

# **AGENDA**

## **TOWN OF HUDSON – TOWN COUNCIL REGULAR MEETING November 16, 2016 - 6:00 P.M.**

### **PLEDGE OF ALLEGIANCE**

### **CALL TO ORDER AND ROLL CALL**

### **ADDITIONS TO AGENDA**

### **CITIZEN'S COMMENTS**

#### **1) CONSENT AGENDA**

(Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Meeting Minutes – November 2, 2016
- b. Payment of Bills
- c. Liquor License Renewal and Name Change – End of the Trail dba Rough Rider Saloon

#### **2) GENERAL BUSINESS**

- a. **PUBLIC HEARING.** Ordinance No. 16-10, Second Reading, Rezoning of Town Hall site to C-O, Commercial Office district
- b. Resolution 16-30, GOCO Grant Application
- c. Exclusive Residential Trash Service Contract
- d. Resolution 16-31, A Resolution to Cancel the Regular Town Council Meeting of December 21, 2016

#### **3) STAFF REPORTS**

#### **4) ADJOURNMENT**

MINUTES  
TOWN OF HUDSON TOWN COUNCIL  
REGULAR MEETING  
November 2, 2016 - 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Mayor Patch called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor, Raymond Patch - Present  
Mayor Pro-Tem, Laura Hargis – Present  
Councilmember, Matt Cole – Present  
Councilmember, Christine Hamilton – Present  
Councilmember, Julia Stell – Present  
Councilmember, Joe Hammock – Present  
Councilmember, Maria Chavez – Present

Town Clerk, Rebecca Utecht took roll call, and a quorum of (6) Councilmembers were present.

Town Staff Present:

Town Manager – Joe Racine  
Town Attorney – Corey Hoffmann  
Town Clerk – Rebecca Utecht  
Economic Development Director – Dan Hamsmith  
Utility and Public Works Director – Hunter Fobare  
Town Marshal – Brent Flot  
Recreation Director – Billie Stam

ADDITIONS TO AGENDA

None

CITIZEN'S COMMENTS

Tom Craig, General Manager of American Disposal Services, introduced himself to the Councilmembers. He stated that he would be available to answer any questions on the trash service proposal his company submitted. He stated that the community recycle center is frequently used, averaging about one pound of material per resident per year. He stated that their proposal includes many different options for recycling.

**1) CONSENT AGENDA**

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Councilmember or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Minutes, Regular Meeting, October 19, 2016
- b. Payment of Bills

Councilmember Stell made a motion, seconded by Councilmember Chavez approve the Consent Agenda.

The vote was as follows:

Aye: Councilmembers Stell, Chavez, Cole, Hamilton, Hammock, Hargis and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

## 2) GENERAL BUSINESS

### a. **PUBLIC HEARING, 2017 Budget**

Mayor Patch opened the Public Hearing for the 2017 Budget at 6:04 pm.

Joe Racine, Town Manager, reported that included in the council packets was a summary memo of the 2017 draft budget. The 2017 budget is both a financial plan for the coming year and an appropriation, i.e., authorization to spend money raised from taxes, fees, grants and other sources, for services, projects and programs that benefit the community. The Town remains in sound financial condition, with solid fund balances in the non-enterprise funds and a busy schedule of projects.

The budget contains three years of budget detail: 2015 actual revenues and expenses, based on the annual audit; 2016 budget and year-end projection; 2017 budget. Budget decisions were based on feedback from the annual citizen survey, anticipated costs and revenues, priorities expressed by the Council at its retreat and at budget work sessions, and observed needs in the community.

No public comments.

Mayor Patch closed the Public Hearing for the 2017 Budget at 6:06 pm.

### b. **Public Meeting, Residential Trash Service**

Mayor Patch recommended this item be tabled until staff can prepare hard copies of the RFP's so that the Councilmembers can better compare the proposals.

The consensus of the Councilmembers was to table this item.

### c. **Resolution 16-29, A RESOLUTION ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION FOR THE 2016 BUDGET OF THE TOWN OF HUDSON**

Joe Racine reported that Resolution No. 16-29 amends the 2016 Budget and Appropriation to account for the refunding of the paving bonds and for street repair work to be done in Hudson Hills. The refunding paid sales tax revenue bonds and general obligation bonds that were sold in 2009 to pay for the town-wide paving project. The Resolution accounts for revenue received from the new bond purchasers, allocating half of the revenue to each of the two funds: Fund 22, Property Tax Special Revenue Fund; and Fund 23, the Paving Sales Tax Fund. Additional appropriation is added to each of these funds to cover the payoff of the old bonds and to ensure that they end the year with positive fund balances.

When we prepared the 2016 budget, we did not anticipate spending any of the money in the Streets Impact Fee Fund. However, with the construction of homes in Hudson Hills and the collection of impact fees from the builder of those homes, we are able to proceed with much-needed crack repair work in the subdivision. The resolution anticipates spending \$20,000 on crack repairs in 2016. This will repair approximately 25% of the cracks. We will continue to address this problem as revenues are received from new home development.

Councilmember Hargis made a motion, seconded by Councilmember Stell to approve Resolution 16-29, A RESOLUTION ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION FOR THE 2016 BUDGET OF THE TOWN OF HUDSON

The vote was as follows:

Aye: Councilmembers Hargis, Stell, Hamilton, Chavez, Cole, Hammock and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

d. Discussion: 2017 Website Upgrade

Dan Hamsmith, Economic Development Director, reported that per Council's request he has provided two website recommendations. Based upon his in-depth research, discussions with company representatives and follow-up calls to various references, he is comfortable making the following recommendations. The first would be the CivicPlus Premium Package. This includes one-time development cost, annual service fee which includes: hosting, security, recurring re-design every 4 years, system updates and enhancements, 24/7 client support, 3 days of remote training with CivicPlus Professional Trainer, and migration of all existing pages of content from our current website. The second recommendation is the CivicPlus Core Package. This includes one-time development cost, annual service fee which includes: hosting, security, system updates and enhancements, 24/7 client support, 5 hours of group virtual training with CivicPlus Professional Trainer, and migration of up to 20 pages of existing content from our current website.

