

**AGENDA**  
**TOWN OF HUDSON - BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**October 7, 2015 - 6:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER AND ROLL CALL**

**ADDITIONS TO AGENDA**

**CITIZEN'S COMMENTS**

**1) CONSENT AGENDA**

(Consent Agenda Items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Board of Trustees Minutes – Regular Meeting, September 16, 2015
- b. Payment of Bills
- c. Liquor License Renewal Dhillon, Inc. dba Old Buffalo Liquors

**2) GENERAL BUSINESS**

- a. Ordinance 15-12, Second Reading, An Ordinance amending the Hudson Municipal Code to clarify the definition of weeds
- b. MOU Weld County Rd. 41 – Maintenance Agreement
- c. Report: CR 41 Recycled Asphalt road surfacing
- d. Update Hudson Marshal
- e. 2016 Preliminary Budget

**3) STAFF REPORTS**

**4) EXECUTIVE SESSION**

- a. To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 246-402(e) – negotiations for proposed annexation

**4) ADJOURNMENT**

MINUTES  
TOWN OF HUDSON - BOARD OF TRUSTEES  
REGULAR MEETING  
September 16, 2015 - 6:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER AND ROLL CALL

Mayor Patch called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor, Raymond Patch - Present  
Trustee, Matt Cole – Present  
Trustee, Laura Hargis - Absent  
Trustee, Christine Hamilton – Present  
Trustee, Julia Stell – Present  
Trustee, Terri Davis – Present  
Trustee, Maria Chavez - Present

Town Clerk/Treasurer, Linnette Barker took roll call, and a quorum of the Mayor Pro-Tem and (5) Trustees were present.

Town Staff Present:

Town Administrator – Joe Racine  
Town Attorney – Corey Hoffmann  
Town Clerk//Treasurer – Linnette Barker  
Economic Development Director – Dan Hamsmith  
Public Works Director – Ron Allen  
Utility Director – Hunter Fobare

ADDITIONS TO AGENDA

CITIZEN'S COMMENTS

Jay Mendoza, Representative from United Power, was present and presented the yearly Capital Credit check from United Power. The Town received \$3,913.33. Mr. Mendoza explained the United Power Capital Credit Allocation and Retirement Accounts.

**1) CONSENT AGENDA**

(Consent Agenda Items are considered routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member or Citizen so requests, in which case the items may be removed from the Consent Agenda and considered at the end of the Regular Agenda.)

- a. Board of Trustees Minutes, Regular Meeting, September 2, 2015
- b. Payment of Bills

Trustee Hamilton made a motion, seconded by Trustee Cole to approve the Consent Agenda.

The vote was as follows:

Aye: Trustees Hamilton, Cole, Chavez, Stell, Davis and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

## 2) GENERAL BUSINESS

- a. Ordinance 15-12, First Reading, An Ordinance amending the Hudson Municipal Code to clarify the definition of weeds

Joe Racine, Town Administrator, reported that the existing ordinance defines noxious weeds. The proposed ordinance defines weeds. This ordinance exempts flower gardens, plots of shrubbery, vegetable gardens and small grain plots.

Trustee Hamilton made a motion, seconded by Trustee Davis to approve Ordinance 15-12, First Reading, An Ordinance amending the Hudson Municipal Code to clarify the definition of weeds.

The vote was as follows:

Aye: Trustees Hamilton, Davis, Stell, Chavez and Mayor Patch

Nay – Trustee Cole

Mayor Patch declared the motion carried.

- b. Discussion – Water Resource Engineer selection

Joe Racine, Town Administrator, reported that after reviewing qualification statements from six firms and with comments from Dan Brown and Mike Ketterling, he has narrowed the list down to three firms: Martin and Wood, Clear Water Solutions and White Sands.

The Board of Trustees consensus was to move forward with a request for proposals from the three firms.

- c. Claim Release – BNSF payment for cleanup from derailment

Joe Racine, Town Administrator, reported that the Town filed a claim with BNSF for \$44,431.22, for the estimated cost of repairing damage to 5<sup>th</sup> Avenue and the Hudson Drive pavement. BNSF approved the claim, but requires the Town sign a release before they will issue a check.

