

MINUTES
TOWN OF HUDSON TOWN COUNCIL
REGULAR MEETING
September 7, 2016 - 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Mayor Patch called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor, Raymond Patch - Present
Mayor Pro-Tem, Laura Hargis – Present
Councilmember, Matt Cole – Present
Councilmember, Christine Hamilton – Present
Councilmember, Julia Stell – Present
Councilmember, Joe Hammock – Present
Councilmember, Maria Chavez – Absent

Town Clerk, Rebecca Utecht took roll call, and a quorum of (5) Councilmembers were present.

Town Staff Present:

Town Manager – Joe Racine
Town Attorney – Corey Hoffmann
Town Clerk – Rebecca Utecht
Economic Development Director – Dan Hamsmith
Utility and Public Works Director – Hunter Fobare
Town Marshal – Brent Flot
Recreation Director – Billie Stam

ADDITIONS TO AGENDA

None

CITIZEN'S COMMENTS

Jay Mendoza, United Power, presented the Town Council with the annual capital credit check for \$2,994.49. This program gave back approximately \$4 million dollars to its members this year.

Ken Gabrielson, Fire Chief for the Hudson Fire Protection District, reported that his staff has been on 534 calls for service as of the end of August 2016. In 2015, there were 755 calls for service so they foresee passing that number this year. The Hudson Fire Protection District will see a 50% reduction in revenues next year, according to the Weld County Assessor's office. He has requested approval from his board to go into their reserves to continue operations. If the mill levy increase that they are seeking fails, this money will only sustain the District through 2019. His firefighters will be going door to door on their own time to inform people of their purpose in seeking a mill levy increase. They are in the process now to cease and desist any further spending in 2016. This situation will not affect the level of service provided. The annual "Fill the Boot" MDA drive was a huge success and the estimated donations received is \$15,000.00.

Councilmember Chavez arrived at 6:02 pm.

1) CONSENT AGENDA

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Councilmember or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Town Council Minutes, Regular Meeting, August 17, 2016
- b. Payment of Bills

Councilmember Hargis made a motion, seconded by Councilmember Stell to approve the Consent Agenda.

The vote was as follows:

Aye: Councilmembers Hargis, Stell, Hamilton, Cole, Chavez, Hammock and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

2) GENERAL BUSINESS

- a. Ordinance No. 16-06 – First Reading, AN ORDINANCE AMENDING SECTION 7-84 OF THE HUDSON MUNICIPAL CODE TO PROVIDE FOR BACKYARD CHICKEN PERMITS ON SINGLE FAMILY HOME PROPERTIES IN NON RESIDENTIAL ZONING DISTRICTS

Joe Racine, Town Manager, reported that the code currently provides for backyard chickens only in the R-1 zone district. The proposed ordinance would add an allowance for backyard chickens on properties that are legally occupied by single-family dwellings in districts other than R-1.

Councilmember Cole made a motion, seconded by Councilmember Chavez to approve Ordinance No. 16-06, AN ORDINANCE AMENDING SECTION 7-84 OF THE HUDSON MUNICIPAL CODE TO PROVIDE FOR BACKYARD CHICKEN PERMITS ON SINGLE FAMILY HOME PROPERTIES IN NON RESIDENTIAL ZONING DISTRICTS

The vote was as follows:

Aye: Councilmembers Cole, Chavez, Stell, Hargis, Hamilton, Hammock and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

- b. Ordinance No. 16-07, First Reading, AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 16 OF THE HUDSON MUNICIPAL CODE TO ADD A NEW SECTION 16-49, C-O, COMMERCIAL OFFICE ZONING DISTRICT

Joe Racine, Town Manager, reported that Ordinance No. 16-07 would add a new zone district to the zoning code, "C-O, Commercial-Office." This district is intended to provide for general office uses that might be more compatible with adjoining residential areas, without the possibility of higher-traffic uses such as fuel stations, convenience stores, etc. The Council might consider the C-O zoning for the old Town Hall site that is currently zoned R-1, but is not developed as a residential property. If approved a public hearing will be held by the Planning Commission and by the Council at their next meetings.