The consensus of the Council was to move forward with the CivicPlus Premium Package.

e. Ordinance No. 16-10, First Reading, Rezoning of Town Hall site to C-O, Commercial Office district

Joe Racine reported that Council recently approved creation of a new zoning district classification, C-O, Commercial-Office. It is a lower impact commercial zoning category that provides for professional offices. The district is intended as a limited commercial zone that would be more compatible with adjoining residential properties. It does not allow for retail as a primary use, nor does it allow many of the other activities normally associated with commercial zoning such as fueling stations, hotels, etc.

The old Town Hall site consists of 0.4 acres of land. Since it was acquired by the town in 1992 it has been used as the Town Hall. It was acquired in 1969 by the Assembly of God Church. For some time prior to that it was owned by the Christian Church of Hudson. Ordinance No. 16-10, presented for consideration on first reading, would change the existing R-1, Residential, zoning to C-O, Commercial-Office. This would enable the Town to offer the property for sale as a site for professional office development.

The property has been used for fifty or more years as a non-residential site. Professional offices would continue the use of the property in a similar manner as its historical use. Proximity to downtown, to the railroad crossing and to Highway 52 make it more suitable for non-residential use.

Councilmember Cole made a motion, seconded by Councilmember Hargis to approve Ordinance No. 16-10, First Reading, Rezoning of Town Hall site to C-O, Commercial Office district

The vote was as follows:

Aye: Councilmembers Cole, Hargis, Stell, Hamilton, Chavez, Hammock and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

### **3) STAFF REPORTS**

Joe Racine reported that Becky, Charity and he will be going to Denver on Monday at 2 pm to look at furniture for the new town hall.

Billie Stam, Recreation Director, reported that the annual Veteran's Day Commemoration would be held on November 12, 2016 at 10 am. The guest speaker will also be available to help anyone with any Veteran's benefits questions.

Hunter Fobare, Utility and Public Works Director, reported that his staff his will be striping Cedar Street on Monday. The tank inspections and cleaning are currently underway. The asbestos survey on the town hall starts tomorrow. His staff has planted several new trees at the Veteran's Memorial and the fishing pond.

Brent Flot, Town Marshal, reported that his department has been on 1,320 calls to services. He is meeting with SafeBuilt tomorrow to show them around and create a plan of action. The Marshal's Department distributed bike safety information to the kids at the Trunk-or-Treat.

Dan Hamsmith, Economic Development Director, reported that the comp plan update open house is scheduled for this Thursday, November 3, 2016 at the town hall from 4 pm – 7 pm.

Maria Chavez, Councilmember, reported that the annual Trunk-or-Treat was a huge success. There were 11 trunks decorated and a school bus, which the children loved.

Ray Patch, Mayor, reported that he would like the Town to approve a Veteran's Day Proclamation.

Councilmember Patch made a motion, seconded by Councilmember Hargis to approve the Veteran's Day Proclamation.

The vote was as follows:

Aye: Mayor Patch, Councilmembers Hargis, Hamilton, Chavez, Cole, Stell and Hammock.

Nay - None

Mayor Patch declared the motion carried.

**ADJOURNMENT**

The meeting adjourned at approximately 6:25 p.m.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Mayor

ATTEST

\_\_\_\_\_  
Town Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
11/03/2016	52298	1079	4Rivers Equipment	180334	Grader Parts	10-68-6710	114.84
11/03/2016	52298	1079	4Rivers Equipment	181289	Grader Wiper	10-68-6710	54.30
Total 52298:							169.14
11/03/2016	52299	1295	Adamson Police Products	INV227006	Equipment	10-66-7734	30.19
Total 52299:							30.19
11/03/2016	52300	46	CarQuest Auto Parts Stores	2057-394953	Tools	10-68-6735	27.50
Total 52300:							27.50
11/03/2016	52301	36	Colorado Analytical Laboratories I	161011058	WW Samples	75-68-6633	113.40
11/03/2016	52301	36	Colorado Analytical Laboratories I	161018058	Wastewater Samples	75-68-6633	113.40
Total 52301:							226.80
11/03/2016	52302	33	DPC Industries Inc.	737004796-1	WW Chemicals	75-68-6710	128.39
11/03/2016	52302	33	DPC Industries Inc.	737004859-1	WW Chemicals	75-68-6710	654.88
Total 52302:							783.27
11/03/2016	52303	54	Fort Lupton City of	FIN2016257	O&M for Joint Water Treatment Facility	70-68-6515	5,060.72
Total 52303:							5,060.72
11/03/2016	52304	57	Front Range Internet	1440115	Website Hosting & Maintenance	10-64-6415	122.90
Total 52304:							122.90
11/03/2016	52305	1265	Galls LLC	006299470	Equipment	10-66-7734	267.47
Total 52305:							267.47
11/03/2016	52306	1250	Humphries Poli Architects	35026.00-11	New Town Hall Project	10-64-6640	7,299.96
Total 52306:							7,299.96
11/03/2016	52307	117	J&S Contractors Supply Co.	0059751-IN	Plow Parts	10-68-6710	1,660.32
Total 52307:							1,660.32
11/03/2016	52308	1360	Jodie Andrews	11012016	Park deposit refund	10-48-4810	25.00
Total 52308:							25.00
11/03/2016	52309	276	Joe Racine	11012016	Computer, Camera Phone	10-64-6633	50.00
11/03/2016	52309	276	Joe Racine	11012016	Medicare Reimbursement	10-64-6110	150.90
11/03/2016	52309	276	Joe Racine	11012016	Mileage	10-64-6213	52.38