Trustee Hamilton made a motion, seconded by Trustee Cole to sign the release and settlement agreement with BNSF for \$44,431.22.

The vote was as follows:

Aye: Trustees Hamilton, Cole, Davis, Stell, Chavez and Mayor Patch

Nay - None

Mayor Patch declared the motion carried.

### 3) STAFF REPORTS

Joe Racine, Town Administrator, reported that he will be meeting with Don Sandoval from DOLA regarding the grant application for the new town hall next Monday.

Joe Racine, reported that the he is working on a IGA with Ft. Lupton for residential rates for Hudson residents using the Ft. Lupton Recreation Center.

Joe Racine, reported that the he is working on the franchise agreement with United Power. The Public Hearing is scheduled for October 21, 2015.

Joe Racine, reported that a stop work order has been issued to Hudson Locker for the grain bin gazebo. Hudson Locker failed to apply for a building permit and a site plan approval. Since the stop work order, Hudson Locker has submitted a building permit application without plans and her continued work in violation of the stop work order.

Corey Hoffmann, Town Attorney, reported that working without a building permit and without a site plan is a violation of the Hudson Municipal Code and is subject to fines of up to \$499.00 per day, per violation. The Board of Trustees consensus was a building permit and site plan would be required of anyone and the Town should issue the violation summons.

Corey Hoffmann, reported that per the Weld County Attorney the draft IGA with Weld County regarding the CR 49 Access plan has been circulated to the Town of Kersey and the Town of Keenesburg.

Corey Hoffmann, reported that court of appeals is reviewing the High Plains litigation case.

Ron Allen, Public Works Director, reported that a temporary certificate of occupancy has been issued for the new maintenance facility.

Ron Allen, reported that he has been trying to contact Asphalt Specialties to schedule a pre-construction meeting for the contract for the mill and overlay on CR 49.

Hunter Fobare, Utility Director, reported that he is working on repairing a pump at the lift station.

Dan Hamsmith, Economic Development Director, reported that the Harvest Festival is scheduled for this Saturday. He is expecting 100 cars for the Car Show and approximately 10 vendors in the park. The fishing derby is scheduled and the Legendary Ladies will be at the Library. He is currently starting to work on the Trunk or Treat event scheduled for October 31, 2015.

### 4) EXECUTIVE SESSION

- a. To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(e) – negotiation for proposed annexation.

Trustee Hamilton made a motion, seconded by Trustee Chavez to enter into executive To determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(e) for negotiations for proposed annexation. Motion carried unanimously.

Mayor Patch asked to let the record show that the motion passed. The board entered into Executive Session at 7:01 p.m.

Mayor Patch reconvened the regular meeting of the Hudson Town Board of Trustees at 8:17 pm.

**ADJOURNMENT**

The meeting adjourned at approximately 8:17 p.m.

