

AGENDA

TOWN OF HUDSON – TOWN COUNCIL REGULAR MEETING January 6, 2021 - 6:00 P.M.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87155599614?pwd=UXJhdmEzeWtKMTRPNTIPYXF2NTYydz09>

Passcode: 198057

Or iPhone one-tap :

US: +12532158782,,87155599614#,,,,*198057# or +13462487799,,87155599614#,,,,*198057#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 Webinar ID: 871 5559 9614

Passcode: 198057

International numbers available: <https://us02web.zoom.us/j/kcXv0i2STu>

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

ADDITIONS TO AGENDA

CITIZENS COMMENTS (3 minutes per person)

Comments will be allowed on matters of interest or concern to citizens except items to be considered at tonight's meeting that include time for citizen comment.

1) CONSENT AGENDA

(Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Council member or Citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Meeting Minutes – December 16, 2020
- b. Payment of Bills
- c. Pit Stop Liquors License Renewal

2) GENERAL BUSINESS

- a. Swearing In-New Hudson Town Council Members
- b. Appointment-Hudson Municipal Attorney-Hoffmann
- c. Election-Hudson Town Council Mayor Pro-Tem
- d. **Resolution No. 21-1: A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES PURSUANT TO C.R.S. § 24-6-402(2)(c)**
- e. **Resolution No. 21-2: A RESOLUTION APPOINTING MICHELE R. KLINE AS THE TOWN OF HUDSON MUNICIPAL JUDGE**
- f. **Resolution No. 21-3: A RESOLUTION APPROVING PANDEMIC HARDSHIP RELIEF TO CITIZENS OF THE TOWN OF HUDSON**

The order of agenda items listed above are approximate and intended as a guideline for the Town Council. Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Town Clerk, 50 S. Beech Street PO Box 351, Hudson, CO 80642 (303) 536-9311, clerk@hudsoncolorado.org at least 24 hours in advance.

- g. Verdad Extension Request
- h. Ordinance No. 21-1: **AN ORDINANCE AMENDING SECTION 16-31 OF THE HUDSON MUNICIPAL CODE RELATING TO THE BOARD OF ADJUSTMENT, first reading.**

3) **STAFF REPORTS**

4) **CITIZEN'S COMMENTS (3 minutes per person)**

Comments will be allowed on matters that the Town Council previously considered for which public comment was not previously received.

5) **COUNCIL ORIENTATION**

6) **ADJOURNMENT**

The order of agenda items listed above are approximate and intended as a guideline for the Town Council. Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting the Town Clerk, 50 S. Beech Street PO Box 351, Hudson, CO 80642 (303) 536-9311, clerk@hudsoncolorado.org at least 24 hours in advance.



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 1	Department: Clerk	Presenter: Campfield
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ITEM:

Consent Agenda

BACKGROUND:

- Approval of Town Council Meeting Minutes for the December 16, 2020 meeting
- Payment of Bills
- Pit Stop Liquors Liquor License Renewal

FISCAL NOTE:

None

STAFF RECOMMENDATION:

Approve

SUGGESTED MOTIONS:

“I make a motion to approve the consent agenda”.

MINUTES
TOWN OF HUDSON TOWN COUNCIL
REGULAR MEETING
December 16, 2020 - 6:00 P.M.

CALL TO ORDER AND ROLL CALL

Mayor Hargis called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor, Laura Hargis – Present
Councilmember, Maria Chavez – Absent
Councilmember, Candace Nolf – Present
Councilmember, Joe Hammock – Present
Councilmember, Sarah Stadler – Present
Councilmember, Daniel Warren – Present
Councilmember, Michael Maestas - Present

Charity Campfield, Town Clerk, took roll call and (6) Councilmembers were present.

Town Staff Present:

Town Manager – Guy Patterson
Town Clerk - Charity Campfield
Corey Hoffmann – Town Attorney
Jay Hirokawa – Police Chief
Town Planner – Jennifer Woods

ADDITIONS TO AGENDA

Appointment of Cecilia Aiechleman to the Hudson Housing Authority to the Consent Agenda.

CITIZEN'S COMMENTS

None

1) CONSENT AGENDA

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Councilmember or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Meeting Minutes, December 2, 2020
- b. Payment of Bills

Councilmember Stadler made a motion, seconded by Councilmembers Nolf and Hammock to approve the Consent Agenda.

The vote was as follows:

Aye: Councilmembers Stadler, Nolf, Maestas, Warren, Hammock and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

2) MUNICIPAL JUDGE CANDIDATE INTERVIEWS

Town Council interviewed Judges Kline and Basso for the Municipal Judge position.

3) GENERAL BUSINESS

a. SELECTION OF MUNICIPAL COURT JUDGE

Councilmember Warren made a motion, seconded by Councilmember Stadler to appoint Michelle Kline as the Hudson Municipal Court Judge.

The vote was as follows:

Aye: Councilmembers Nolf, Warren, Hammock, Stadler, Maestas and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

b. RESOLUTION NO 20-34: A RESOLUTION APPROVING A LICENSE AGREEMENT BETWEEN THE TOWN AND LLOYD LAND, ALLOWING USE OF CERTAIN TOWN PROPERTY

Jennifer Woods, Town Planner, reported that the applicant is looking to add private irrigation lines through the Town Right-of-Way.

Councilmember Stadler made a motion, seconded by Councilmember Hammock to approve Resolution No 20-34: a resolution approving a license agreement between the Town and Lloyd Land, allowing use of certain Town property.

The vote was as follows:

Aye: Councilmembers Stadler, Nolf, Maestas, Hammock, Warren and Mayor Hargis.

Nay: None

Mayor Hargis declared the motion carried.

c. DISCUSSION: CONTINUATION OF PANDEMIC HARDSHIP RELIEF PROGRAM.

Guy Patterson, Town Manager, requested direction from Council about extending the Pandemic Hardship Relief program.

Council requested to have something in writing at the January 6, 2021 meeting to extend the Pandemic Hardship Relief program.

d. DISCUSSION: NEW TOWN COUNCIL ORIENTATION.

Laura Hargis, Mayor, asked about a date to set for new council orientation. It was decided that after the January 6, 2021 council meeting, they will have a work session for an orientation.

4) STAFF REPORTS

Guy Patterson, Town Manager, reported that they did the broadband grant presentation, and they should know in January about the grant. The Town is also issuing an RFP for an Auditor. Also, the Town will be working on the sound system in the Council room.

Charity Campfield, Town Clerk, reported that the current code states the Cemetery Board term lasts until death, and requested that the Board be taken over by the Council.

Corey Hoffmann, Town Attorney, reported that they received a proposal from the appraiser from BNSF and there will be an ordinance in January for the intent to acquire.

Jay Hirokawa, Police Chief, reported that the activity at 140 Elm and 308 Holly have been able to execute search warrants and have recovered a couple hundred thousand dollars of stolen property from the railroad, along with a large amount of other stolen property.

Daniel Warren, Councilmember, asked about the Remington repaving project and the possibility of speed bumps on that street. He also asked about the recourse as a community to resolve the issues with the Weld County District Attorney's office.

Laura Hargis, Mayor, congratulated the new councilmembers.