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 52309:							253.28
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Marshal	10-66-6416	301.43
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Marshal	10-66-6416	174.58
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Water Department	70-68-6416	199.46
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - WW Department	10-68-6416	61.83
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Parks Department	10-69-6416	237.14
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Marshal	10-66-6416	96.97
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - PW Department	70-68-6416	333.33
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - Water Department	10-68-6416	110.18
11/03/2016	52310	853	Love's Travel Stops & County Stor	6000048344	Fuel - PW Department	10-69-6416	160.83
Total 52310:							1,675.75
11/03/2016	52311	1218	Macdonald Equipment Company	N14257	Sweeper repair	10-69-6633	1,332.95
Total 52311:							1,332.95
11/03/2016	52312	1243	Plastics Inc.	380396	RO Check Valve	70-68-6710	246.40
Total 52312:							246.40
11/03/2016	52313	321	Railroad Management Company II	335873	License Fees	70-64-6415	194.55
Total 52313:							194.55
11/03/2016	52314	1146	Rebecca Utecht	11022016	Cell Phone	10-64-6411	25.00
11/03/2016	52314	1146	Rebecca Utecht	11022016	Mileage	10-64-6213	29.16
Total 52314:							54.16
11/03/2016	52315	1361	Town of Garden City	11012016	Clerks Luncheon- Charity	10-61-6212	10.00
Total 52315:							10.00
11/03/2016	52316	131	Tribune The	4832824	Advertisement for Bids	10-64-6620	98.50
11/03/2016	52316	131	Tribune The	4832825	Case 16-09	10-64-6620	23.76
Total 52316:							122.26
11/03/2016	52317	1327	United Site Services	114-4564420	Park R/R	10-69-6415	197.85
Total 52317:							197.85
11/03/2016	52318	138	Valley Bank & Trust	10212016	Credit	10-65-7103	7.00
11/03/2016	52318	138	Valley Bank & Trust	10212016	Waste Collection RFP postage	10-65-7103	41.92
Total 52318:							34.92
11/10/2016	52321	27	United States Postal Service	11102016	Newsletter postage	10-69-6620	179.46
Total 52321:							179.46
11/10/2016	52322	1362	Adobe Systems Incorporated	756195848	Form Software	10-66-7733	179.88

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 52322:							179.88
11/10/2016	52323	1296	Alexander Clark Printing	52894	Municipal Citations	10-66-6415	602.00
Total 52323:							602.00
11/10/2016	52324	683	Bratton's Office Equipment Inc.	021174	Canon Contract	10-64-6633	215.06
Total 52324:							215.06
11/10/2016	52325	1256	Brent Flot	11092016	Truck Wiring	10-66-6740	92.82
11/10/2016	52325	1256	Brent Flot	11092016	Trunk or Treat Candy	10-66-6415	58.96
Total 52325:							151.78
11/10/2016	52326	1041	Caselle Inc.	76798	Contract Support and Maintenance	10-64-6633	175.00
11/10/2016	52326	1041	Caselle Inc.	76798	Contract Support and Maintenance	70-64-6633	175.00
11/10/2016	52326	1041	Caselle Inc.	76798	Contract Support and Maintenance	75-64-6633	175.00
Total 52326:							525.00
11/10/2016	52327	1284	Clear Water Solutions	5062	Project 15-180 - Water Engineering Services	70-64-6640	575.92
11/10/2016	52327	1284	Clear Water Solutions	5062	Project 15-180 - Water Engineering Services	10-64-6636	275.00
11/10/2016	52327	1284	Clear Water Solutions	5063	Master Plan	70-74-6415	4,000.00
Total 52327:							4,850.92
11/10/2016	52328	36	Colorado Analytical Laboratories I	161025037	WW Samples	75-68-6633	113.40
11/10/2016	52328	36	Colorado Analytical Laboratories I	161101073	Water Samples	70-68-6633	39.40
Total 52328:							152.80
11/10/2016	52329	504	Eastgate Engraving & Awards LLL	5183	Citizen Plaque	10-66-6632	115.00
11/10/2016	52329	504	Eastgate Engraving & Awards LLL	5183	Staff name tags	10-64-6415	27.00
11/10/2016	52329	504	Eastgate Engraving & Awards LLL	5183	Credit	10-66-6632	105.00
Total 52329:							37.00
11/10/2016	52330	53	Farm & Home Lumber	44847	Shop Supplies	10-68-6710	1.79
11/10/2016	52330	53	Farm & Home Lumber	44849	Shop Supplies	10-68-6710	1.79
11/10/2016	52330	53	Farm & Home Lumber	44849	Shop Supplies	10-68-6710	1.65
11/10/2016	52330	53	Farm & Home Lumber	44859	Shop Supplies	10-68-6710	11.29
11/10/2016	52330	53	Farm & Home Lumber	44992	Shop Supplies	10-68-6710	10.89
11/10/2016	52330	53	Farm & Home Lumber	45109	Shop Supplies	10-68-6710	37.55
11/10/2016	52330	53	Farm & Home Lumber	45337	Shop Supplies	10-68-6710	18.15
11/10/2016	52330	53	Farm & Home Lumber	45375	Shop Supplies	10-68-6710	6.72
11/10/2016	52330	53	Farm & Home Lumber	45460	supplies	10-68-6710	83.05
11/10/2016	52330	53	Farm & Home Lumber	45465	credit	10-68-6710	32.06
11/10/2016	52330	53	Farm & Home Lumber	45480	supplies	75-68-6710	9.30
11/10/2016	52330	53	Farm & Home Lumber	45523	meter install parts	70-68-6710	20.96
11/10/2016	52330	53	Farm & Home Lumber	45551	Shop Supplies	10-68-6710	7.70
11/10/2016	52330	53	Farm & Home Lumber	45641	supplies	10-69-6710	13.64
11/10/2016	52330	53	Farm & Home Lumber	45690	Tools	75-68-6735	6.99
11/10/2016	52330	53	Farm & Home Lumber	45943	supplies	10-69-6710	33.05

