

MINUTES  
TOWN OF HUDSON – PLANNING COMMISSION  
REGULAR MEETING – May 11, 2016

**CALL TO ORDER**

The meeting was called to order by Ex-Officio Member Laura Hargis at 6:00 p.m.

**ROLL CALL**

Present  
Commissioners:                   Cristine Anderson  
  Jennifer Root

Ex-Officio Members -           Matt Cole  
  Laura Hargis

Staff -                               Roy Fronczyk  
  Dan Hamsmith  
  Joe Racine  
  Becky Utecht

**ADDITIONS TO AGENDA**

None

**CITIZEN’S COMMENTS**

No comments.

**1) APPROVAL OF MINUTES**

a.       Planning Commission Regular Meeting Minutes – April 13, 2016

Motion was made by Ex-Officio Cole, and seconded by Commissioner Root “To approve the minutes from the April 13, 2016 meeting as submitted.” Motion was carried unanimously.

## 2) **GENERAL BUSINESS**

### a. Case No. 16-05, Public Meeting: Hudson Town Hall Site Plan

Roy Fronczyk, Town Planner, reported that the architects are in the audience to answer any questions regarding the Town Hall Site Plan. He reported that there will be a 3-4 space, 15 minute drop off area and there will be an attached drop box for payments. He reported that handicap spaces will be on the north side of the building and they will have direct access to a ramp under the canopy to the front door. He reported that parking would be modified to make it more convenient to visitors and that the trash enclosure will be placed in the back of the building. He reported that the landscaping plan is being revised to change tree type and to move trees to different locations. He reported that they will add sidewalks on the north side of the access road to the front of the Town Hall and that the placement of a monument sign, flag pole, Christmas tree location and seating areas are being worked on. He reported that staff recommends approval with the changes described in the staff report.

Joe Racine, Town Manager, reported that there will be an attached sidewalk connecting the Town Hall and the library. He reported there are concerns with the irrigation ditch but that it will not be relocated at this time. He reported that the covered walkway will be a 6 foot detached structure and that they would hardscape the back of the building to ensure sufficient emergency access. He reported that the plaza would be a common area for both the library and the Town Hall buildings. He reported the idea of placing sandstones and boulders in this area for conversation, events, concerts and gatherings. He reported that they are designing the building to include as much brick as possible on the front of the building and that they were designing the Town Hall to complement the existing library facility.

Ex-Officio Cole made a motion, seconded by Commissioner Anderson to recommend approval of Case No. 16-05, Public Meeting: Hudson Town Hall Site Plan.

The vote was as follows:

Aye: Commissioner Anderson, Commissioner Root, and Ex-Officio Members Hargis and Cole

Nay – None

Ex-Officio Hargis declared the motion carried.

### b. Discussion, New Zoning Category, Commercial-Office Zoning District (C-O)

Roy Fronczyk, Town Planner, reported that he has prepared the attached draft amendment to the Land Development Code to add a new zone district, C-O. This would be a commercial district that focuses on professional offices. It would be intended to be more compatible with adjoining residential neighborhoods than the Town's other commercial district. He asked the commissioners to review the draft and make comments and suggestions.

4) **STAFF REPORT**

Becky Utecht, Town Clerk Pro-Tem, reported that the Town clean up days would be this Friday from 8 am – 6 pm and Saturday from 8 am – 2 pm.

5) **ADJOURNMENT**

The meeting was adjourned at 6:27 pm.

HUDSON PLANNING COMMISSION

ATTEST:

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Chairman

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Town Clerk/Treasurer Pro-Tem