Councilmember Hargis made a motion, seconded by Councilmember Stell to approve Ordinance No. 16-07, First Reading, AN ORDINANCE AMENDING ARTICLE 4 OF CHAPTER 16 OF THE HUDSON MUNICIPAL CODE TO ADD A NEW SECTION 16-49, C-O, COMMERCIAL OFFICE ZONING DISTRICT

The vote was as follows:

Aye: Councilmembers Hargis, Stell, Chavez, Hamilton, Hammock, Cole and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

- c. Ordinance No. 16-08, First Reading, AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE TOWN OF HUDSON, COLORADO REVENUE REFUNDING BONDS, SERIES 2016, FOR THE PURPOSE OF REFUNDING ALL OF THE TOWN'S SALES TAX REVENUE BONDS, SERIES 2009 AND THE TOWN'S LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2009, AND PLEDGING CERTAIN REVENUES OF THE TOWN FOR THE PAYMENT OF THE BONDS.

Joe Racine, Town Manager, reported that the purpose of this ordinance is for the refunding of the Town's 2009 street paving bonds. With interest rates down it is an opportunity for the Town to save money on the bond repayment by refunding the existing bonds. The estimated annual savings would be approximately \$40,000.00.

Currently, the Town has approximately \$3.2 million in outstanding principal on the two paving bond issues: the sales tax revenue bonds; and the general obligation bonds. The proposed refunding will combine the two existing issues into a single issue, pledging revenues in funds 22 and 23. Pledges securing the existing bonds are from those funds as well. With the cost of the refunding added to the new principal, the newly financed amount is anticipated to be approximately \$3.5 million.

Until the bonds are sold we will not know exactly what the terms will be, nor will we know exactly what the Town's expected savings will be. However, we are anticipating a significant savings over the life of the bonds.

The ordinance contains certain maximum amounts: maximum principal amount \$3.75 million; maximum annual debt service \$300,000.00; and maximum total repayment cost \$7.7 million. The bonds will remain on the original 2009 repayment schedule, ending in 2036.

Some detail is still being worked out by the bond underwriters and bond counsel. There may be some minor amendments presented when the ordinance is up for second reading consideration. However, the attached ordinance is substantially correct.

Councilmember Hargis made a motion, seconded by Councilmember Stell to approve Ordinance No. 16-08, First Reading, AN ORDINANCE AUTHORIZING THE ISSUANCE OF THE TOWN OF HUDSON, COLORADO REVENUE REFUNDING BONDS, SERIES 2016, FOR THE PURPOSE OF REFUNDING ALL OF THE TOWN'S SALES TAX REVENUE BONDS, SERIES 2009 AND THE TOWN'S LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2009, AND PLEDGING CERTAIN REVENUES OF THE TOWN FOR THE PAYMENT OF THE BONDS.

The vote was as follows:

Aye: Councilmembers Hargis, Stell, Chavez, Hamilton, Hammock, Cole and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

d. Engineering Contract, J&T Consulting, Inc. Eastridge Drainage Design

Joe Racine, Town Manager, reported staff has negotiated a scope of services with J&T Engineering, Inc., of Fort Lupton, to perform the engineering necessary to define a project and go to bid on drainage improvements for the Eastridge Subdivision. The project does not include design of any off-site improvements that might be required by CDOT as a condition of discharging onto the Highway 52 ROW.

Mr. Jason Murray, President of J&T, was selected for this project inasmuch as he was the engineer who prepared the original drainage report for Eastridge in 1996 and he has an understanding of the issues.

The project will deliver to the Town an option of probable cost and bid documents that can be used in hiring a contractor to do whatever work is needed. Additional cost would include acquisition of any necessary easements that are not dedicated to the Town.

The total cost of the proposed engineering services is \$14,220.00. Town Attorney, Corey Hoffmann is reviewing the contract form. If approved, staff will execute an agreement in a form approved by Corey, and will work with the consulting engineer to move the project forward.

Laura Hargis and Julia Stell, Councilmembers, recused themselves from this discussion and voting.

Councilmember Hamilton made a motion, seconded by Mayor Patch to approve the Engineering Contract, J&T Consulting, Inc. Eastridge Drainage Design

The vote was as follows:

Aye: Councilmembers Hamilton, Cole, Chavez, Hammock and Mayor Patch.