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
11/10/2016	52330	53	Farm & Home Lumber	45947	supplies	10-68-6710	20.00
11/10/2016	52330	53	Farm & Home Lumber	46185	Equipment	10-66-7734	5.34
11/10/2016	52330	53	Farm & Home Lumber	46194	supplies	10-68-6710	67.83
11/10/2016	52330	53	Farm & Home Lumber	46574	supplies	75-68-6710	11.94
11/10/2016	52330	53	Farm & Home Lumber	46580	supplies	10-69-6710	23.28
11/10/2016	52330	53	Farm & Home Lumber	46627	supplies	10-68-6710	7.35
11/10/2016	52330	53	Farm & Home Lumber	46635	Tools	75-68-6735	52.69
11/10/2016	52330	53	Farm & Home Lumber	46686	supplies	10-68-6710	7.35
11/10/2016	52330	53	Farm & Home Lumber	46816	Locate Supplies	70-68-6710	29.42
11/10/2016	52330	53	Farm & Home Lumber	47162	Furnace Filter	10-68-6710	28.35
Total 52330:							482.43
11/10/2016	52331	1345	Fransen Pittman Construction	10312016	New Town Hall Construction	22-71-7718	300,909.00
Total 52331:							300,909.00
11/10/2016	52332	1265	Galls LLC	6317432	Spotlight	10-66-7734	153.17
Total 52332:							153.17
11/10/2016	52333	1342	KBN Engineers	1131-001/000	Pioneer Property Annexation	10-64-6636	93.00
11/10/2016	52333	1342	KBN Engineers	1131-001/000	State Highway 52	10-68-6640	5,884.61
11/10/2016	52333	1342	KBN Engineers	1131-001/000	Town Engineer	10-64-6640	46.50
11/10/2016	52333	1342	KBN Engineers	1131-001/000	Ritchey	10-64-6636	69.75
11/10/2016	52333	1342	KBN Engineers	1131-001/000	Water	70-68-6640	1,328.35
11/10/2016	52333	1342	KBN Engineers	1131-001/000	Town Hall	10-64-6640	23.25
11/10/2016	52333	1342	KBN Engineers	1131-001/000	BNSF Industrial Park	10-64-6640	283.80
Total 52333:							7,729.26
11/10/2016	52334	950	Lowe's	11022016	Shop storage	10-68-6710	117.71
Total 52334:							117.71
11/10/2016	52335	509	Quill Corporation	1130864	Office Supplies	10-64-6720	11.96
11/10/2016	52335	509	Quill Corporation	1148660	Operating Supplies	10-64-6710	25.12
11/10/2016	52335	509	Quill Corporation	1148660	Office Supplies	10-64-6720	234.93
11/10/2016	52335	509	Quill Corporation	1148660	Operating Supplies	10-64-6710	18.98
11/10/2016	52335	509	Quill Corporation	1148660	Office Supplies	10-64-6720	52.75
11/10/2016	52335	509	Quill Corporation	1148660	Office Supplies	10-64-6720	13.38
11/10/2016	52335	509	Quill Corporation	1148660	Office Supplies	10-69-6720	18.99
11/10/2016	52335	509	Quill Corporation	1148660	Operating Supplies	10-64-6710	59.81
11/10/2016	52335	509	Quill Corporation	1199793	Operating Supplies	10-64-6710	20.89
11/10/2016	52335	509	Quill Corporation	1303404	Office Supplies	10-66-6720	158.06
11/10/2016	52335	509	Quill Corporation	1303404	Office Supplies	10-64-6720	29.53
11/10/2016	52335	509	Quill Corporation	1303404	Operating Supplies	10-64-6710	26.65
11/10/2016	52335	509	Quill Corporation	1303404	Office Supplies	10-64-6720	106.65
11/10/2016	52335	509	Quill Corporation	1303404	Operating Supplies	10-64-6710	7.61
11/10/2016	52335	509	Quill Corporation	1303404	Office Supplies	10-64-6720	76.16
11/10/2016	52335	509	Quill Corporation	1303551	Office Supplies	10-64-6720	9.04
11/10/2016	52335	509	Quill Corporation	1343285	Operating Supplies	10-64-6710	20.94
11/10/2016	52335	509	Quill Corporation	1351575	Operating Supplies	10-64-6710	22.85
Total 52335:							914.30

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
11/10/2016	52336	1146	Rebecca Utecht	11102016	Mileage	10-64-6213	38.67
11/10/2016	52336	1146	Rebecca Utecht	11102016	Cell Phone	10-64-6411	25.00
Total 52336:							63.67
11/10/2016	52337	1085	Terracon	T836842	New Town Hall Construction	22-71-7718	7,542.15
Total 52337:							7,542.15
11/10/2016	52338	285	Town of Hudson	11092016	Newsletter Quiz Winners - Volume No 86 Aichelman	10-69-6730	20.00
11/10/2016	52338	285	Town of Hudson	11092016	Newsletter Quiz Winners - Volume No 86 Buesgens	10-69-6730	20.00
11/10/2016	52338	285	Town of Hudson	11092016	Newsletter Quiz Winners - Volume No 86 Dunker	10-69-6730	20.00
11/10/2016	52338	285	Town of Hudson	11092016	Newsletter Quiz Winners - Volume No 86 Sellers	10-69-6730	20.00
11/10/2016	52338	285	Town of Hudson	11092016	Newsletter Quiz Winners - Volume No 86 Warner	10-69-6730	20.00
Total 52338:							100.00
11/10/2016	52339	131	Tribune The	4853630	Notices of Redemption 33450513	10-64-6620	44.00
Total 52339:							44.00
11/10/2016	52340	537	UMB Bank n.a.	10262016	Sales Tax RFDG BDS SRS 2016	23-98-7625	10,276.41
Total 52340:							10,276.41
11/10/2016	52341	5	United Power	10192016	Wastewater Treatment Plant	75-68-6413	4,112.60
11/10/2016	52341	5	United Power	10202016	258 5th Ave Shop	10-68-6413	161.25
11/10/2016	52341	5	United Power	10242016	Town Hall	10-64-6413	122.55
11/10/2016	52341	5	United Power	10242016	Town Hall	70-64-6413	122.54
Total 52341:							4,518.94
11/10/2016	52342	18	Utility Notification Center of Color	216100447	Locates	75-68-6633	46.48
11/10/2016	52342	18	Utility Notification Center of Color	216100447	Locates	70-68-6633	46.47
Total 52342:							92.95
11/10/2016	52343	5	United Power	201607041	New Town Hall- reprint	21-71-7718	29,860.00
Total 52343:							29,860.00
Grand Totals:							389,493.28

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

---

**MEMORANDUM**

**CONSENT**

**To:** Town Council  
**From:** Rebecca Utecht, Town Clerk  
**Date:** November 10, 2016  
**Subject:** Liquor License Renewal for End of the Trail – DBA Rough Rider Saloon

**Attachment**

The Town received a liquor license renewal application from the End of the Trail on November 9, 2016. Marshal Flot conducted his inspection on November 14, 2016. His report is attached.