5) CITIZEN'S COMMENTS

None

ADJOURNMENT

The meeting adjourned at approximately 7:20 pm.

TOWN OF HUDSON, COLORADO

Mayor

ATTEST

Town Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
57787											
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341164	1	10-66-6710	50.00	50.00	1	traffic vests
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341300	1	10-66-6710	637.24	637.24	1	uniforms
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341301	1	10-66-6710	924.13	924.13	1	uniforms
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341367	1	10-66-7734	27.84	27.84	1	patrol equipment
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341469	1	10-66-7734	44.95	44.95	1	patrol equipment
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341805	1	10-66-6710	189.98	189.98	1	uniforms - shirt, jacket, pants, nameplate, boots
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341907	1	10-66-6710	351.85	351.85	1	uniforms- jacket, pants, shirts
12/20	12/29/2020	57787	1295	Adamson Police Products	INV341913	1	10-66-6710	189.95	189.95	1	uniforms - jacket, name plate, tactical
Total 57787:									2,415.94		
57788											
12/20	12/29/2020	57788	1634	American Mechanical Services	12/17/2020	1	10-41-4111	5.00	5.00	1	refund for 2021 sales tax license payment
Total 57788:									5.00		
57789											
12/20	12/29/2020	57789	1761	American Target Company	115017	1	10-66-7736	515.00	515.00	1	Fuel
Total 57789:									515.00		
57790											
12/20	12/29/2020	57790	1663	Arrowhead Trash Service Inc.	TUE DEC 1,	1	25-64-6423	36.00	36.00	1	Trash Removal
Total 57790:									36.00		
57791											
12/20	12/29/2020	57791	45	AT&T	DEC 4, 2020	1	10-64-6410	548.38	548.38	1	Monthly Long Distance Service
12/20	12/29/2020	57791	45	AT&T	DEC 4, 2020	2	10-68-6410	274.19	274.19	2	Monthly Long Distance Service
12/20	12/29/2020	57791	45	AT&T	DEC 4, 2020	3	70-68-6410	274.19	274.19	3	Monthly Long Distance Service
12/20	12/29/2020	57791	45	AT&T	DEC 4, 2020	4	70-64-6410	274.18	274.18	4	Monthly Long Distnace Service
Total 57791:									1,370.94		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
57792											
12/20	12/29/2020	57792	2	Atmos Energy	10122020	1	10-64-6412	80.42	80.42	1	Natural Gas Utility - 50 S Beech
12/20	12/29/2020	57792	2	Atmos Energy	10122020	2	70-64-6412	80.42	80.42	2	Natural Gas Utility - 50 S Beech
12/20	12/29/2020	57792	2	Atmos Energy	12/14/2020	1	25-64-6412	278.40	278.40	1	Natural Gas Utilities - 100 S Beech St
12/20	12/29/2020	57792	2	Atmos Energy	12/9/2020	1	10-68-6412	367.08	367.08	1	Natural Gas Utilities - 258 5th Ave.
Total 57792:									806.32		
57793											
12/20	12/29/2020	57793	1483	Axon Enterprise, Inc.	SI-1700818	1	10-66-7734	2,829.10	2,829.10	1	tasers
Total 57793:									2,829.10		
57794											
12/20	12/29/2020	57794	1009	Barker Rinker Seacat Architecture	13435	1	25-64-7719	5,782.00	5,782.00	1	library building project - services through 10/31/20
12/20	12/29/2020	57794	1009	Barker Rinker Seacat Architecture	13469	1	25-64-7719	3,665.93	3,665.93	1	library building project-service through 11/30/2020
Total 57794:									9,447.93		
57795											
12/20	12/29/2020	57795	1216	Blue Tarp Financial Inc.	46310708	1	23-71-7710	14.40	14.40	1	Charger
12/20	12/29/2020	57795	1216	Blue Tarp Financial Inc.	46325983	1	10-68-6735	299.98	299.98	1	magnet
12/20	12/29/2020	57795	1216	Blue Tarp Financial Inc.	46374697	1	23-71-7710	24.38	24.38	1	Light
12/20	12/29/2020	57795	1216	Blue Tarp Financial Inc.	46644049	1	70-68-7736	324.97	324.97	1	pallet jack
Total 57795:									663.73		
57796											
12/20	12/29/2020	57796	683	Bratton's Office Equipment Inc.	055973	1	10-64-6633	933.00	933.00	1	Canon Contract
Total 57796:									933.00		
57797											
12/20	12/29/2020	57797	888	Browns Hill Engineering & Control	20273	1	70-71-7736	9,500.00	9,500.00	1	Booster Station controls
12/20	12/29/2020	57797	888	Browns Hill Engineering & Control	20279	1	70-71-7736	1,775.00	1,775.00	1	Booster Station controls
Total 57797:									11,275.00		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number
57798										
12/20	12/29/2020	57798	30	Century Link	12/7/2020	1	75-68-6410	122.26	122.26	1 Telephone Service - 303-536-4003
12/20	12/29/2020	57798	30	Century Link	120720	1	10-64-6410	133.51	133.51	1 Telephone Service - 303-536-4718
12/20	12/29/2020	57798	30	Century Link	12072020	1	70-68-6410	63.37	63.37	1 Telephone Service - 303-536-9365
12/20	12/29/2020	57798	30	Century Link	12720	1	10-64-6410	154.07	154.07	1 Telephone Service - 303-536-4753
12/20	12/29/2020	57798	30	Century Link	DEC 7, 20	1	10-64-6410	126.05	126.05	1 Telephone Service - 303-536-9311
12/20	12/29/2020	57798	30	Century Link	DEC 7, 20	2	70-64-6410	126.05	126.05	2 Telephone Service - 303-536-9311
12/20	12/29/2020	57798	30	Century Link	DEC 7, 2020	1	25-64-6410	244.68	244.68	1 Telephone Service- 303-536-4550
12/20	12/29/2020	57798	30	Century Link	NOV 28, 202	1	25-64-6410	53.34	53.34	1 Phone Service - 536-4226
Total 57798:									1,023.33	
57799										
12/20	12/29/2020	57799	1645	Charity Campfield	12/29/2020	1	10-69-6730	30.00	30.00	1 Fall Decorations for Town Hall
12/20	12/29/2020	57799	1645	Charity Campfield	12/29/2020	2	10-69-6730	93.86	93.86	2 Fall Decorations for Town Hall
12/20	12/29/2020	57799	1645	Charity Campfield	12/29/2020	3	10-64-6212	22.00	22.00	3 Town of Evans for Clerks Lunch
12/20	12/29/2020	57799	1645	Charity Campfield	12/29/2020	4	10-64-6415	198.95	198.95	4 Dickeys - Lunch for Town Hall
Total 57799:									344.81	
57800										
12/20	12/29/2020	57800	108	CIRSA	W20733	1	10-66-6035	848.94	848.94	1 WC6012276-1
Total 57800:									848.94	
57801										
12/20	12/29/2020	57801	36	Colorado Analytical Laboratories I	201201088	1	75-68-6633	214.20	214.20	1 WW Lab
12/20	12/29/2020	57801	36	Colorado Analytical Laboratories I	201208128	1	75-68-6633	113.40	113.40	1 WW Lab
Total 57801:									327.60	
57802										
12/20	12/29/2020	57802	1590	Core & Main LP	M026449	1	70-68-7732	4,610.00	4,610.00	1 meter reading computer
12/20	12/29/2020	57802	1590	Core & Main LP	N437821	1	60-69-7712	670.33	670.33	1 water tap
12/20	12/29/2020	57802	1590	Core & Main LP	N463303	1	60-69-7712	461.85	461.85	1 water tap
Total 57802:									5,742.18	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
57803											
12/20	12/29/2020	57803	890	CPS Distributors Inc.	0004020617-	1	60-69-7712	314.05	314.05	1	Irrigation clock
Total 57803:									314.05		
57804											
12/20	12/29/2020	57804	1634	David Polatseck	12/17/20	1	10-41-4112	5.00	5.00	1	refund for business license fee -COVID relief
Total 57804:									5.00		
57805											
12/20	12/29/2020	57805	33	DPC Industries Inc.	737005112-2	1	75-68-6710	475.80	475.80	1	WW Chemicals
12/20	12/29/2020	57805	33	DPC Industries Inc.	737005113-2	1	75-68-6710	475.80	475.80	1	WW Chemicals
Total 57805:									951.60		
57806											
12/20	12/29/2020	57806	1612	Empire Portable Restrooms	54166	1	10-69-6415	372.40	372.40	1	Park rest rooms
Total 57806:									372.40		
57807											
12/20	12/29/2020	57807	57	Front Range Internet	1574162	1	10-64-6415	11.95	11.95	1	Email Hosting and Maintenance January 2021
Total 57807:									11.95		
57808											
12/20	12/29/2020	57808	1500	Guy Patterson	12/31/20	1	10-64-6411	100.00	100.00	1	Cell phone reimbursement
Total 57808:									100.00		
57809											
12/20	12/29/2020	57809	1660	H-2 Enterprises, LLC	35215	1	25-64-6426	390.00	390.00	1	Snow removal
Total 57809:									390.00		
57810											
12/20	12/29/2020	57810	9	Hector J. Brignoni MD	12/22/20	1	10-68-6633	163.00	163.00	1	Pre Employment Physical- Zachary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
Total 57810:									163.00		
57811											
12/20	12/29/2020	57811	1758	Highlands Ranch Law Enf. Trainin	21HPD	1	10-66-6211	2,850.00	2,850.00	1	Range Fees
Total 57811:									2,850.00		
57812											
12/20	12/29/2020	57812	1479	Highplains Library District	2731	1	25-64-6727	326.90	326.90	1	Audio Books
12/20	12/29/2020	57812	1479	Highplains Library District	2731	2	25-64-6728	230.88	230.88	2	DVDs
12/20	12/29/2020	57812	1479	Highplains Library District	2731	3	25-64-6723	407.09	407.09	3	Books
Total 57812:									964.87		
57813											
12/20	12/29/2020	57813	1740	InkRiot Marketing	IR2020-699	1	25-64-6709	2,666.66	2,666.66	1	advertising promo- website design and developmen
Total 57813:									2,666.66		
57814											
12/20	12/29/2020	57814	1448	JJNL INC.	118-3	1	10-66-6740	166.50	166.50	1	car wash - June 2020
12/20	12/29/2020	57814	1448	JJNL INC.	132-2	1	10-66-6740	147.25	147.25	1	car wash- August 2020
Total 57814:									313.75		
57815											
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	445633	1	10-69-6710	27.03	27.03	1	battery connectors
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	445637	1	10-69-6710	5.69	5.69	1	battery connectors
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	445662	1	10-69-6710	107.99	107.99	1	battery
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	445710	1	10-69-6740	91.76	91.76	1	Tractor parts
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	446255	1	23-71-7710	91.98	91.98	1	Gate battery
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	446445	1	23-71-7710	30.77	30.77	1	wipers
12/20	12/29/2020	57815	1105	Keene Auto Supply Inc.	446551	1	23-71-7710	26.97	26.97	1	toilet parts
Total 57815:									382.19		
57816											
12/20	12/29/2020	57816	1751	Krische Construction, Inc.	12-9-2020	1	25-64-7719	209,436.33	209,436.33	1	Contractor for library building project