TOWN OF HUDSON, COLORADO

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Mayor

ATTEST

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Town Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10/02/2015	51010	27	United States Postal Service	100215	Utility Bill Mailing	70-64-6722	70.17
10/02/2015	51010	27	United States Postal Service	100215	Utility Bill Mailing	75-64-6722	70.18
Total 51010:							140.35
10/02/2015	51011	4	Andersen's Star Market	090115	PC Workshop	10-65-6212	7.98
10/02/2015	51011	4	Andersen's Star Market	090115	Cleaning Supplies WWTP	75-68-6710	46.47
Total 51011:							54.45
10/02/2015	51012	886	At Your Service Electric	15327	West Lift Station Pump	75-68-6710	65.00
Total 51012:							65.00
10/02/2015	51013	45	AT&T	090415-0202	Long Distance Service	10-64-6410	60.35
10/02/2015	51013	45	AT&T	090415-0202	Long Distance Service	10-68-6410	30.18
10/02/2015	51013	45	AT&T	090415-0202	Long Distance Service	70-68-6410	30.18
10/02/2015	51013	45	AT&T	090415-0202	Long Distance Service	70-64-6410	30.17
Total 51013:							150.88
10/02/2015	51014	2	Atmos Energy	091115-3014	Natural Gas Utility - 557 Ash Street	10-64-6412	16.71
10/02/2015	51014	2	Atmos Energy	091115-3014	Natural Gas Utility - 557 Ash Street	70-64-6412	16.71
10/02/2015	51014	2	Atmos Energy	091115-3014	Natural Gas Utilities - 509 Cherry Street	10-68-6412	42.08
Total 51014:							75.50
10/02/2015	51015	1104	Bomgaars	091615-58-0	Invoice #58109360 - PPE	10-68-6735	134.44
10/02/2015	51015	1104	Bomgaars	091615-58-0	Invoice #58108826 - Pump for Water Truck	10-68-6735	529.99
Total 51015:							664.43
10/02/2015	51016	52	Cardmember Service	092215-0838	Centennial Celebration - Fishing Derby	10-69-6730	174.33
10/02/2015	51016	52	Cardmember Service	092215-0838	Cricut	10-69-6730	19.98
Total 51016:							194.31
10/02/2015	51017	1148	CDPHE	WC1610176	Annual Billing - Permit COR03M686	70-68-6415	122.50
10/02/2015	51017	1148	CDPHE	WC1610176	Annual Billing - Permit COR03M686	25-64-6415	122.50
Total 51017:							245.00
10/02/2015	51018	30	Century Link	090115-447B	Telephone Service - 303-536-4753	10-64-6410	66.10
10/02/2015	51018	30	Century Link	090715-442B	Telephone Service - 303-536-4003	75-68-6410	102.06
10/02/2015	51018	30	Century Link	090715-466B	Telephone Service - 303-536-9311	10-64-6410	87.41
10/02/2015	51018	30	Century Link	090715-466B	Telephone Service - 303-536-9311	70-64-6410	87.41
10/02/2015	51018	30	Century Link	090715-818B	Telephone Service - 303-536-9365	70-68-6410	53.75
Total 51018:							396.73

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10/02/2015	51019	36	Colorado Analytical Laboratories I	150902116	Wastewater Samples	75-68-6633	209.70
10/02/2015	51019	36	Colorado Analytical Laboratories I	150904014	Water Samples	70-68-6633	78.80
10/02/2015	51019	36	Colorado Analytical Laboratories I	150908063	Wastewater Samples	75-68-6633	111.60
10/02/2015	51019	36	Colorado Analytical Laboratories I	150915052	Wastewater Samples	75-68-6710	111.60
Total 51019:							511.70
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-61-6036	6.38
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-62-6036	1.24
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-64-6036	154.72
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-65-6036	35.93
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-66-6036	22.50
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-67-6036	2.44
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-68-6036	101.32
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	10-69-6036	26.63
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	25-64-6036	105.91
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	70-64-6036	36.29
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	75-64-6036	32.62
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	75-68-6036	48.70
10/02/2015	51020	1137	Colorado Department of Labor an	132031-00-0-	Unemployment Taxes	70-68-6036	61.98
Total 51020:							636.66
10/02/2015	51021	578	Cummins Rocky Mountain	001-2499	Gen Set Service - Hudson Hills	70-68-6652	614.00
Total 51021:							614.00
10/02/2015	51022	33	DPC Industries Inc.	737004227-1	Chemicals - Caustic Soda	70-68-6710	147.80
10/02/2015	51022	33	DPC Industries Inc.	737004281-1	Chemicals - Sodium Bisulfite	75-68-6710	951.60
Total 51022:							1,099.40
10/02/2015	51023	504	Eastgate Engraving & Awards LLL	4102	Name Plate - Stell	10-61-6415	5.00
10/02/2015	51023	504	Eastgate Engraving & Awards LLL	4102	Name Plate - Root	10-65-6415	5.00
Total 51023:							10.00
10/02/2015	51024	972	Energy Managment Corp.	63471	Meter Calibration	70-68-6710	200.00
Total 51024:							200.00
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Batteries	10-68-7730	16.65
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Toilet Repair and Shovel	10-68-7736	27.84
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Locate Supplies and Fishing Pond Supplies	10-68-6710	85.62
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Caution Tape and Marking Paint	10-68-6735	19.43
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Lock Nuts for Signs	10-68-6712	9.39
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Parks Lupe, Pail for Clean Up	10-69-6710	11.14
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Meter Tools	70-68-7736	49.34
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Paint Supplies and Safety Ladders	70-68-6710	168.43
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Supplies	75-68-6735	76.38
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Tools	70-68-6735	43.49
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Piping for Chem Room and Supplies	75-68-6710	112.19
10/02/2015	51025	53	Farm & Home Lumber	091015-8720	Finance Charge	10-68-6710	2.00
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Super Glue	10-64-6415	3.19
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Marking Paint, Ties	10-69-6730	45.39
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Graffiti Clean Up	10-68-6710	17.49

