

# AGENDA

TOWN OF HUDSON – TOWN COUNCIL  
REGULAR MEETING  
April 20, 2016 - 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

ADDITIONS TO AGENDA

CITIZEN'S COMMENTS

1) CONSENT AGENDA

(Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Board of Trustees Meeting Minutes – April 6, 2016
- b. Payment of Bills

2) OATH OF OFFICE – COUNCILMEMBERS

- a. Joseph Hammock, Councilmember
- b. Julia Stell, Councilmember
- c. Maria Chavez, Councilmember
- d. Presentation to Outgoing Councilmember Davis

3) GENERAL BUSINESS

- a. Sam Mamet, Colorado Municipal League, Home Rule Presentation
- b. Interview Danette Kramer for the Board of Trustees of the Hudson Public Library, Resolution 16-10, Appointment to the Board of Trustees of the Hudson Public Library
- c. **PUBLIC HEARING**, Ordinance 16-03, Second Reading, An Ordinance amending the Hudson Hills PUD Development Plan & Guide to establish standards for accessory buildings in the Hudson Hills Planned
- d. Resolution 16-08, Amending the 2015 Budget
- e. Resolution 16-09, A Resolution approving the Gator Rubbish Removal Contract Extension

STAFF REPORTS

5) ADJOURNMENT

WORK SESSION: New Board of Trustees

MINUTES  
TOWN OF HUDSON TOWN COUNCIL  
REGULAR MEETING  
April 6, 2016 - 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Mayor Patch called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor, Raymond Patch - Present  
Mayor Pro-Tem, Laura Hargis – Present  
Councilmember, Matt Cole – Present  
Councilmember, Christine Hamilton – Present  
Councilmember, Julia Stell – Present  
Councilmember, Terri Davis – Present  
Councilmember, Maria Chavez - Present

Town Clerk/Treasurer, Linnette Barker took roll call, and a quorum of the Mayor Pro-Tem and (6) Councilmembers were present.

Town Staff Present:

Town Manager – Joe Racine  
Town Attorney – Corey Hoffmann  
Town Clerk/Treasurer– Linnette Barker  
Economic Development Director – Dan Hamsmith  
Public Works Director – Ron Allen  
Utility Director – Hunter Fobare  
Town Marshal – Brent Flot  
Recreation/Events Coordinator – Billie Stam

ADDITIONS TO AGENDA

CITIZEN'S COMMENTS

**1) CONSENT AGENDA**

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Board of Trustees Minutes, Regular Meeting, March 16, 2016
- b. Payment of Bills
- c. Liquor License Renewal – Love's Travel Stops

Councilmember Hargis made a motion, seconded by Councilmember Stell to approve the Consent Agenda.

The vote was as follows:

Aye: Councilmember Hargis, Stell, Cole, Hamilton, Chavez, Davis and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

**2) GENERAL BUSINESS**

a. Discussion – RFP for single provider trash service

Dan Hamsmith, Economic Development Director, provided a list of some of the items that could be included in a RFP for trash service. Gator Rubbish has offered to continue the existing contract through December 31, 2016. The RFP for single provider trash service could be effective January 1, 2017.

Walt Tokunaga from Gator Rubbish Removal was present to apologize for any poor customer service over the past years. Mr. Tokunaga explained that he has had staff changes and the customer service should improve going forward. He is working with Mr. Gaines to meet his needs by customizing his trash service.

The consensus of the Town Council was to continue with the RFP with an effective date of January 1, 2017.

b. Ordinance 16-03, First Reading, An Ordinance amending the Hudson Hills PUD Development Plan & Guide to establish standards for accessory buildings in the Hudson Hills Planned Development

Joe Racine, Town Manager, reported that this ordinance would amend the PUD plan for Hudson Hills to add standards for accessory buildings. The builder in Hudson Hills has had requests for accessory buildings that would not conform to the default residential zoning standards. The builder has requested accessory buildings large enough to store large recreational vehicles. Joe Racine advised the Council that if approved on first reading the ordinance would be considered by the Planning Commission on April 13, 2016. There remains a question as to the applicant's intended request regarding total building area for accessory buildings and there might be an amendment to the ordinance recommended by the Commission.

Councilmember Stell made a motion, seconded by Councilmember Hargis to approve Ordinance 16-03, First Reading, An Ordinance amending the Hudson Hills PUD Development Plan & Guide to establish standards for accessory buildings in the Hudson Hills Planned Development.

The vote was as follows:

Aye: Councilmember Stell, Hargis, Hamilton, Davis, Chavez, Cole and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

c. Contract approval Fransen Pittman General Contractors for New Town Hall

Councilmember Hamilton made a motion, seconded by Councilmember Stell to approve the contract for the New Town Hall with Fransen Pittman subject to changes by Town Attorney, Corey Hoffmann.