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
Total 57816:									209,436.33		
57817											
12/20	12/29/2020	57817	1645	Melanie Colpitts	12-14-2020	1	10-66-6213	39.67	39.67	1	mileage reimbursement - CBI evidence pick up
Total 57817:									39.67		
57818											
12/20	12/29/2020	57818	1611	MIDAMERICA BOOKS	520742	1	25-64-6723	492.23	492.23	1	books
Total 57818:									492.23		
57819											
12/20	12/29/2020	57819	1282	Motorola Solutions Inc.	20-003	1	10-66-7734	19,809.10	19,809.10	1	portable radios
Total 57819:									19,809.10		
57820											
12/20	12/29/2020	57820	1554	Orkin	206025726	1	10-64-6633	90.00	90.00	1	pest control
Total 57820:									90.00		
57821											
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/20	1	10-64-6210	120.00	120.00	1	Charity- IIMC Athenian class
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	1	10-66-6211	137.50	137.50	1	Jay-Microsoft Internet
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	2	10-66-6710	271.00	271.00	2	Jay-Badges
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	3	10-66-6211	12.00	12.00	3	Jay-Microsoft internet
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	4	10-66-6211	119.99	119.99	4	Jay-computer safety software
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	5	10-68-6415	695.93	695.93	5	Charity- job posting
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	6	10-66-6415	522.60	522.60	6	Charity - Chief tolls
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/01/2020	7	10-68-6415	5.00	5.00	7	Charity- background check
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	1	10-64-6722	25.65	25.65	1	Guy-postage
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	2	10-64-7733	1,148.76	1,148.76	2	Guy-Logmein
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	3	10-64-7733	11.99	11.99	3	Guy-Dropbox
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	4	10-64-6722	21.28	21.28	4	Guy- Interest charge
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	5	10-64-7733	21.28	21.28	5	Guy-Interest Charge
12/20	12/29/2020	57821	1186	Pinnacle Bank	12/1/20	6	10-64-7733	48.00	48.00	6	Guy-Doodle