LIQUOR/BEER RENEWAL REVIEW FORM

Date: 11-10-16  
To: Marshal Flot  
From: Rebecca Utecht  
Subject: Liquor License Check

In accordance with the new procedure for liquor and/or beer license checks, please review all records on the following establishment for any associated reports during the last year and return your report to the Hudson Town Clerk's Office. Your report will be used by the Town Council in considering renewal of the liquor and/or beer license.

PLEASE RESPOND NO LATER THAN: 11-11-16

ESTABLISHMENT: End of the Trail

Current license expires: 12/14/2016



No Concerns

BA H251  
Marshal's Initials

The Marshal's Office had a concern and the Marshal has mutually worked with the licensee to correct the concern. (Complete Attached Worksheet)

Unresolved concerns exist requiring a Probable Cause Hearing scheduled by the Town Board. (Complete Attached Worksheet)



Please notify \_\_\_\_\_ at Extension \_\_\_\_\_ of the date and time of the Town Council's renewal hearing.

## INSPECTION REPORT

Case Number <b>16HP01394</b>				Date of Report 11/14/2016
Name Lisa Buesgens				Time In/Out
Trade Name End of the Trail, LLC; DBA Rough Rider Saloon				Manager Lisa Buesgens
Address 653 Cedar Street				License Type Tavern
City Hudson		State Colorado		Zip 80642
				Telephone <b>303-536-9880</b>
Yes	No	N/A	Item	Comment
X			Valid State Liquor License Posted	
X			Valid State Sales Tax License Posted	
X			Valid Local License Posted	
		X	Valid Federal Tax Stamp Posted	
X			Valid Food Service License Posted	
X			Minor Warning Sign Posted	
X			Meals or Snacks Available	
X			Cleanliness is Adequate	
X			Books and Invoices Available	
X			Beer Stock Acceptable	
X			Wine Stock Acceptable	
X			Liquor Stock Acceptable	
X			Alcohol Purchased from Permitted Sources	
		X	Compliance with Gambling Restrictions	
X			Manager Registered with Authorities	
X			Licensee in Possession/Control of Premises	
X			Trade Name Properly Registered	
X			Compliance with Intoxicated Sale Restrictions	
	X		Compliance with Sale to Minor Provisions	Was recently cited by the State.
X			Premise Physical Control Adequate	
X			Acceptable Dispensing Systems	
		X	Off Premise Storage Licensed	
X			Only Permitted Items Sold	
Other Issues:				
N/A				
Warning Issued    Yes    No			Warned About:	
Investigator Name/Number: Brent Flot (H251)				
Person Advised:				

Liquor/Beer License Worksheet

The following concerns are noted: \_\_\_\_\_

N/A

The Licensee and the Marshal's Office have collectively agreed to implement the following to correct concerns noted above: (A time line and corrective action should be listed for each concern)

N/A

Lisa Buesgens  
Establishment Owner, Please Print

11/14/2016  
Date

Amanda Buesgens  
Establishment Signature

Brian Flg 4251  
Marshal's Signature

Use another sheet of paper or attach separate proposal to this packet if needed.

Attach copies of all reports associated with this establishment for the last year.

Both the Marshal and the Owner of the establishment will be required to attend the Liquor Hearing to testify to the above agreement.

**MEMORANDUM**

**2.a.**

**TO:** Town Council  
**FROM:** Joe Racine, Town Manager  
**Date:** November 16, 2016  
**Subject:** PUBLIC HEARING, Ordinance No. 16-10, Second Reading, Rezoning of Town Hall site to C-O, Commercial Office district

**Attachments**

This agenda item includes a PUBLIC HEARING and consideration of an ordinance on second reading to rezone the current town hall property to C-O, Commercial Office. The Planning Commission held its hearing on November 9<sup>th</sup>. The attached memo from Roy Fronczyk explains the background and the Planning Commission's recommendation for approval.

Also attached is a listing of the uses permitted in the C-O district.

If approved, the ordinance would be effective ten days after publication of the title.

# PUBLIC HEARING

ORDINANCE NO. 16-10, AN ORDINANCE REZONING THE PROPERTY  
LOCATED AT 557 ASH STREET FROM R-1, RESIDENTIAL, TO C-O,  
COMMERCIAL OFFICE, ZONING DISTRICT

November 16, 2016

**MAYOR:**

I WOULD LIKE TO OPEN THE PUBLIC HEARING FOR THE  
PROPOSED REZONING: (STATE TIME)

**MAYOR:**

WILL THE CLERK STATE THE PURPOSE OF THE HEARING.

**CLERK:**

A PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING  
ORDINANCE NO. 16-10, REZONING LOTS 17 THROUGH 21  
AND THE NORTH ONE-HALF OF LOT 22, BLOCK 50, TOWN  
OF HUDSON FROM R-1 RESIDENTIAL TO C-O, COMMERCIAL  
OFFICE

:

**MAYOR:**

WAS THE NOTICE FOR THIS EVENINGS HEARING  
PUBLISHED IN THE LOCAL NEWSPAPER?