The vote was as follows:

Aye: Councilmember Hamilton, Stell, Cole, Davis, Chavez, Hargis and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

d. Contract approval LEED Consultant for New Town Hall

Joe Racine, Town Manager, reported that a LEED consultant is to advise on compliance with the specialized requirements for "LEED Gold" certification for the New Town Hall. LEED Gold was a requirement of the Energy and Mineral Impact Assistance Fund grant.

Councilmember Stell made a motion, seconded by Councilmember Cole to approve the amendment to the contract with Humphris Poli Architects to add LEED consulting services.

The vote was as follows:

Aye: Councilmember Stell, Cole, Chavez, Hargis, Hamilton, Davis and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

e. Contract for Well Building Reconstruction – Velocity Plant Services

Joe Racine, Town Manager, reported that this is to rebuild the shallow well control building. CIRSA, our insurance carrier, has reviewed and approved the bid.

Councilmember Chavez made a motion, seconded by Councilmember Hamilton to approve the Contract for the Well Building reconstruction with Velocity Plant Services.

The vote was as follows:

Aye: Councilmember Chavez, Hamilton, Hargis, Davis, Cole, Stell and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

f. Memorandum of Understanding with Colorado Department of Public Safety for school building inspection

Joe Racine, Town Manager, reported that by state law, construction of schools is inspected by the state. Town inspections are possible through an agreement between the Town and the Colorado Department of Public Safety. The Memorandum of Understanding with the Colorado Department of Public Safety provides for local plan review and building inspection of schools according to statutory building requirements at the request of the school district.

Councilmember Stell made a motion, seconded by Councilmember Cole to approve the Memorandum of Understanding with the Colorado Department of Public Safety for school building inspection.

The vote was as follows:

Aye: Councilmember Stell, Cole, Davis, Chavez, Hamilton, Hargis and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

g. Discussion – RE3J Citizens Committee

Councilmember Chavez reported that the RE3J Citizens Committee is trying to get community involvement. If the Bond measure is not approved the Hudson Elementary school will be gone because the district will not have the funds for the much-needed repairs.

The consensus was to discuss this at a future work session in May.

**3) STAFF REPORTS**

Joe Racine, Town Manager, reported that he will be meeting with Sparboe Farms on April 7, 2016 regarding the Town possibly providing water service.

Joe Racine reported that by Holly Street, east of Eastridge, the ditch is plugged and flooding the farm field to the east. A neighborhood meeting is being scheduled.

Hunter Fobare, Utility Director, reported that the storm caused damage to the wastewater headworks electronics and they have been working on several repairs.

Brent Flot, Marshal, reported that they have responded to 123 calls in March.

Ron Allen, Public Works Director, reported that they have hired a full-time parks person.

**ADJOURNMENT**

The meeting adjourned at approximately 7:10 p.m.

TOWN OF HUDSON, COLORADO

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Mayor

ATTEST

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Town Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
04/15/2016	51591	886	At Your Service Electric	16118	Lights at Memorial	10-69-6633	1,042.94
04/15/2016	51591	886	At Your Service Electric	16122	WW Plant Repair	75-68-6652	3,791.50
04/15/2016	51591	886	At Your Service Electric	16126	WW Plant Repair	75-68-6652	487.02
Total 51591:							5,321.46
04/15/2016	51592	45	AT&T	040416-0202	Long Distance Service	10-64-6410	40.00
04/15/2016	51592	45	AT&T	040416-0202	Long Distance Service	10-68-6410	26.66
04/15/2016	51592	45	AT&T	040416-0202	Long Distance Service	70-64-6410	26.66
04/15/2016	51592	45	AT&T	040416-0202	Long Distance Service	70-68-6410	26.66
Total 51592:							119.98
04/15/2016	51593	1285	Billie Stam	040816	Mileage	10-69-6213	60.81
Total 51593:							60.81
04/15/2016	51594	683	Bratton's Office Equipment Inc.	016082	Canon Contract / Meter Charge	10-64-6633	191.32
Total 51594:							191.32
04/15/2016	51595	1041	Caselle Inc.	72448	Contract Support and Maintenance - May 2016	10-64-6740	262.50
04/15/2016	51595	1041	Caselle Inc.	72448	Contract Support and Maintenance - May 2016	70-64-7733	131.25
04/15/2016	51595	1041	Caselle Inc.	72448	Contract Support and Maintenance - May 2016	75-64-7733	131.25
Total 51595:							525.00
04/15/2016	51596	1284	Clear Water Solutions	4816	Project 15-180 - Water Engineering Services	70-64-6640	9,503.89
Total 51596:							9,503.89
04/15/2016	51597	36	Colorado Analytical Laboratories I	160322059	Wastewater Samples	75-68-6633	113.40
04/15/2016	51597	36	Colorado Analytical Laboratories I	160330056	Wastewater Samples	75-68-6633	113.40
04/15/2016	51597	36	Colorado Analytical Laboratories I	160405088	Water Samples	70-68-6633	39.40
Total 51597:							266.20
04/15/2016	51598	1037	Colorado Health Medical Group	258723	DOT Physical - Ernie Hahn	10-68-6710	140.00
Total 51598:							140.00
04/15/2016	51599	1294	Consolidated Electric Motor Servi	15895	Headworks Pump Repair	75-68-6652	4,960.78
Total 51599:							4,960.78
04/15/2016	51600	1313	Culligan	153-0979148	WW Water System	75-68-6633	297.12
Total 51600:							297.12
04/15/2016	51601	33	DPC Industries Inc.	737001117-1	Chemicals - Sodium Hyp	75-68-6710	1,102.49