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
Total 57821:									3,160.98		
57822											
12/20	12/29/2020	57822	1471	Pure Water Dynamics, Inc	1429299-IN	1	25-64-6724	45.00	45.00	1	operations maintenance - coffee machine
Total 57822:									45.00		
57823											
12/20	12/29/2020	57823	509	Quill Corporation	12773551	1	10-64-6710	14.29	14.29	1	paper for calculators
12/20	12/29/2020	57823	509	Quill Corporation	12773551	2	10-66-6720	56.97	56.97	2	data binder
12/20	12/29/2020	57823	509	Quill Corporation	12779231	1	10-66-6710	299.98	299.98	1	desk chairs
12/20	12/29/2020	57823	509	Quill Corporation	12820765	1	10-66-6710	206.99	206.99	1	desk
12/20	12/29/2020	57823	509	Quill Corporation	12866371	1	10-66-6710	429.99	429.99	1	credenza
12/20	12/29/2020	57823	509	Quill Corporation	13102744	1	10-68-6720	18.99	18.99	1	desk calender
12/20	12/29/2020	57823	509	Quill Corporation	13119271	1	10-66-6720	139.99	139.99	1	black printer ink
12/20	12/29/2020	57823	509	Quill Corporation	13119271	2	10-66-6710	51.96	51.96	2	gallon storage totes
12/20	12/29/2020	57823	509	Quill Corporation	13119271	3	10-64-6710	17.59	17.59	3	batteries
12/20	12/29/2020	57823	509	Quill Corporation	13119271	4	10-64-6720	205.81	205.81	4	copy paper, legal binders
Total 57823:									1,442.56		
57824											
12/20	12/29/2020	57824	1759	Reader's Digest	11/08/20	1	25-64-6729	10.00	10.00	1	periodical - annual subscription
Total 57824:									10.00		
57825											
12/20	12/29/2020	57825	1151	RH Water & Wastewater LLC	1704	1	75-68-6633	125.00	125.00	1	Contract ops
12/20	12/29/2020	57825	1151	RH Water & Wastewater LLC	1704	2	70-68-6633	125.00	125.00	2	Contract ops
Total 57825:									250.00		
57826											
12/20	12/29/2020	57826	49	SAFEbuilt Inc	0073211-IN	1	10-66-6632	1,903.36	1,903.36	1	Code Enforcement Services - November 2020
Total 57826:									1,903.36		

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
57827											
12/20	12/29/2020	57827	1748	Sendas Communications LLC	HMC1220	1	10-62-6632	90.00	90.00	1	Interpret for HMC 12/17/2020
Total 57827:									90.00		
57828											
12/20	12/29/2020	57828	1760	Sturgeon Electric	634987	1	25-64-7719	1,587.73	1,587.73	1	Library building project - expansion cabling
Total 57828:									1,587.73		
57829											
12/20	12/29/2020	57829	1085	Terracon	TE45812	1	25-64-7719	2,427.50	2,427.50	1	Lib building project
Total 57829:									2,427.50		
57830											
12/20	12/29/2020	57830	1684	The Police and Sheriffs Press, Inc	135055	1	10-66-6710	17.55	17.55	1	ID card - Valencia
12/20	12/29/2020	57830	1684	The Police and Sheriffs Press, Inc	141224	1	10-66-6720	32.55	32.55	1	ID Carroll
Total 57830:									50.10		
57831											
12/20	12/29/2020	57831	1350	Transwest	001P203599.	1	10-68-6740	52.97	52.97	1	wiper arm
Total 57831:									52.97		
57832											
12/20	12/29/2020	57832	5	United Power Inc.	12/22/2020	1	10-68-6414	1,214.93	1,214.93	1	Hudson St Lighting
12/20	12/29/2020	57832	5	United Power Inc.	12/4/20	1	10-69-6413	40.00	40.00	1	650 Cherry Basketball Court
12/20	12/29/2020	57832	5	United Power Inc.	12042020	1	70-68-6413	1,668.06	1,668.06	1	1175 6th Ave RO Plant
12/20	12/29/2020	57832	5	United Power Inc.	12042020	2	70-68-6413	1,607.31	1,607.31	2	5594 CR 47 Pump Station
12/20	12/29/2020	57832	5	United Power Inc.	12042020	3	75-68-6413	4,295.44	4,295.44	3	8249 CR 47.5 WWTP
12/20	12/29/2020	57832	5	United Power Inc.	12042020	4	75-68-6413	473.29	473.29	4	21507 HWY 52 Lift Station
12/20	12/29/2020	57832	5	United Power Inc.	12042020	5	10-68-6413	120.60	120.60	5	258 5th Ave PW Shop
12/20	12/29/2020	57832	5	United Power Inc.	12042020	6	70-64-6413	523.44	523.44	6	50 S Beech st
12/20	12/29/2020	57832	5	United Power Inc.	12042020	7	10-64-6413	523.45	523.45	7	50 S Beech st
12/20	12/29/2020	57832	5	United Power Inc.	1242020	1	25-64-6413	730.08	730.08	1	100 S Beech St

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
Total 57832:									11,196.60		
57833											
12/20	12/29/2020	57833	27	United States Postal Service	12/30/2020	1	75-64-6722	75.77	75.77	1	Utility Bill Mailing
12/20	12/29/2020	57833	27	United States Postal Service	12/30/2020	2	70-64-6722	75.78	75.78	2	Utility Bill Mailing
Total 57833:									151.55		
57834											
12/20	12/29/2020	57834	1762	University of Denver	167807-PSL	1	10-66-6210	1,850.00	1,850.00	1	Public Safety Leadership Course - Nicole Brick
Total 57834:									1,850.00		
57835											
12/20	12/29/2020	57835	18	Utility Notification Center of Color	220090609	1	75-68-6633	61.09	61.09	1	Locates
12/20	12/29/2020	57835	18	Utility Notification Center of Color	220090609	2	70-68-6633	61.09	61.09	2	Locates
12/20	12/29/2020	57835	18	Utility Notification Center of Color	220100636	1	70-68-6633	61.83	61.83	1	Locates
12/20	12/29/2020	57835	18	Utility Notification Center of Color	220100636	2	75-68-6633	61.84	61.84	2	Locates
Total 57835:									245.85		
57836											
12/20	12/29/2020	57836	536	Verizon Wireless	9898816168-	1	10-64-6411	254.56	254.56	1	Cell Phone Service - Admin
Total 57836:									254.56		
57837											
12/20	12/29/2020	57837	293	Virulent Solutions	H201122	1	10-64-6633	427.50	427.50	1	check server updates
12/20	12/29/2020	57837	293	Virulent Solutions	H201129	1	10-64-6633	475.00	475.00	1	check server updates
12/20	12/29/2020	57837	293	Virulent Solutions	H201206	1	10-64-6633	1,650.00	1,650.00	1	check server updates, team viewer
12/20	12/29/2020	57837	293	Virulent Solutions	H201213	1	10-64-6633	385.00	385.00	1	check server updates
Total 57837:									2,937.50		
57838											
12/20	12/29/2020	57838	1671	Wember Inc.	201835HL14	1	25-64-7719	7,709.90	7,709.90	1	Lib. Building project

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount	Check Amount	Sequence Number	
Total 57838:									7,709.90		
6348948											
12/20	12/17/2020	6348948	536	Verizon Wireless	9868816168	1	10-61-6411	101.16	101.16	M	1 Cell Phone Service - Mayor
12/20	12/17/2020	6348948	536	Verizon Wireless	9868816168-	1	10-66-6411	1,303.76	1,303.76	M	1 Cell Phone Service - Police
12/20	12/17/2020	6348948	536	Verizon Wireless	9868816168-	1	10-68-6411	345.03	345.03	M	1 Cell Phone Service- PW
12/20	12/17/2020	6348948	536	Verizon Wireless	9868816168-	1	70-68-6411	226.67	226.67	M	1 Cell Phone Service- Water ops
12/20	12/17/2020	6348948	536	Verizon Wireless	9868816168-	1	75-68-6411	226.63	226.63	M	1 Cell Phone Service- Wastewater ops
12/20	12/17/2020	6348948	536	Verizon Wireless	9898816168	1	10-64-6411	254.56	254.56	M	1 Cell Phone Service - Admin
Total 6348948:									2,457.81		
Grand Totals:									315,761.59		