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Traffic Control	10-68-6735	20.00
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Spider Spray	10-68-7736	5.89
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Batteries for Water Meters	70-68-6735	29.90
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Supplies	70-68-6710	642.68
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Chem Room Piping, Tubing	75-68-6710	82.38
10/02/2015	51025	53	Farm & Home Lumber	101015-8720	Finance Charge	10-68-6415	2.00
Total 51025:							1,470.82
10/02/2015	51026	503	Flowmation Inc.	3532	Control Repair	75-68-6652	400.00
Total 51026:							400.00
10/02/2015	51027	54	Fort Lupton City of	FIN2015252	O&M for Joint Water Treatment Facility	70-68-6515	5,593.06
Total 51027:							5,593.06
10/02/2015	51028	57	Front Range Internet	1399165	Website Hosting and Maintenance	10-64-6415	122.90
Total 51028:							122.90
10/02/2015	51029	1265	Galls LLC	004024437	Patrol Equipment	10-66-7734	370.97
10/02/2015	51029	1265	Galls LLC	004068953	Patrol Equipment	10-66-7734	78.78
Total 51029:							449.75
10/02/2015	51030	396	Gator Rubbish	301139	Portable Toilet - Sept. 2015 - Pond	10-69-6415	380.00
10/02/2015	51030	396	Gator Rubbish	301870	Trash Service - Lagoon Sewer	75-68-6633	100.00
10/02/2015	51030	396	Gator Rubbish	302335	Trash Service - 258 Fifth Avenue	10-68-6633	48.00
10/02/2015	51030	396	Gator Rubbish	302373	Trash Service - 509 Cherry Street	10-68-6633	48.00
10/02/2015	51030	396	Gator Rubbish	304151	Trash Service - 557 Ash Street	10-64-6633	38.00
10/02/2015	51030	396	Gator Rubbish	304151	Portable Toilet - Oct 2015	10-69-6415	190.00
10/02/2015	51030	396	Gator Rubbish	304157	Trash Service - WW Treatment Plant	75-68-6633	48.00
Total 51030:							852.00
10/02/2015	51031	1047	JE-CO Equipment	1W1001864	Repairs - Mack Dump Truck	10-68-6633	1,405.46
10/02/2015	51031	1047	JE-CO Equipment	1W1001869	Repairs - Skid Steer	10-68-6633	205.64
10/02/2015	51031	1047	JE-CO Equipment	1W1001892	Repairs - Freightliner	10-68-6633	868.84
Total 51031:							2,479.94
10/02/2015	51032	134	Judith A. McGill	091515	Fall Festival Materials	10-69-6730	28.66
10/02/2015	51032	134	Judith A. McGill	091515	Mileage	10-64-6213	14.95
Total 51032:							43.61
10/02/2015	51033	1105	Keene Auto Supply Inc.	345133	Hitch	70-68-6710	35.98
10/02/2015	51033	1105	Keene Auto Supply Inc.	345186	Gen Set Coolant - WW Plant	75-68-6710	32.07
10/02/2015	51033	1105	Keene Auto Supply Inc.	345186	Gen Set Coolant - Water	70-68-6710	32.07
Total 51033:							100.12
10/02/2015	51034	1268	Lewis-Goetz and Company	BN026195	Pump Supplies	75-68-6710	36.25
10/02/2015	51034	1268	Lewis-Goetz and Company	BN026196	Pump Supplies	75-68-6710	93.24