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
04/15/2016	51601	33	DPC Industries Inc.	737001149-1	Chemicals - Sodium Bisulfite	75-68-6710	475.80
Total 51601:							1,578.29
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Supplies	75-68-6710	10.90
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Supplies	75-68-6710	7.55
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Tools	75-68-6735	60.70
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Tools	70-68-6735	24.90
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Lag Bolts for Bench	10-68-6735	4.44
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Ops Supplies	75-68-6710	12.19
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Keys	10-66-7734	4.00
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Parts for Hydrant Flushing	70-68-6710	20.88
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	WW Supplies	75-68-6710	14.90
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Washers for Hotel Meter	70-68-6710	2.76
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Tubing for Cl2 Meter	70-68-6710	5.10
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Supplies	70-68-6710	66.14
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Trash Tool	10-69-7736	11.45
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Trash Bags - Town Clean Up	10-69-6730	24.90
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Wet/Dry Vac	10-68-6735	91.50
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Sink Parts	75-68-6710	4.95
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Repair Parts	70-68-6710	2.75
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Sample Port	70-68-6710	11.49
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Brackets for Flags	60-69-7712	286.00
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Pad Lock	10-64-6710	6.89
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Gloves	70-68-6710	18.05
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Wet/Dry Cartridge	10-68-6710	14.35
04/15/2016	51602	53	Farm & Home Lumber	040116-8725	Supplies	70-68-6710	53.23
Total 51602:							760.02
04/15/2016	51603	19	Grainger	9068586842	Trash Bags - Parks	10-69-6710	147.96
04/15/2016	51603	19	Grainger	9072666424	Hydrant Tags	70-68-6710	29.20
04/15/2016	51603	19	Grainger	9072772586	Hydrant Tags	70-68-6710	75.49
Total 51603:							252.65
04/15/2016	51604	22	Hoffmann Parker Wilson & Carber	033116-4080	Legal Services - Administration	10-64-6630	1,699.50
04/15/2016	51604	22	Hoffmann Parker Wilson & Carber	033116-4080	Legal Services - Municipal Court	10-62-6630	82.50
04/15/2016	51604	22	Hoffmann Parker Wilson & Carber	033116-4080	Legal Services - Hudson Public Library	25-64-6630	19.00
04/15/2016	51604	22	Hoffmann Parker Wilson & Carber	033116-4080	Legal Services - Library Litigation	25-64-6630	701.25
04/15/2016	51604	22	Hoffmann Parker Wilson & Carber	033116-4080	Legal Services - Library Litigation	10-64-6630	701.25
Total 51604:							3,203.50
04/15/2016	51605	1250	Humphries Poli Architects	35026-00-4	Design and Planning of New Town Hall	10-64-6640	18,449.81
Total 51605:							18,449.81
04/15/2016	51606	1047	JE-CO Equipment	W 1-1405	Repair Transfer Tank - Fuel Tank	10-68-6740	339.90
04/15/2016	51606	1047	JE-CO Equipment	W 2969	Tow - Mack Truck	10-68-6633	485.65
Total 51606:							825.55
04/15/2016	51607	1020	King Surveyors	400586	Topographic Survey	22-71-7718	1,946.50