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-00-2005	.00	49,508.33-	49,508.33-
10-41-4111	5.00	.00	5.00
10-41-4112	5.00	.00	5.00
10-61-6411	101.16	.00	101.16
10-62-6632	90.00	.00	90.00
10-64-6210	120.00	.00	120.00
10-64-6212	22.00	.00	22.00
10-64-6410	962.01	.00	962.01
10-64-6411	609.12	.00	609.12
10-64-6412	80.42	.00	80.42
10-64-6413	523.45	.00	523.45
10-64-6415	210.90	.00	210.90
10-64-6633	3,960.50	.00	3,960.50
10-64-6710	31.88	.00	31.88
10-64-6720	205.81	.00	205.81
10-64-6722	46.93	.00	46.93
10-64-7733	1,230.03	.00	1,230.03
10-66-6035	848.94	.00	848.94

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-66-6210	1,850.00	.00	1,850.00
10-66-6211	3,119.49	.00	3,119.49
10-66-6213	39.67	.00	39.67
10-66-6411	1,303.76	.00	1,303.76
10-66-6415	522.60	.00	522.60
10-66-6632	1,903.36	.00	1,903.36
10-66-6710	3,620.62	.00	3,620.62
10-66-6720	229.51	.00	229.51
10-66-6740	313.75	.00	313.75
10-66-7734	22,710.99	.00	22,710.99
10-66-7736	515.00	.00	515.00
10-68-6410	274.19	.00	274.19
10-68-6411	345.03	.00	345.03
10-68-6412	367.08	.00	367.08
10-68-6413	120.60	.00	120.60
10-68-6414	1,214.93	.00	1,214.93
10-68-6415	700.93	.00	700.93
10-68-6633	163.00	.00	163.00
10-68-6720	18.99	.00	18.99
10-68-6735	299.98	.00	299.98
10-68-6740	52.97	.00	52.97
10-69-6413	40.00	.00	40.00
10-69-6415	372.40	.00	372.40
10-69-6710	140.71	.00	140.71
10-69-6730	123.86	.00	123.86
10-69-6740	91.76	.00	91.76
23-00-2005	.00	188.50-	188.50-
23-71-7710	188.50	.00	188.50
25-00-2005	.00	236,520.65-	236,520.65-
25-64-6410	298.02	.00	298.02
25-64-6412	278.40	.00	278.40
25-64-6413	730.08	.00	730.08
25-64-6423	36.00	.00	36.00
25-64-6426	390.00	.00	390.00
25-64-6709	2,666.66	.00	2,666.66
25-64-6723	899.32	.00	899.32
25-64-6724	45.00	.00	45.00
25-64-6727	326.90	.00	326.90
25-64-6728	230.88	.00	230.88
25-64-6729	10.00	.00	10.00

GL Account	Debit	Credit	Proof
25-64-7719	230,609.39	.00	230,609.39
60-00-2005	.00	1,446.23-	1,446.23-
60-69-7712	1,446.23	.00	1,446.23
70-00-2005	.00	21,377.36-	21,377.36-
70-64-6410	400.23	.00	400.23
70-64-6412	80.42	.00	80.42
70-64-6413	523.44	.00	523.44
70-64-6722	75.78	.00	75.78
70-68-6410	337.56	.00	337.56
70-68-6411	226.67	.00	226.67
70-68-6413	3,275.37	.00	3,275.37
70-68-6633	247.92	.00	247.92
70-68-7732	4,610.00	.00	4,610.00
70-68-7736	324.97	.00	324.97
70-71-7736	11,275.00	.00	11,275.00
75-00-2005	.00	6,720.52-	6,720.52-
75-64-6722	75.77	.00	75.77
75-68-6410	122.26	.00	122.26
75-68-6411	226.63	.00	226.63
75-68-6413	4,768.73	.00	4,768.73
75-68-6633	575.53	.00	575.53
75-68-6710	951.60	.00	951.60
Grand Totals:	315,761.59	315,761.59-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

INSPECTION REPORT

Case Number				Date of Report 12/14/20	
Name PIT STOP LIQUORS				Time In/Out	
Trade Name				Manager STEVEY WASON	
Address 618 CENTRAL ST				License Type LIQUOR	
City HUDSON		State CO		Zip 80552	Telephone 303-536-4591
Yes	No	N/A	Item	Comment	
<input checked="" type="checkbox"/>			Valid State Liquor License Posted		
<input checked="" type="checkbox"/>			Valid State Sales Tax License Posted		
<input checked="" type="checkbox"/>			Valid Local License Posted		
<input checked="" type="checkbox"/>			Valid Federal Tax Stamp Posted		
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Valid Food Service License Posted		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Minor Warning Sign Posted		
<input checked="" type="checkbox"/>			Meals or Snacks Available		
<input checked="" type="checkbox"/>			Cleanliness is Adequate		
<input checked="" type="checkbox"/>			Books and Invoices Available		
<input checked="" type="checkbox"/>			Beer Stock Acceptable		
<input checked="" type="checkbox"/>			Wine Stock Acceptable		
<input checked="" type="checkbox"/>			Liquor Stock Acceptable		
		<input checked="" type="checkbox"/>	Alcohol Purchased from Permitted Sources		
		<input checked="" type="checkbox"/>	Compliance with Gambling Restrictions		
<input checked="" type="checkbox"/>			Manager Registered with Authorities		
<input checked="" type="checkbox"/>			Licensee in Possession/Control of Premises		
<input checked="" type="checkbox"/>			Trade Name Properly Registered		
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Compliance with Intoxicated Sale Restrictions		
<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	Compliance with Sale to Minor Provisions		
<input checked="" type="checkbox"/>			Premise Physical Control Adequate		
		<input checked="" type="checkbox"/>	Acceptable Dispensing Systems		
		<input checked="" type="checkbox"/>	Off Premise Storage Licensed		
<input checked="" type="checkbox"/>			Only Permitted Items Sold		
Other Issues:					
Warning Issued Yes <input checked="" type="checkbox"/> No				Warned About:	
Investigator Name/Number SEAN WILSON 240				Person Advised:	

Liquor/Beer License Worksheet

The following concerns are noted: NONE

The Licensee and the Police Office have collectively agreed to implement the following to correct concerns noted above: (A time line and corrective action should be listed for each concern)

N/A

Ryan Kuzee
Establishment Owner, Please Print

12/14/20
Date

[Signature]
Establishment Signature

[Signature] #260
Police Signature

Use another sheet of paper or attach separate proposal to this packet if needed.

Attach copies of all reports associated with this establishment for the last year.

Both the Police Officer and the Owner of the establishment will be required to attend the Liquor Hearing to testify to the above agreement.

LIQUOR/BEER RENEWAL REVIEW FORM

Date: 12-9-2020
To: Scott Sedgwick Police Officer
From: Charity Campfield, Town Clerk
Subject: Liquor License Check

In accordance with the new procedure for Liquor and/or beer license checks, please review all records on the following establishment for any associated reports during the last year and return your report to the Hudson Town Clerk to the Council's Office within two weeks. Your report will be used by the Town Council in considering renewal of the liquor and/or beer license.