**MANAGER:**

THE CODE AMENDMENT HEARING WAS ADVERTISED IN  
THE OCTOBER 24, 2016 EDITION OF THE GREELEY  
TRIBUNE

**MAYOR:**

I WILL FIRST RECOGNIZE THE TOWN MANAGER TO  
PRESENT STAFF COMMENTS ON THE PROPOSED  
REZONING AND TO RESPOND TO QUESTIONS. I WILL THEN  
RECOGNIZE MEMBERS OF THE AUDIENCE WHO WISH TO

SPEAK TO THE COUNCIL REGARDING THE PROPOSAL. ALL WISHING TO SPEAK MAY COME FORWARD, ONE AT A TIME, TO THE PODIUM, SIGN IN AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

DOES THE TOWN MANAGER HAVE A PRESENTATION FOR THE COUNCIL?

**(STAFF PRESENTATION)**

**MAYOR:**

IS THERE ANY MEMBER OF THE PUBLIC WHO WISHES TO ADDRESS THE COUNCIL ON THIS MATTER?

IF SO, PLEASE SIGN IN AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

**(PUBLIC COMMENTS)**

**MAYOR:**

DO ANY OF THE COUNCIL MEMBERS HAVE ANY REMAINING QUESTIONS OF STAFF ON THIS MATTER?

THERE BEING NO FURTHER DISCUSSION, I DECLARE THE PUBLIC HEARING IS CLOSED AT (STATE TIME).

**MAYOR:**

THE COUNCIL WILL CONSIDER THIS MATTER AT THE CONCLUSION OF THE HEARING.

**NEXT AGENDA ITEM**

## USES PERMITTED IN THE C-O ZONING DISTRICT

### (c) Uses by right.

- (1) Accounting, Auditing and Bookkeeping Services
- (2) Advertising Agencies
- (3) Barber Shops
- (4) Beauty Shops
- (5) Computer Maintenance and Repair
- (6) Home Health Care Services
- (7) Insurance Agents, Brokers and Services
- (8) Legal Services
- (9) Offices and Clinics of Dentists
- (10) Offices and Clinics of Doctors of Medicine
- (11) Photographic Studios
- (12) Retail sales that are operated entirely within office buildings and which are compatible with and incidental to the primary permitted office use. Retail sales may not occupy more than ten (10) percent of the floor area of office buildings.
- (13) Real Estate Agents and Managers
- (14) Security Brokers and Dealers
- (15) Tax Return Preparation Services
- (16) Title Abstract Offices
- (17) Other such similar uses as listed in paragraphs (1) through (15) above which are determined by the planning commission to be not more detrimental uses in said district than the uses by right hereinafter enumerated.

## MEMORANDUM

**TO:** Town Council  
**FROM:** Roy Fronczyk, Town Planner  
**DATE:** November 10, 2016  
**SUBJECT:** Planning Commission Public Hearing November 9, 2016, Case No. 16-09 Z – Town Hall Rezoning

The required Planning Commission public hearing pertaining to the Rezoning request of the above referenced application was conducted on Wednesday, November 9, 2016. All required referral notifications, adjacent property notices and posting of the property were completed.

Staff presented their findings and recommendations which are attached to this memo.

A few additional comments were offered during the planning commission questioning period:

- The rezoning action anticipates that the property is most suitable for non-residential use as described in the attached memo.
- The property is currently not listed for sale by the Town, nor have there been any offers to purchase the property.
- Should a purchaser desire to develop the property for residential use and the Council approve the sale, it would have to be rezoned to allow for residences which are not permitted in the Commercial-Office (C-O) zoning district.
- The building is undergoing asbestos testing. The cost of demolition or building repairs are unknown at this time.

There were no public comments at the Planning Commission's hearing.

The Planning Commission voted unanimously for approval of the Rezoning and to forward it to the Town Council with that recommendation.

# MEMORANDUM

TO: Town of Hudson Planning Commission  
FROM: Roy Fronczyk  
Date: October 7, 2016

SUBJECT: Staff Report: Town Hall Rezoning, Case No. 16-09 Z

## I. REQUEST:

The Town of Hudson is the applicant requesting the current Town Hall site at 557 Ash Street be rezoned from Residential One (R-1) to Commercial-Office (C-O). The existing town hall is expected to be vacated in the spring of 2017 and the Town would like to make the property available for redevelopment which is compatible with the uses permitted in the C-O District. The property has been used as an office for the Town since 1992 and a change in zoning will be similar to those used on the site for the past 24 years. The Planning Commission is responsible for conducting a public meeting on the site plan amendment to use the facility for activities not part of the original plan and making a recommendation to Town Council. Attached is a map of the property under consideration.

## II. EXISTING CONDITIONS:

The existing Town Hall site contains 5 ½ lots or 17,187 square feet of land. Prior to being used as the Town Hall the structure was a church. While the lot has frontage along State Highway 52 (Main Street) it is accessed by Ash Street.

The site is relatively flat with no known drainage issues. The site has a complete range of utilities including town water, town sanitation services, power and telecommunications.

The properties surrounding the site south of Main Street are developed with single family homes. North of the site, across Main Street is zoned B (Business) and is the site of the Carniceria La Mexicana.

## III. FINDINGS

The building is in need of major repair and if the use is to continue as an office a rezoning would have to be approved. This is because the current use, and any future non-residential use is non-conforming and the cost of rehabilitation to the structure would require that rezoning would need to be approved.

Staff has examined other development opportunities of the site. If the zoning of the site remained Residential One (R-1) then two (2) lots for homes could be built. If a multi-family development were proposed the property would need to be rezoned to Residential Two (R-2) and the site could accommodate 5 dwelling units.

The proximity of the BNSF rail line and the attendant rail car and vehicle traffic along Main Street are unfavorable for "new housing" at the site. The town has not received any inquiries in the past number of years for in-town residential development and it has only been in the past year that development in Hudson Hills has garnered interest.