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 51607:							1,946.50
04/15/2016	51608	1140	Laura Hargis	040816	Water and Candy for Meetings	10-64-6710	7.96
Total 51608:							7.96
04/15/2016	51609	1204	Longmont Ford	6082550	Truck Repair	75-68-6740	271.83
04/15/2016	51609	1204	Longmont Ford	6082732	Truck Repair	75-68-6740	271.83
Total 51609:							543.66
04/15/2016	51610	853	Love's Travel Stops & County Stor	636913905	Fuel - PW Department	10-68-6416	888.93
04/15/2016	51610	853	Love's Travel Stops & County Stor	636913905	Fuel - Marshal	10-66-6416	381.99
04/15/2016	51610	853	Love's Travel Stops & County Stor	636913905	Fuel - Water Department	70-68-6416	262.26
04/15/2016	51610	853	Love's Travel Stops & County Stor	636913905	Fuel - WW Department	75-68-6416	171.33
Total 51610:							1,704.51
04/15/2016	51611	950	Lowe's	040116-9900	Supplies	75-68-6710	12.32
04/15/2016	51611	950	Lowe's	040116-9900	Shelves and Supplies	70-68-6710	79.65
04/15/2016	51611	950	Lowe's	040116-9900	Sheathing and Lumber for Shelves	60-68-7710	246.20
Total 51611:							338.17
04/15/2016	51612	1185	PASS - West	1603189-IN	Gate Maint Issues	10-68-6633	187.50
04/15/2016	51612	1185	PASS - West	1603328-IN	Repairs on Gate at PW Facility	10-68-6633	187.50
Total 51612:							375.00
04/15/2016	51613	1243	Plastics Inc.	373318	Headworks Parts	75-68-6710	38.87
Total 51613:							38.87
04/15/2016	51614	466	Professional Management Solutio	84034	Financial Consulting and Audit Preparation	10-64-6632	1,995.00
Total 51614:							1,995.00
04/15/2016	51615	509	Quill Corporation	4645617	Coffee Pot for PW Shop	10-68-6720	78.99
04/15/2016	51615	509	Quill Corporation	4774008	Toilet Paper, Coffee and Soap	10-64-6710	44.96
04/15/2016	51615	509	Quill Corporation	4774008	Ink Rollers	10-64-6720	24.97
Total 51615:							148.92
04/15/2016	51616	1116	Raymond Patch	040616	Mileage	10-64-6213	109.08
Total 51616:							109.08
04/15/2016	51617	1151	RH Water & Wastewater LLC	209	Water Contract Ops	70-68-6633	125.00
04/15/2016	51617	1151	RH Water & Wastewater LLC	209	Wastewater Contract Ops	75-68-6633	125.00
Total 51617:							250.00
04/15/2016	51618	49	SAFEbuilt Inc	0024276-IN	Building Permits and Plan Review Services	10-65-6642	1,437.05

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 51618:							1,437.05
04/15/2016	51619	1314	TNT Signs	122781	Signs for Fishing Pond	10-69-6710	26.50
Total 51619:							26.50
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	20.00
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	20.00
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	20.00
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	20.00
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	10.00
04/15/2016	51620	285	Town of Hudson	040816	Newsletter Quiz Winners - Volume No. 82	10-69-6730	10.00
04/15/2016	51620	285	Town of Hudson	040816	Water - Cementary	10-68-6418	15.16
04/15/2016	51620	285	Town of Hudson	040816	Water & Sewer - 557 Ash Street	10-64-6418	53.25
04/15/2016	51620	285	Town of Hudson	040816	Water & Sewer - 1175 6th Avenue	70-68-6418	5,780.26
04/15/2016	51620	285	Town of Hudson	040816	Water - 650 Cherry Street	10-69-6418	998.74
04/15/2016	51620	285	Town of Hudson	040816	Water & Sewer - 509 Cherry Street	10-68-6418	42.20
04/15/2016	51620	285	Town of Hudson	040816	Water & Sewer - 258 5th Avenue	10-68-6418	63.37
Total 51620:							7,052.98
04/15/2016	51621	1248	Town of Silverthorne	41316	Dump/Plow Truck	10-68-7734	75,000.00
Total 51621:							75,000.00
04/15/2016	51622	131	Tribune The	4593987	Notice of Election	10-63-6658	39.18
04/15/2016	51622	131	Tribune The	4608112	PD Amendment	10-65-6620	18.90
Total 51622:							58.08
04/15/2016	51623	90	TZA Water Engineers Inc.	0414538.01-	Hudson - Water Supply Consulting	70-64-6640	65.50
04/15/2016	51623	90	TZA Water Engineers Inc.	0414538.01-	Hudson - Water Supply Consulting	70-64-6640	337.50
Total 51623:							403.00
04/15/2016	51624	5	United Power	033016-1634	Electric - 8249 WCR 47.5	75-68-6413	4,328.54
04/15/2016	51624	5	United Power	033016-1825	Electric - 258 5th Avenue	10-68-6413	153.18
04/15/2016	51624	5	United Power	040716-1553	Electric - 557 Ash Street	10-64-6413	150.04
04/15/2016	51624	5	United Power	040716-1553	Electric - 557 Ash Street	70-64-6413	150.04
Total 51624:							4,781.80
04/15/2016	51625	18	Utility Notification Center of Color	21603411	Locates	75-68-6633	62.21
04/15/2016	51625	18	Utility Notification Center of Color	21603411	Locates	70-68-6633	62.20
Total 51625:							124.41
04/15/2016	51626	1122	Zamar Screen Printing Inc.	15643	Marshal Hats	10-66-6415	35.50
04/15/2016	51626	1122	Zamar Screen Printing Inc.	15657	Uniform Shirts	70-68-6710	275.29
04/15/2016	51626	1122	Zamar Screen Printing Inc.	15657	Uniform Shirts	75-68-6710	275.29

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 51626:							586.08
Grand Totals:							143,383.95

Report Criteria:

Report type: GL detail  
Check.Type = {<->} "Adjustment"

**MEMORANDUM**

**3.a.**

**To:** Town Council  
**From:** Joe Racine, Town Administrator  
**Date:** April 20, 2016  
**Subject:** CML Presentation

Sam Mamet, Executive Director for the Colorado Municipal League, will be on hand at this meeting to make a presentation to the Council in recognition of the recent passage of the Town's Home Rule Charter.