Nay - None

Mayor Patch declared the motion carried.

e. Discussion: Request for Proposals, Single provider residential trash service

Dan Hamsmith, Economic Development Director, reported that he has provided the Town Council with a draft of the "Request for Proposal for Exclusive Residential Refuse, Recyclables and Yard Waste Collection Service" documents for discussion purposes. The goal for this document is to solicit proposals from multiple waste disposal contactors in order to find the best service plan for the community. The current contract for waste disposal services with American Disposal Services, formerly Gator Rubbish Removal, ends on December 31, 2016. The new contract, once awarded, would become effective on January 1, 2017.

The Town has opted for an exclusive residential waste collection services due to the following benefits:

- This type of contract can help to provide lower cost of service to each resident because there is greater “collective buying power” when bundling the town’s residential units thereby leveraging the group’s size for discounted cost of services.
- An increase in traffic/pedestrian safety as there are fewer waste disposal trucks on our streets.
- A decrease in street maintenance and repair due to having fewer heavy-loaded trucks causing “wear and tear” on town roadways.
- Trash cans are only set out one day per week.

He reported that there were a few specific items that he would like direction on from the Council in finalizing the Request for Proposal (RFP) document. A decision needs to be made regarding the types of residential units to be included in the contract. Currently the proposal as presented mandates all single-family residents, multi-family dwellings with seven or less units, and mobile homes participate in the service. Determination of hours needs to be established and the length of the contract needs to be established.

Consensus of the Council was to include all single-family dwellings as part of the contract, an option for curb-side recycling, an option for monthly large-waste pick up, service to occur on Monday’s and a contract length of 5 years. There should also be an exemption for single family homes on remote rural sites.

3) STAFF REPORTS

Joe Racine, Town Manager, reported that Town Council retreat is this Saturday, September 10, 2016 from 8 am to 2 pm at the Hudson Public Library. He reminded the Council that he sent them email instructions on how to visit the new town hall site during construction. He asked that they call the superintendent, Chris Hughes, to schedule these visits. Esther Haynes, the art teacher at the Hudson Academy of Science and Arts, approached him about doing a student art project at the new town hall. A meeting has been scheduled regarding this request. Reports distributed to the Council include a water system model compiled by KBN Engineers, the municipal court report from Judge Ablao, a revised draft agenda for the Council retreat and a revised professional agreement from J&T Consulting.

Billie Stam, Recreation Director, reported that the first lunch of the new school year with the Mayor went well. There is a painting class scheduled for October 18, 2016 that will be free. The Habitat for Humanity Veteran’s build dedication is scheduled for Friday, October 7, 2016 at 5 pm. The annual Trunk or Treat will be on October 31, 2016. Open gyms will start on Monday, September 12, 2016 and will run from 6-8 pm.

Brent Flot, Town Marshal, reported a new deputy was hired and will be in training for 4 weeks. The department has been on 1,024 calls to service as of today. He reported that while looking at the survey results he sees that code enforcement is an issue. Over the summer, there were 65 citations issues and in general, everyone complied. He will continue to work on this.

Hunter Fobare, Utility and Public Works Director, reported that there was a power outage at the wastewater treatment plant this evening. He purchased a Case 85 XT skid steer for \$15,175.00. It came

with an angle broom, 36" auger, a set of forks and a bucket. He has purchased a wood chipper and is working on a staging area for it next to the recycle center. His crew has been doing alley maintenance and they are gearing up for snow season. The only water meters left to replace will need to be dug up. He hired a new Public Works employee, Nate Hart. He lives here in Hudson on Beech Street and has previous municipal experience from Adams County and Commerce City.

Dan Hamsmith, Economic Development Director, reported that they are 15 days out from the Northeast Corridor Expo. He has sent out over 22,000 invites and got Biz West to sponsor two ads in their publication. Everyone is welcome to attend the event scheduled for September 22, 2016 from 9 am to 1 pm at the Wild Animal Sanctuary. There will be a free lunch provided to all attendees.

Matt Cole, Councilmember, reported that he would like the Recreation department and the Marshal department to work together to create a bicycle safety program for children in Town.

ADJOURNMENT

The meeting adjourned at approximately 7:00 p.m.

TOWN OF HUDSON, COLORADO

Mayor

ATTEST

Town Clerk