The Commercial-Office (C-O) zoning district would permit a variety of retail and office uses, require off-street parking and have hours of operation limited to between 6:00 am and 10:00 pm. It should be noted that there is currently no buyer or development interest for the property. This proposed action anticipates that once the property is available for purchase that it will be viewed in the marketplace as a commercial site.

Staff recommends approval of the rezoning of the property.

All of the public notification requirements for processing the site plan amendment have been met and to date no

written responses have been received from referral agencies or from adjacent land owners.

The Planning Commission could recommend to the Town Council approval of the proposal, approval with conditions or denial of the request, or the Commission may table comment until the next available meeting when additional information is needed and requested by the planning commission.

# TOWN HALL REZONING

Rezoning of Block 50, Lot 17 thru Lot 21 and the North 1/2 of Lot 22 in the Town of Hudson Plat from Residential One Zoning to Commercial-Office Zoning

## Legend

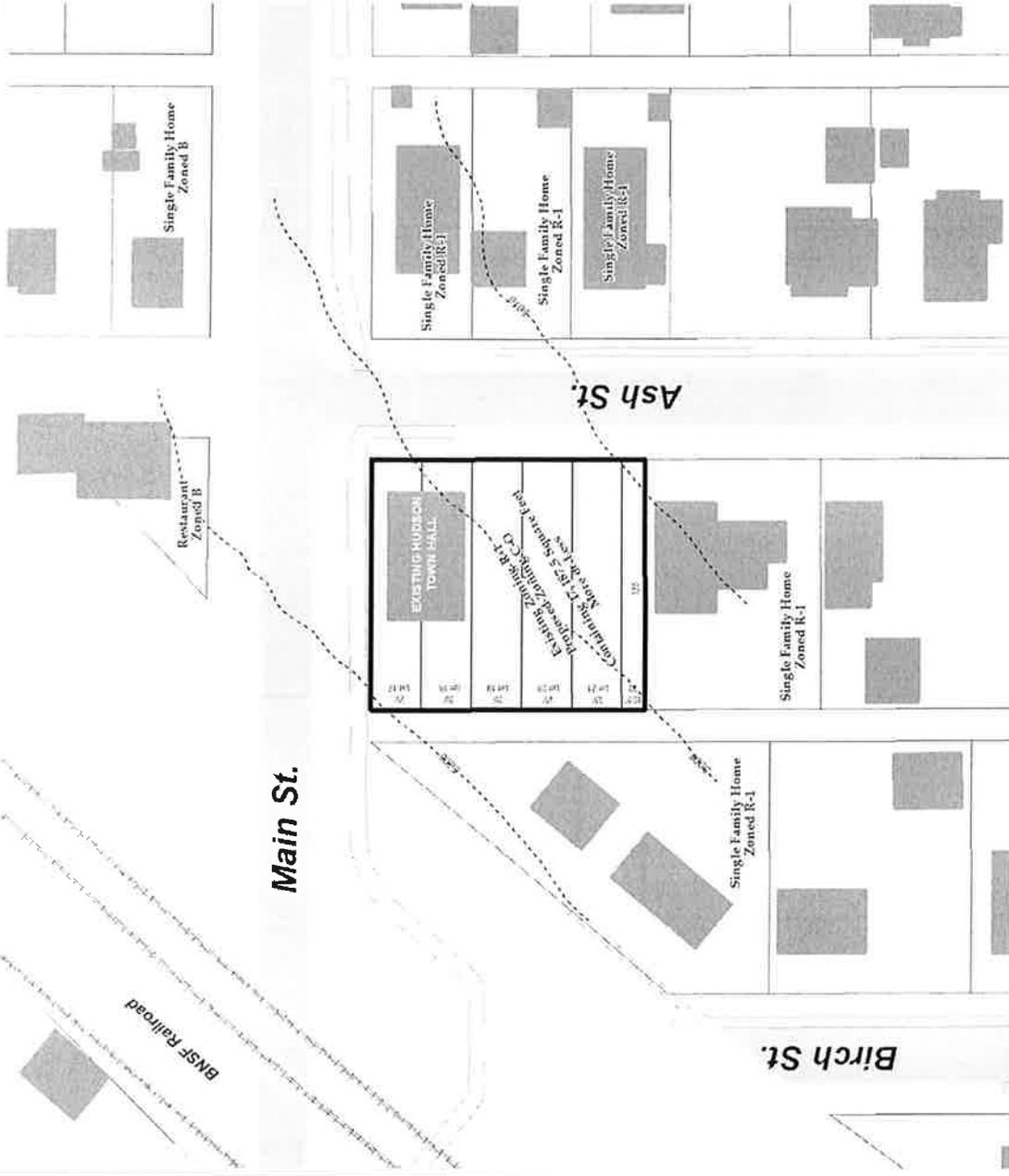
-  Town Hall Parcel
-  Contours - 2 ft Elevation
-  Buildings
-  Street Pavement
-  Existing Sidewalk

Property Owner: Town of Hudson  
557 Ash Street  
Hudson, CO 80642  
303-536-9311

Prepared by: Town of Hudson  
Scale: 1"=60'  
0 20 40 60 Feet



Vicinity Map  
Not to Scale



ORDINANCE NO.

16-10

Series of 2016

**TITLE: AN ORDINANCE REZONING LOTS 17 THROUGH 21 AND THE NORTH ONE-HALF OF LOT 22, BLOCK 50, TOWN OF HUDSON FROM R-1 RESIDENTIAL TO C-O, COMMERCIAL OFFICE**

BE IT ORDAINED BY THE COUNCIL FOR THE TOWN OF HUDSON, COLORADO, THAT:

Section 1. Findings of Fact.

- A. The Town desires to rezone land commonly known as the old Town Hall site from R-1, Residential, to C-O, Commercial-Office district.
- B. Public notice has been given of such rezoning by one publication in a newspaper of general circulation within the Town at least fifteen (15) days before the public hearing of such rezoning and by posting of the Property at each adjacent public right-of-way.
- C. Written notice of such hearing on the proposed rezoning was sent by first class mail at least fifteen (15) days prior to the hearing to owners of property within five hundred (500) feet of the Property.
- D. A need exists for rezoning the Property to Commercial-Office, C-O.