**MEMORANDUM**

**3.b.**

**To:** Town Council  
**From:** Joe Racine, Town Administrator  
**Date:** April 20, 2016  
**Subject:** Hudson Library Board appointment

**Attachments**

Danette Kramer has applied for an appointment to fill the remaining vacancy on the Hudson Library Board. Ms. Kramer will be on hand at this meeting for an interview prior to the Council's consideration of the appointing Resolution No. 16-10. Attached are the resolution and Ms. Kramer's application for the position. The position would run through December 31, 2020.



# TOWN OF HUDSON

557 ASH STREET, P.O. BOX 351  
HUDSON, CO 80642-0351  
Phone: 303-536-9311 FAX: 303-536-4753  
[www.hudsoncolorado.org](http://www.hudsoncolorado.org)

Library Board

Application for:  Board of Trustees  Planning Commission  Board of Adjustment  
Please check the box of the position you are applying for.

First Name Danette

Middle Name Jean

Last Name Kramer

Street Address 4421 CR 67 Keenesburg CO

Home Phone 970-576-4677 (cell)

Work Phone 970-576-4677 (cell)

E-Mail Address stevedanettekramer@yahoo.com

Occupation retired teacher

- Employer \_\_\_\_\_
- Qualifications for Board of Trustees Position:**
1. U.S. Citizen
  2. At least 18 years of age
  3. Resident of Hudson at least 12 consecutive months
  4. Registered elector
  5. Must maintain residence throughout the term of the appointment

Length of Residency: 27 (Years) 3 (Months)

Please list any specialized business skill or education:  
Masters in Elem Ed.

Please list any civic activities:  
\_\_\_\_\_  
\_\_\_\_\_

Are you familiar with any ordinances or master plans relating to the particular board for which you are applying? No

Are you related to any employee, appointed or elected official of the Town of Hudson Government? No

Do you have any personal conflicts with the meeting schedule? No

RESOLUTION NO.

16-10

**TITLE: APPOINTMENT OF DANETTE KRAMER TO THE BOARD OF TRUSTEES OF THE HUDSON PUBLIC LIBRARY**

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Hudson, Colorado, that Danette Kramer is hereby appointed complete a five year term as Board of Trustees for the Hudson Public Library, expiring December 31, 2020.

INTRODUCED, READ AND ADOPTED THIS 20<sup>th</sup> day April, 2016.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond L. Patch, Mayor

SEAL

ATTEST

\_\_\_\_\_  
Linnette Barker, Town Clerk

## MEMORANDUM

**3.c.**

**To:** Town Council

**From:** Joe Racine, Town Administrator

**Date:** April 20, 2016

**Subject:** PUBLIC HEARING; Ordinance No. 16-03, Second Reading, Hudson Hills PUD Development Plan and Guide amendment

This item is a public hearing and action on Ordinance No. 16-03, an amendment to the Hudson Hills PUD Development Plan and Guide. New Vision Development Partners, the home builder who is planning on building in Hudson Hills Filing No. 1, has requested that the PD standards be amended to provide standards for accessory buildings. They have had requests for larger garages to accommodate recreational vehicles.

The ordinance was passed on first reading on April 6<sup>th</sup>, with the following provisions:

- No more than three accessory buildings.
- Total area of all accessory buildings not exceeding 1,000 square feet.

At the meeting on April 6<sup>th</sup> I indicated to the Council that there was still some confusion as to the exact request from the applicant regarding the total area of accessory buildings. This was clarified at the April 13<sup>th</sup> Planning Commission meeting. The Commission recommended that the ordinance be amended on second reading to permit up to three accessory buildings, totaling not more than 1,800 square feet in area. This was deemed reasonable in view of the large half-acre lot sizes. The attached ordinance redlines the recommended amendment to the proposed ordinance.

ORDINANCE NO.

16-03  
Series of 2016

**TITLE: AN ORDINANCE AMENDING THE HUDSON HILLS PUD DEVELOPMENT PLAN & GUIDE TO ESTABLISH STANDARDS FOR ACCESSORY BUILDINGS IN THE HUDSON HILLS PLANNED DEVELOPMENT**

BE IT ORDAINED BY THE BOARD OF TRUSTEES FOR THE TOWN OF HUDSON, COLORADO, THAT:

Section 1. Section II – Design Standards and Guidelines of the HUDSON HILLS PUD DEVELOPMENT PLAN AND GUIDE as approved by the Board of Trustees on July 2, 2008, is amended by the addition of the following:

**H. Standards for Accessory Uses and Buildings.**

- (a) An accessory building or structure shall be subordinate to and customarily found with the principal use of the land or site and shall be located on the same lot as the principal use.
- (b) Accessory buildings shall be operated and maintained for the benefit or convenience of the occupants of the premises which contain the principal use.
- (c) All setbacks for accessory uses shall conform to the setbacks as outlined in Section II, C, above.
- (d) ~~The total floor area of all accessory buildings or structures on a lot shall not exceed one thousand (1,000) square feet.~~  
The floor area of any one accessory building shall not exceed 1,000 square feet and the total area of all accessory buildings shall not exceed 1,800 square feet.
- (e) The distance from the ground to an accessory building's roof eaves shall not exceed fourteen (14) feet, and the total height of the accessory building shall not exceed that allowed for a principal use.
- (f) There shall be no more than three (3) accessory buildings on any lot.