PLEASE RESPOND NO LATER THAN: 12/11/2020

ESTABLISHMENT: Pit Stop Liquors

Current license expires: February 8, 2021

.....

No Concerns

CS #200
Police Initials

The Police Office had a concern and the Police has mutually worked with the licensee to correct the concern. (Complete Attached Worksheet)

Unresolved concerns exist requiring a Probable Cause Hearing scheduled by the Town Board. (Complete Attached Worksheet)

.....

Please notify _____ at Extension _____ of the date and time of the Town Board's renewal hearing.

**PIT STOP LIQUOR
 PO BOX 127
 Hudson CO 80642**

Fees Due		
Renewal Fee		227.50
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name PSL INVESTMENTS LLC		Doing Business As Name (DBA) PIT STOP LIQUOR		
Liquor License # 03-71777-0000	License Type Liquor Store (city)	Sales Tax License # 03717770000	Expiration Date 02/08/2021	Due Date 12/25/2020
Business Address 618 CEDAR ST Hudson CO 80642				Phone Number 3037324362
Mailing Address PO BOX 127 Hudson CO 80642			Email rkleve@hotmail.com	
Operating Manager RYAN KLEVE	Date of Birth 5/30/1974	Home Address 5609 CR 79 ROCKYEN CO 80652		Phone Number 720-351-9905
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No Are the premises owned or rented? <input checked="" type="radio"/> Owned <input type="radio"/> Rented* <input type="radio"/> If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input checked="" type="radio"/> Yes <input type="radio"/> No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>RYAN KLEVE</i>	Title <i>PRESIDENT</i>
Signature <i>[Handwritten Signature]</i>	Date <i>12/4/2020</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, .C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

12/2/2020

For Retail Liquor or Fermented Malt Beverage License Renewal Application

Liquor License # 03-71777-0000

Pit Stop Liquor

PO Box 127

Hudson CO 80642

7. The Kleve family owns, PSL Investments LLC (Pit Stop Liquors) as well as Kleve Enterprises Inc (Market Street Mart) in Keenesburg CO which also has a Retail Liquor or Fermented Malt Beverage License.


Tax Check Authorization, Waiver, and Request to Release Information

I, RYAN KLEVE am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of PSL INVESTMENTS LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>PSL INVESTMENTS LLC</u>		Social Security Number/Tax Identification Number <u>84-1327884</u>	
Address <u>618 CEDAR ST PO Box 127</u>			
City <u>HUDSON</u>		State <u>CO</u>	Zip <u>80642</u>
Home Phone Number <u>720-351-9905</u>		Business/Work Phone Number <u>303-536-4591</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>RYAN KLEVE</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <u>12/4/2020</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



TOWN OF HUDSON

50 South Beech Street, P.O. Box 351, Hudson, CO 80642

Phone: (303)536-9311 Fax: (303)536-4753

www.hudsoncolorado.org

MEMORANDUM

January 6, 2021

To: Hon. Mayor Hargis
Hudson Town Council

From: Guy Patterson

Re: **Swearing In- New Hudson Town Council Members**

Agenda Item 2a

Per the Town Charter:

3.08 Oath of Office.

Before entering upon the duties of the office the Mayor and every Council Member shall take, subscribe before and file with the Town Clerk the following an oath or affirmation: *I, (name), swear (or affirm), that I will support the Constitution of the United States, the Constitution of the State of Colorado, the Charter and the ordinances of this Town, and will faithfully perform the duties of my office.*



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 2b	Department: Administration	Presenter: Patterson
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ITEM:

Appointment- Hudson Municipal Attorney-Hoffmann

BACKGROUND:

Per the Hudson Town Charter:

4.03 Town Attorney.

The Town Attorney shall be an attorney licensed to practice law in the State of Colorado and ***shall be appointed to the position by a majority vote of the Council at the first January meeting of the Council following each regular Town election.***

(1) The Town Attorney shall serve at the pleasure of the Council, without a definite term, and at a salary or hourly rate fixed from time to time by resolution of the Council.

(2) The Town Attorney shall be responsible to the Council and shall perform such duties as provided by ordinance.

FISCAL NOTE:

This position has been budgeted and is reflected in GL 10-64-6630, 10-65-6630, 70-64-6630, 75-64-6630.

STAFF RECOMMENDATION:

N/a

SUGGESTED MOTIONS:

I make a motion to re-appoint Corey Hoffmann to the position of Town Attorney for the Town of Hudson.



TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION

Meeting Date: January 6, 2021:

Agenda Item No.: 2c	Department: Administration	Presenter: Patterson
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ITEM:

Election-Hudson Town Council Mayor Pro-Tem

BACKGROUND:

Per the Hudson Town Charter:

3.10 Mayor Pro Tem.

A Mayor Pro Tem shall be elected by the Council from its own membership at the first meeting in January following each biennial election.

- (1) The Mayor Pro Tem shall serve until the January Council meeting following the next regular Town election, and shall act as Mayor during the absence or disability of the Mayor.
- (2) In the event of absence or disability of both the Mayor and the Mayor Pro Tem, the Council shall designate another of its members based on length of service as a Council Member to serve as Acting Mayor during such absence or disability.
- (3) Any Mayor Pro Tem or Acting Mayor, while serving as such, shall retain all authority granted herein to Council Members and may, at the conclusion of his or her service as Mayor Pro Tem or Acting Mayor, serve out the remainder of his or her original term.

FISCAL NOTE:

N/a

STAFF RECOMMENDATION:

N/a

SUGGESTED MOTIONS:

I make a motion to elect _____ to serve as Mayor Pro-Tem for the Hudson Town Council.



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 2d	Department: Administration	Presenter: Patterson
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ITEM:

Resolution No. 21-1: A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES PURSUANT TO C.R.S. § 24-6-402(2)(c)

BACKGROUND:

Every year, every municipality in the state is required by statute to designate posting locations for their meeting notices. The posting locations will include the town website.

FISCAL NOTE:

N/A

STAFF RECOMMENDATION:

Staff recommends approval of this motion.

SUGGESTED MOTIONS:

I make a motion to approve/deny Resolution No. 21-1: A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES PURSUANT TO C.R.S. § 24-6-402(2)(c)

RESOLUTION NO.

21-1

TITLE: A RESOLUTION ESTABLISHING A DESIGNATED PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES PURSUANT TO C.R.S. § 24-6-402(2)(c)

WHEREAS, C.R.S. § 24-6-402(2)(c) requires the Town to annually designate the public place for posting notices to comply with the Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.* (the "Open Meetings Law");

WHEREAS, consistent with House Bill 19-1087, the Town hereby desires to post notice of the Town's public meetings not only in physical locations, but also on the Town's website as the Town's official online presence to the greatest extent practicable; and

WHEREAS, the notice must have specific agenda information, posted no less than twenty-four (24) hours prior to the meeting, must be accessible at no charge to the public, must be searchable by type of meeting, date of meeting, time of meeting and agenda contents, shall link to any social media accounts of the local public body, shall provide the address of the website to the Department of Local Affairs, and shall designate a public place within the boundaries of the local public body at which it may post a notice no less than twenty-hours (24) hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or interruption in internet service that prevents the public from accessing the notice online.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. Designation. The Town Council of the Town of Hudson, in compliance with C.R.S. § 24-6-402(2)(c) of the Open Meetings Law, hereby designates the Town website at www.hudsoncolorado.org as the official place for posting notices. The Town may additionally post notices at Town Hall, located at 50 South Beech Street, and any Town social media accounts. If there is a known outage or an emergency meeting, the Town may post a physical notice at the public entrance of the Town Hall, located at 50 South Beech Street.