Section 2. The Property is hereby rezoned to Commercial-Office (C-O).

Section 3. The Zoning Ordinance and Zoning Map are hereby amended to conform with the zoning changes.

Section 4. Safety Clause. The Town Council hereby finds, determines, and declares that this ordinance is promulgated under the general police power of the Town of Hudson, that it is promulgated for the health, safety, and welfare of the public, and that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Council further determines that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 5. Severability. If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 6. Effective Date. This Ordinance shall become effective ten (10) days after final publication by title only.

INTRODUCED, READ IN FULL, AND APPROVED ON FIRST READING this 2<sup>nd</sup> day of November, 2016.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Utecht, Town Clerk

PASSED ON SECOND AND FINAL READING this 16<sup>th</sup> day of November, 2016, AND ORDERED PUBLISHED ONCE BY TITLE ONLY.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Utecht, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Corey Y. Hoffmann, Town Attorney

**EXHIBIT A, LEGAL DESCRIPTION**

A PARCEL OF LAND IN THE NORTHEAST  $\frac{1}{4}$  OF SECTION 11, TOWNSHIP 1 NORTH, RANGE 65 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF WELD, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
LOTS 17, 18, 19, 20, 21, AND THE NORTH  $\frac{1}{2}$  OF LOT 22, BLOCK 50, TOWN OF HUDSON.

CONTAINS 0.395 ACRES MORE OR LESS, AND IS SUBJECT TO ALL EXISTING EASEMENTS AND/OR RIGHTS-OF-WAY OF RECORD.

**MEMORANDUM**

**To:** Town Council  
**From:** Billie Stam, Director of Recreation  
**Date:** November 16, 2016  
**Subject:** Resolution for GOCO Planning Grant

**Attachment**

I would like to apply for a planning grant from Great Outdoors Colorado(GOCO). I am asking for \$30,000 from GOCO to be used on updating the existing park plan for Hudson Memorial Park as well as adding a plan for a park system in the Town of Hudson. This is a matching grant in which the Town of Hudson would be responsible for 25%, or \$10,000. This plan would include the phases in which the Town would follow to work toward a more utilized Memorial Park as well as a couple other parks in our community to best suite our residents and their interests.

If I am awarded this grant, I plan to then apply for an additional grant through GOCO to assist in the construction of Hudson Memorial Park.

RESOLUTION NO.

16-30

**TITLE: A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION PLANNING GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO FOR THE HUDSON MEMORIAL PARK AND MINI PARKS PLAN.**

WHEREAS, the Town of Hudson is requesting \$30,000 from the Great Outdoors Colorado to Update the existing Hudson Memorial Park plan, in addition to plan a parks system for the Town of Hudson.

WHEREAS, Great Outdoors Colorado requires that the Town Council of the Town of Hudson state its support for the Great Outdoors Colorado grant application for the Hudson Memorial Park and Mini Parks Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COUNCIL OF THE TOWN OF HUDSON THAT:

Section 1: The Council of the Town of Hudson strongly supports the application to Great outdoors Colorado for the Hudson Memorial Park and Mini Park Plan.

Section 2: The Council of the Town of Hudson acknowledges that the grant application includes matching funds which the Town of Hudson is solely responsible to provide if a grant is awarded.

Section 3: The Council of the Town of Hudson will appropriate those matching funds and authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.

Section 4: This resolution to be in full force and effect from and after its passage and approval.

INTRODUCED, READ and PASSED this 16<sup>th</sup> day of November, 2016.

COUNCIL  
TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Utecht, Town Clerk

**MEMORANDUM**

**2.c.**

**To:** Town Council  
**From:** Dan Hamsmith, Director of Economic Development  
**Date:** November 16, 2016  
**Subject:** Residential Trash Service

This item was tabled at your November 2<sup>nd</sup> Town Council Regular Meeting and is being brought back to you this evening for discussion. Town residents were invited, via the town newsletter and website, to attend this meeting to provide public input.

The following materials were made available for review by town residents at Hudson Town Hall, Hudson Public Library and the official town website at [www.hudsoncolorado.org](http://www.hudsoncolorado.org):

- Copies of the Request for Proposals
- List of addresses to be serviced
- Maps identifying the proposed service area within town limits
- Waste Collection Services Contract
- Copies of the following submitted proposals
  - American Disposal Services (current service provider)
  - Bunting Disposal
  - Allied Waste Transportation, Inc. (A Republic Services Company)
  - Waste Management

As a reminder, our current professional services contract with American Disposal Services, formerly Gator Rubbish Removal, ends on December 31, 2016.

**MEMORANDUM**

**2.d.**

**To:** Town Council

**From:** Rebecca Utecht, Town Clerk

**Date:** November 10, 2016

**Subject:** Resolution 16-31, A Resolution to Cancel the Regular Town Council Meeting of December 21, 2016

**Attachment**

The Town Council has historically cancelled the second meeting in December. This meeting falls so closely to the holidays and is a very busy time of year for all. This agenda item is for the Council to consider whether or not to cancel the December 21, 2016 regular meeting. There is no pressing business anticipated at this time that needs to be addressed on December 21<sup>st</sup>.

Resolution No. 16-31 would cancel the meeting.

RESOLUTION NO.

16-31

**TITLE: A RESOLUTION CANCELING THE REGULAR TOWN  
COUNCIL MEETING FOR DECEMBER 21, 2016**

BE IT RESOLVED by the Town Council of the Town of Hudson, Colorado as follows:

Section 1. The regular meeting of the Town Council of the Town of Hudson, scheduled for December 21, 2016, is hereby canceled. The Treasurer is directed to pay those bills due and outstanding and subject to approval on December 21, 2016.

INTRODUCED, READ AND ADOPTED THIS 16<sup>th</sup> day of November 2016.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

SEAL

ATTEST

\_\_\_\_\_  
Rebecca Utecht, Town Clerk