Section 2. Safety Clause. The Town Board of Trustees hereby finds, determines, and declares that this ordinance is promulgated under the general police power of the Town of Hudson, that it is promulgated for the health, safety, and welfare of the public, and that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

INTRODUCED, READ IN FULL, AND ADOPTED this \_\_\_\_\_.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Linnette Barker, CMC, Town Clerk

PASSED ON SECOND AND FINAL READING this \_\_\_\_\_, AND ORDERED PUBLISHED ONCE IN FULL.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Linnette Barker, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Corey Y. Hoffmann, Town Attorney

# PUBLIC HEARING

Amendment to the Hudson Hills PUD  
Development Plan and Guide

April 20, 2016

**MAYOR:**

I WOULD LIKE TO OPEN A PUBLIC HEARING FOR THE APPLICATION FOR AN AMENDMENT TO THE HUDSON HILLS PUD DEVELOPMENT PLAN AND GUIDE (STATE TIME)

**MAYOR:**

THIS HEARING HAS BEEN SET FOLLOWING APPLICATION BY NEW VISION DEVELOPMENT PARTNERS AND CARLSON LAND DEVELOPMENT. WILL THE CLERK STATE THE PURPOSE OF THE HEARING.

**CLERK:**

PUBLIC HEARINGS FOR THE PURPOSE OF RECEIVING COMMENT ON THE PROPOSED AMENDMENT TO THE HUDSON HILLS PUD DEVELOPMENT PLAN AND GUIDE TO ADD STANDARDS FOR ACCESSORY BUILDINGS.

**MAYOR:**

WAS THE NOTICE FOR THIS EVENINGS HEARING PUBLISHED IN THE LOCAL NEWSPAPER?

**TOWN MANAGER:**

THE HEARING WAS ADVERTISED IN THE APRIL 5, 2016 EDITION OF THE GREELEY TRIBUNE

**MAYOR:**

I WILL FIRST RECOGNIZE THE TOWN MANAGER TO COMMENT ON THE APPLICATION AND TO RESPOND TO QUESTIONS. I WILL THEN RECOGNIZE THE APPLICANT TO

GIVE A PRESENTATION AND RESPOND TO QUESTIONS OF THE COUNCILMEMBERS. FINALLY I WILL RECOGNIZE ANYONE WHO WISHES TO SPEAK TO THE COUNCIL. ALL WISHING TO SPEAK MAY COME TO THE PODIUM, ONE AT A TIME, SIGN IN AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

DOES THE TOWN MANAGER HAVE A PRESENTATION?

**(STAFF PRESENTATION)**

**MAYOR:**

IS THERE ANYONE REPRESENTING THE APPLICANT WHO WOULD LIKE TO MAKE A PRESENTATION?

**(AFTER APPLICANT HAS FINISHED)**

**MAYOR:**

IS THERE ANY MEMBER OF THE PUBLIC WHO WISHES TO ADDRESS THE COUNCIL ON THIS MATTER? PLEASE SIGN IN AND STATE YOUR NAME AND ADDRESS FOR THE RECORD.

**(UPON COMPLETION OF ALL PUBLIC TESTIMONY)**

**MAYOR:**

THERE BEING NO FURTHER PRESENTATIONS, I DECLARE THE PUBLIC HEARINGS CLOSED AT (STATE TIME).

**MAYOR:**

DO ANY OF THE COUNCILMEMBERS HAVE ANY REMAINING QUESTIONS OF STAFF ON THIS MATTER?

THE APPLICATION WILL BE CONSIDERED DURING THE GENERAL BUSINESS SECTION OF THE AGENDA.

# TOWN OF HUDSON DEVELOPMENT APPLICATION



PROJECT NAME: Hudson Hills DATE: 3/15/16

LEGAL DESCRIPTION (attach sheet if necessary):

**TYPE OF APPLICATION (check all that apply):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Annexation               | <input type="checkbox"/> Subdivision sketch plan | <input type="checkbox"/> Subdivision prelim. plan             |
| <input type="checkbox"/> Final plat               | <input type="checkbox"/> Initial zoning          | <input type="checkbox"/> Zoning map amendment                 |
| <input type="checkbox"/> Preliminary PUD plan     | <input type="checkbox"/> Final PUD plan          | <input type="checkbox"/> Site plan                            |
| <input type="checkbox"/> Minor development (plat) | <input type="checkbox"/> Zoning variance         | <input type="checkbox"/> Use by Special Review                |
| <input type="checkbox"/> Minor amendment (plat)   | <input type="checkbox"/> Replat, vacation        | <input checked="" type="checkbox"/> Other <u>pd amendment</u> |

\*NOTE: ATTACH CHECKLIST/APPLICATION FORM FOR EACH TYPE OF APPLICATION.