INTRODUCED, READ and PASSED this 6th day of January, 2021.

TOWN COUNCIL,
TOWN OF HUDSON, COLORADO

Laura Hargis, Mayor

ATTEST:

Charity Campfield, Town Clerk



TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION

Meeting Date: January 6, 2021:

Agenda Item No.: 2e	Department: Administration	Presenter: Patterson
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ITEM:

Resolution No. 21-2: A RESOLUTION APPOINTING MICHELE R. KLINE AS THE TOWN OF HUDSON MUNICIPAL JUDGE

BACKGROUND:

Per the Hudson Town Charter:

4.04 Municipal Judge.

The Municipal Judge shall be an attorney licensed to practice law in the State of Colorado and ***shall be appointed to the position by a majority vote of the Council at the first January meeting of the Council following each regular Town election.***

(1) The Municipal Judge shall serve at the pleasure of the Council, without a definite term, and at a salary fixed from time to time by resolution of the Council.

(2) The Municipal Judge shall be responsible to the Council and shall perform such duties as provided by ordinance.

On December 16, 2020 Town Council interviewed two candidates for the position of Municipal Judge and selected Ms. Kline to be formally appointed to the position.

FISCAL NOTE:

This position has been budgeted and is reflected in GL 10-62-6633.

STAFF RECOMMENDATION:

N/a

SUGGESTED MOTIONS:

I make a motion to approve/deny **Resolution No. 21-2: A RESOLUTION APPOINTING MICHELE R. KLINE AS THE TOWN OF HUDSON MUNICIPAL JUDGE**

RESOLUTION NO.

21-2

Series of 2021

TITLE: A RESOLUTION APPOINTING MICHELE R. KLINE AS THE TOWN OF HUDSON MUNICIPAL JUDGE

WHEREAS, Section 4.04 of the Town of Hudson Home Rule Charter and Section 2-132 of the Town of Hudson Municipal Code provides that the Town Council shall appoint the municipal judge; and

WHEREAS, Section 4.04 of the Town of Hudson Municipal Code provides that the municipal judge shall serve for an indefinite term.

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. Michelle R. Kline is appointed as the Town of Hudson Municipal Court Judge.

Section 2. The salary of the Municipal Court Judge is hereby determined to be \$400 per session.

INTRODUCED, READ and PASSED this 6th day of January, 2021.

TOWN OF HUDSON, COLORADO

Laura Hargis, Mayor

ATTEST:

Charity Campfield, CMC, Town Clerk



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 2f	Department: Administration	Presenter: Patterson
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ITEM:

Resolution No. 21-3: A RESOLUTION APPROVING PANDEMIC HARDSHIP RELIEF TO CITIZENS OF THE TOWN OF HUDSON

BACKGROUND:

Last year, the Hudson Town Council approved a Pandemic Hardship Relief Policy to help citizens address the COVID 19 situation. The Council then approved extending the policy through 2020. Council would like to extend the policy at least through the first quarter of 2021 with the addition of offering assistance to Hudson businesses.

The new document now allows both businesses and citizens to get a month relief from Town water bills for the month of December 2020. The policy is largely the same as what has been approved by the Town Council prior.

FISCAL NOTE:

While there is a momentary hit to the water and sewer enterprise revenue the end result should not harm the finances of the funds in general.

STAFF RECOMMENDATION:

n/a

SUGGESTED MOTIONS:

I make a motion to approve/deny **Resolution No. 21-3: A RESOLUTION APPROVING PANDEMIC HARDSHIP RELIEF TO CITIZENS OF THE TOWN OF HUDSON.**

RESOLUTION NO.

21-03

**TITLE: A RESOLUTION APPROVING PANDEMIC HARDSHIP RELIEF TO
CITIZENS OF THE TOWN OF HUDSON**

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN
OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. The Town Council hereby approves the Pandemic Hardship Relief Policy
attached hereto as **Exhibit A** and incorporated herein by this reference.

INTRODUCED, READ and PASSED this 6th day of January, 2021.

TOWN OF HUDSON, COLORADO

Laura Hargis, Mayor

(SEAL)

ATTEST:

Charity Campfield, Town Clerk

**TOWN OF HUDSON TOWN COUNCIL
PANDEMIC HARDSHIP RELIEF POLICY**

The purpose of this Policy is to specify steps the Town Council will take to assist its citizens struggling with economic hardships caused by or related to the COVID-19 pandemic.

The Town will offer the following assistance to all citizens for a period beginning on January 1, 2021, and ending on March 31, 2021, unless extended:

A. The Town will waive application of new late fees normally applied to a delinquent account pursuant to Section 13-24 of the Hudson Municipal Code (the “Code”) for late payment of water or wastewater charges.

B. The Town will suspend application of Section 13-25 of the Code regarding termination of water and wastewater service for nonpayment. During this time, water service will not be turned off due to nonpayment.

C. Regular charges for water and wastewater service will continue to accrue.

D. Delinquent account fees that existed on an account prior to March 1, 2020, will not be eliminated or reduced, and the Town does not waive its ability to collect the prior amount due.

For businesses forced to close to due State of Colorado or Weld County directives during December 2020 due to the COVID-19 pandemic, the Town will offer the following additional assistance:

A. The Town will waive and forgive regular charges for water and wastewater service incurred in the month of December 2020.

B. To qualify for this relief, a business must provide proof in a form acceptable to the Town of forced closure due to State of Colorado or Weld County directives during December 2020 due to the COVID-19 pandemic.

C. Delinquent account fees that existed on an account prior to December 1, 2020, will not be eliminated or reduced, and the Town does not waive its ability to collect the prior amount due.

For citizens, whose employment has been laid off or terminated due to State of Colorado or Weld County directives during December 2020 due to the COVID-19 pandemic, the Town will offer the following:

A. The Town will waive and forgive regular charges for water and wastewater service incurred in the month of December 2020.

- B. To qualify for this relief, a citizen must provide proof in the form acceptable to the Town of termination of employment for the month of December 2020 due to the COVID-19 pandemic and proof of residency within the Town.
- C. Delinquent account fees that existed on an account prior to December 1, 2020 will not be eliminated or reduced and the Town does not waive its ability to collect the prior amount due.

For businesses, while this policy is in force, the Town waives the following fees, but all other requirements for licensing continue to apply:

- A. New sales tax license fee set forth in Section 4-43(e) of the Code.
- B. Business license fee (both new and renewal fee) set forth in Section 6-5 of the Code.
- C. Peddlers and solicitors license fee set forth in Section 6-23 of the Code.



