session has requested an open meeting, or if the personnel matter involves more than one employee, all of the employees have requested an open meeting, regarding review of the Town Manager.

Councilmember Chavez made a motion, seconded by Councilmember Nolf to enter executive session.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Chavez, and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

Council entered executive session at 6:37 pm.

Council exited executive session at 7:37 pm.

ADJOURNMENT

The meeting adjourned at approximately 7:38 pm.




TOWN OF HUDSON, COLORADO



Mayor

ATTEST



Town Clerk