**PROPERTY DESCRIPTION:**

Address or location: All lots in Hudson Hills, all filings

Current zoning: pd Proposed zoning: pd

Current land use: residential Proposed land use: residential

**CONTACT INFORMATION:**

**OWNER:** New Vision Development Partners Phone: 303.947.0489

Address (mail): 4251 Kipling st ste. 190 Fax: 303.993.1140

Wheat Ridge, CO 80033 e-mail: dhavel@newvisiondp.com

**APPLICANT:** Nick Montalbano Phone: 518.929.2146

Address (mail): 4251 Kipling st ste. 190 Fax: 3039931140

Wheat Ridge, CO 80033 e-mail: nmontalbano@newvisiondp.com

**OWNER CERTIFICATION:**

I certify that I am the lawful owner of the land included in this application, and that I consent to this application.

Owner: *David Havel* Date: 3/15/16

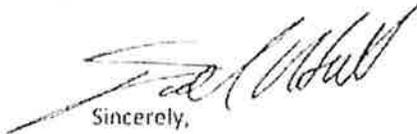
I certify that the information submitted with this application and correct to the best of my knowledge. I understand that the application will be processed only after submittal of a complete application, including required documents, fees and deposits.

Applicant: *David Havel* Date: 3/28/2016

<b>FOR OFFICE USE ONLY:</b>			
Application #:	Date Received:	Fees:	Rec'd. by:

Greetings,

New Vision Development Partners would like to apply for an amendment to the Hudson Hill PD that will apply to all homes constructed in all fillings and phases of the subdivision. The reason for this amendment is to increase the allowable distance from the ground to accessory building's roof eaves from 10 feet to 14 feet. This is in order to accommodate our future homeowners who have requested to have accessory structures built that can store RV's and other large vehicles. We also want to include a provision that ALL accessory buildings have a maximum square footage allowance of 1000 square feet. This is to ensure that an accessory building in Hudson Hills could not be construed by The Town of Hudson as a shed and be subject to the town's size restriction of 400 square feet. Accessory Structures will be used primarily for storage. The height of the accessory building is not to exceed 28 feet. Accessory structure setbacks shall remain the same as allowed in the municipal code. Building materials have not yet been identified but will be governed by the Hudson Hills Homeowner's Association. Likely materials will be wood, metal, fiber cement and Masonite. Vinyl likely will not be used. The amount of accessory structures allowed per each lot will remain the same (3) as is stated in the Hudson Municipal code.



Sincerely,

David Havel



Ryan Carlson

# MEMORANDUM

2a

TO: Town of Hudson Planning Commission  
FROM: Roy Fronczyk  
Date: April 8, 2016

SUBJECT: Staff Comments: Case #16-04, Amendment to Hudson Hills Planned Development, Accessory Uses and Buildings.

## I. Request and Background

The Hudson Hills subdivision is finally undergoing housing construction after years of being dormant. The current builder, New Vision Development Partners has requested an amendment to the Planned Development Guidelines that specify the use and size of accessory structures on lots in the subdivision.

The Hudson Hills Planned Development Plan and Guidelines were adopted and recorded in 2008 and included the following:

### *G. Items Not Specified:*

*For all other design standards and guidelines not specified herein such as uses for parking and fences, the minimum standards and regulations contained in the Residential One (R-1) district and/or other appropriate section of the Town of Hudson Zoning Ordinance shall apply.*

The section of the Land Development Code referred to in the above which pertains to accessory structures in the R-1 Zoning District is as follows:

### *Sec. 16-43. Residential one district (R-1)*

#### *(b) Accessory uses.*

- (1) Private garages.*
- (2) Storage sheds not to exceed four hundred (400) square feet total floor area.*
- (3) The keeping of backyard chicken hens in accordance with section 7-84 of this code.*

Also, the Land Development Code identifies specific standards for accessory structures as follows:

### *Sec. 16-64. Standards for accessory uses and buildings.*

- (a) The accessory building or structure shall be subordinate to and customarily found with the principal use of the land or site and shall be located on the same lot as the principal use.*
- (b) Accessory buildings shall be operated and maintained for the benefit or convenience of the occupants of the premises which contain the principal use.*
- (c) Business and commercial. In a business or commercial district, a use accessory to an authorized use shall be permitted as specified in district regulations. The parking of automobiles of clients, patients, patrons or customers within a front, side or rear yard of a building within a commercial or business district, without charge and in connection with any use permitted in such, shall be deemed an accessory use.*
- (d) Aboveground storage of flammable liquids and gases. In the event the aboveground storage of flammable liquids and gases is a valid accessory use as defined in this section, such storage shall meet federal, state and local laws, regulations and safety standards.*
- (e) In nonresidential zone districts, all setbacks for accessory uses shall conform to the setbacks as outlined in the underlying zoning district.*

**MEMORANDUM**

**3.d.**

**To:** Town Council  
**From:** Joe Racine, Town Administrator  
**Date:** April 20, 2016  
**Subject:** Resolution No. 16-08, 2015 Budget Supplement

Our auditors have recommended that the Board consider a supplemental appropriation for the 2015 Budget to reconcile two impact fee refunds that were made in 2015. This is necessary because the impact fees were paid to the Town in 2014 and refunded in 2015.