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021

Agenda Item No.:	Department:	Presenter:
2g.	Planning	Jennifer Woods, AICP

ITEM: USR18-04 VERDAD LANDSCAPE CONDITIONS EXTENSION REQUEST

BACKGROUND: On March 21, 2018 at a public hearing, Council conditionally approved a Use by Special Review, USR18-04, for the Verdad well pad across from Town Hall in the Hudson Hills development. The applicant is requesting an extension to landscaping conditions approved by the Town as part of this USR that have not yet been completed. Specifically, the USR was approved with conditions that landscape be installed per the approved plan and established, including irrigation, for three (3) years after planting. The specific conditions are also noted below for reference.

Applicable Landscaping-Related Conditions of Approval from USR18-04:

8. *Notify the Town when all post production improvements are complete (landscaping, fencing, etc.) and the town will inspect the site for compliance with the plan presented in the USR....*
9. *A guarantee period be established to ensure that the planting, irrigation and anticipated growth of the extensive landscape screening proposed for the completed well pad site be accomplished. A three (3) year guarantee period is recommended*

The discussion during the hearing indicated the applicant intended to install the landscape within one (1) year or so of well completion. Based on this information and the related conditions of approval, the timeline for completion of the landscape installation and establishment is about four (4) years. The applicant has indicated they will not meet the three (3) year establishment period, which would end in March of 2022, since nothing has been planted to date. One component of the landscape plan, the fence, has been completed.

The request from the permit holder of USR18-04 is to defer the implementation of approval conditions related to landscaping until April 2022 in order to secure a water source for irrigation. Additionally, there would be a three (3) year establishment period thereafter, with the condition requiring full compliance of both the above-mentioned conditions by April 2025.

FISCAL NOTE: N/A

STAFF RECOMMENDATION: Approve the extension request for certain conditions of approval for USR18-04 as approved by Town Council on March 21, 2018, specifically extending compliance with conditions for landscape installation and subsequent establishment, requiring completion of Condition 8 by April 21, 2022 and Condition 9 by April 21, 2025.



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021

Agenda Item No.:	Department:	Presenter:
2g.	Planning	Jennifer Woods, AICP

SUGGESTED MOTIONS: I move to approve/deny the extension request for certain conditions of approval for USR18-04 as approved by Town Council on March 21, 2018, specifically extending compliance with conditions for landscape installation and establishment to a date specific, requiring completion of Condition 8 by April 21, 2022 and Condition 9 by April 21, 2025.



November 18, 2020

Town of Hudson
50 S. Beech Street
P.O. Box 351
Hudson, CO 80642-0351

RE: Use by Special Review COA extension – HDI KF 01-64-10 well pad- Case No. 18-04-USR

Town of Hudson,

Verdad Resources, LLC (“Verdad”) hereby respectfully requests an extension to the following Conditions of Approval (COA) associated with Use by Special Review for the HDI KF 01-64-10 well pad:

#8 Notify the town when all post production improvements are complete (landscaping, fencing, etc.) and the town will inspect the site for compliance with the plan presented in the USR.

#9- A guarantee period to be established to ensure the planting, irrigation and anticipated growth of the extensive landscape screening for the completed well pad site be accomplished.

Verdad’s planned source of water for the landscaping is not currently available. Verdad would like to delay landscaping inspections until April 2022. This would allow us to work with the developer and/or secure a feasible water source option for the tree sustainability.

The fence is up and that can be inspected to meet part of the COA. Also, please note there does not appear explicit timing related to these COAs in any of the documentation. If you have documentation on the timing in writing that would be greatly appreciated.

If you should have any questions or concerns regarding this request, please contact the undersigned at 720-845-6917.

Sincerely,

Heather Mitchell
Regulatory Manager
Verdad Resources LLC



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 2h	Department: Clerk	Presenter: Campfield
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ITEM:

Ordinance 20-01 AN ORDINANCE AMENDING SECTION 16-31 OF THE HUDSON MUNICIPAL CODE RELATING TO THE BOARD OF ADJUSTMENT. First Reading.

BACKGROUND:

The current Town Code states that there must be a Board of Adjustments and they are required to meet at least every January to set officers, and terms. It is something that the Town has had difficulty appointing seats to. Considering that, it would be in the Town's best interest to dissolve the Board of Adjustments and have the Town Council act as the Board of Adjustments.

FISCAL NOTE:

None

STAFF RECOMMENDATION:

Approve

SUGGESTED MOTIONS:

I make a motion to approve/deny on first reading Ordinance 21-01 AN ORDINANCE AMENDING SECTION 16-31 OF THE HUDSON MUNICIPAL CODE RELATING TO THE BOARD OF ADJUSTMENT.



**TOWN OF HUDSON
REQUEST FOR COUNCIL ACTION**

Meeting Date: January 6, 2021:

Agenda Item No.: 2h	Department: Clerk	Presenter: Campfield
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ORDINANCE NO.

21-01
Series of 2021

TITLE: AN ORDINANCE AMENDING SECTION 16-31 OF THE HUDSON MUNICIPAL CODE RELATING TO THE BOARD OF ADJUSTMENT

BE IT ORDAINED BY THE TOWN COUNCIL FOR THE TOWN OF HUDSON, COLORADO, THAT:

Section 1. Section 16-31 of the Town of Hudson Municipal Code is amended to read as follows, with subsections (d) and (e) deleted and the remaining subsections re-lettered as follows:

Sec. 16-31. - Board of adjustment; variances.

(a) Establishment. A board of adjustment is hereby established, the members of which shall be the members of the town council.

(b) Officers. The officers of board of adjustment shall be the same as the officers of town council. The Town Clerk shall serve as secretary of the board of adjustment. The mayor shall preside as chairperson at meetings and shall perform all duties usual and ordinary for the presiding officer of any board or group. The mayor pro tem shall perform the duties of vice chairperson in the absence of the chairperson. The secretary shall keep full and complete minutes and records of all meetings, shall have the custody of all the records of all meetings, shall generally supervise all of the clerical work of the board of adjustment and shall perform the duties usually performed by the secretary of a board or group.

(c) Powers. The board of adjustment shall have the following powers:

* * *

(d) Meetings.

(1) Regular meetings of the board of adjustment shall be held as required.

* * *

(e) Board of adjustment appeals, variances and interpretations of activities administered by staff related to zoning.

* * *

(f) Calendar of cases.

* * *

(g) Final disposition of cases.

* * *

(h) Variance application.

* * *

Section 2. Safety Clause. The Town Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the Town of Hudson, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 4. Effective Date. This Ordinance shall become effective ten (10) days after final publication by title only.

INTRODUCED, READ BY TITLE, AND ADOPTED ON FIRST READING this _____ day of _____, 2021.

TOWN OF HUDSON, COLORADO

Laura Hargis, Mayor

ATTEST:

Charity Campfield, Town Clerk

PASSED by a vote of _____ for and _____ against AND ORDERED PUBLISHED BY TITLE ONLY, with a complete copy available for public inspection and acquisition in the office of the town clerk this _____ day of _____, 2021.

TOWN OF HUDSON, COLORADO

Laura Hargis, Mayor

ATTEST:

Charity Campfield, Town Clerk

APPROVED AS TO FORM:

Corey Y. Hoffmann, Town Attorney