The Town collects impact fees from new development of homes and commercial buildings to pay for the added demand created by the development for parks, facilities and streets. These fees were collected for construction of two houses in 2014. Subsequent to collecting the fees it was determined that the fees were in fact not due to the Town because the sites were on previously subdivided lots. The requirement for impact fees is triggered by new subdivision. We refunded the fees as listed in the attached Resolution No. 16-08 to the property owners. The supplemental appropriation is necessary because no expenses were anticipated in the 2015 Budget in the three impact fee funds.

RESOLUTION NO.

16-08

**TITLE: A RESOLUTION ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION FOR THE 2015 BUDGET OF THE TOWN OF HUDSON**

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. The 2015 budget for the Town of Hudson, Colorado, is hereby amended by enacting a supplemental budget and appropriation as follows:

- a. Fund Code 61, Park Impact Fee Fund, Total Expenditures and Fund Transfers Out, and Appropriations are increased to \$175.00.
- b. Fund Code 62, Facilities Impact Fee Fund, Total Expenditures and Fund Transfers, and Appropriations are increased to \$730.00.
- c. Fund Code 63, Streets Impact Fee Fund, Total Expenditures and Fund Transfers, and Appropriations are increased to \$5975.00.

INTRODUCED, READ and PASSED this 20th day of April, 2016.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Linnette Barker, Town Clerk

## MEMORANDUM

3.e.

**To:** Town Council

**From:** Dan Hamsmith, Director of Economic Development

**Date:** April 20, 2016

**Subject:** Resolution #16-09 Solid Waste Collection Services Contract Extension between the Town of Hudson and Gator Rubbish Removal.

### Attachments

Per Town Council's direction at their April 6, 2016 Regular Meeting, Resolution #16-09 has been prepared for Council review and action at this evening's meeting. If approved, Resolution #16-09 would extend the Solid Waste Collection Services Contract between the Town of Hudson and Gator Rubbish Removal up to and including Saturday, December 31, 2016.

The service fees associated with Resolution #16-09 match the service fees identified in Section 1 of Resolution #14-18 which was approved by the Board of Trustees on August 6, 2014. The agreement established in Resolution #14-18 expired on June 30, 2015. On a side note, Walt Tokunaga, Owner of Gator Rubbish Removal, has reviewed and agreed to the amended terms set forth in Resolution #16-09.

Over the course of the next couple of months, I will continue work on a Request for Proposals (RFP) for a new Exclusive Residential Solid Waste Collection Services Contract. The RFP will include feedback and direction from Council on a variety of topics identified in my April 6, 2016 memo.

**RESOLUTION NO.**

**16-09**

**TITLE: A RESOLUTION APPROVING THE FINAL EXTENSION OF THE WASTE COLLECTION SERVICES CONTRACT WITH GATOR RUBBISH REMOVAL, LLC**

WHEREAS, the Town Council, pursuant to C.R.S. § 30-15-401(7.5), has the express authority to require the use of a single residential waste disposal services provider in the Town and to impose a user fee for the provision of such services; and

WHEREAS, on March 18, 2009, the Town entered into an agreement with Gator Rubbish Removal, LLC ("Gator") to provide residential curbside waste collection; and

WHEREAS, on June 2, 2010; May 4, 2011; March 21, 2012; April 17, 2013; and on August 6, 2014 that contract was amended to extend the agreement and to adjust rates and terms; and

WHEREAS, the Town and Gator wish to extend the current contract, as amended, through December 31, 2016,

NOW THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUDSON, COLORADO, AS FOLLOWS:

Section 1. Curbside Waste Collection Fees. Curbside waste collection fees shall not exceed Fourteen Dollars and Fifty Cents (\$14.50) per month for single residential customers using their own cans; Fifteen Dollars and Fifty Cents (\$15.50) per month for single residential customers using one (1) Gator cart, with Four Dollars (\$4.00) charged per month per each additional Gator cart used. Gator will continue to bill on a quarterly basis. Said curbside waste collection fees will become effective on April 20, 2016.

Section 2. The Waste Collection Services Contract Addendum between the Town and Gator, attached as Exhibit A, is approved, and the Mayor is authorized to execute the same on behalf of the Town.

INTRODUCED, READ and PASSED this 20th day of April, 2016.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond L. Patch, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Linnette Barker, Town Clerk