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
Total 51034:							129.49
10/02/2015	51035	213	Lost Creek Guide LLC	9105	Fall Festival Advertising	10-69-6730	939.00
Total 51035:							939.00
10/02/2015	51036	1260	Mountain Constructors Inc.	215-0909-2	Beech Street Improvements - Progress Billing - 2	23-71-7719	171,126.35
Total 51036:							171,126.35
10/02/2015	51037	84	Mountain States Pipe & Supply	337850-02	New Water Meter Software - Remaining Balance	70-71-7790	2,701.50
10/02/2015	51037	84	Mountain States Pipe & Supply	337850-03	Water Meters Install	70-68-6710	128.00
10/02/2015	51037	84	Mountain States Pipe & Supply	342930-00	Water Meter Parts	70-68-6710	2,710.60
Total 51037:							5,540.10
10/02/2015	51038	456	Protection One Alarm Monitoring I	50790385	Alarm Monitoring System	10-64-6415	176.85
Total 51038:							176.85
10/02/2015	51039	1146	Rebecca Utecht	093015	Mileage - Bank Deposits	10-64-6213	31.05
10/02/2015	51039	1146	Rebecca Utecht	093015	Cell Phone - October 2015	10-64-6411	25.00
Total 51039:							56.05
10/02/2015	51040	1221	RKG, Inc.	15503	Project Managment - PW Building	22-71-7713	5,915.00
Total 51040:							5,915.00
10/02/2015	51041	49	SAFEbuilt Inc	0021641-IN	Code Enforcement Services - August 2015	10-66-6632	880.00
10/02/2015	51041	49	SAFEbuilt Inc	0021662-IN	Building Permits and Plan Review Services	10-65-6642	9,769.28
Total 51041:							10,649.28
10/02/2015	51042	1043	Stolfus	15027-2	Hudson Comp Plan	10-65-6633	2,622.90
Total 51042:							2,622.90
10/02/2015	51043	285	Town of Hudson	093015	quiz Winners - Volume No. 79	10-69-6730	100.00
10/02/2015	51043	285	Town of Hudson	093015	Yard of the Month Winners - Sept 2015	10-69-6730	60.00
Total 51043:							160.00
10/02/2015	51044	131	Tribune The	4300351	Election Notice Publishing	10-63-6658	52.64
Total 51044:							52.64
10/02/2015	51045	5	United Power	090915-1553	Electric - 557 Ash Street	10-64-6413	167.48
10/02/2015	51045	5	United Power	090915-1553	Electric - 557 Ash Street	70-64-6413	167.49
10/02/2015	51045	5	United Power	092315-1519	Hudson Street Lighting	10-68-6414	1,142.99
10/02/2015	51045	5	United Power	092315-1519	Ball Park Lights - 650 Cherry Street	10-69-6413	19.35
10/02/2015	51045	5	United Power	092315-1519	Ball Park Lights - 650 Cherry Street	10-69-6413	16.00

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Check Amount
10/02/2015	51045	5	United Power	092315-1519	Lighting - 22900 Service Rd.	70-68-6413	173.83
10/02/2015	51045	5	United Power	092315-1519	Lights - 509 Cherry Street	10-68-6413	116.84
10/02/2015	51045	5	United Power	092315-1519	Lighting - 1100 5th Avenue	70-68-6413	30.65
10/02/2015	51045	5	United Power	092315-1519	Lighting - 800 E WCR 16	70-68-6413	127.80
10/02/2015	51045	5	United Power	092315-1690	Electric - 21507 Hwy 52	75-68-6413	1,000.96
10/02/2015	51045	5	United Power	092315-8669	Electric - 1175 6th Ave	70-68-6413	1,876.35
10/02/2015	51045	5	United Power	092315-9314	Electric - 5594 WCR 47	70-68-6413	230.66
Total 51045:							5,070.40
10/02/2015	51046	99	USA BlueBook	740632	WWTP Lab Supplies	75-68-6710	49.58
10/02/2015	51046	99	USA BlueBook	740632	Wastewater Chemicals	75-68-6710	82.55
10/02/2015	51046	99	USA BlueBook	746480	Training Book	70-68-6210	85.91
10/02/2015	51046	99	USA BlueBook	755371	Tools	75-68-6710	292.96
Total 51046:							511.00
10/02/2015	51047	18	Utility Notification Center of Color	21508417	Locates	70-68-6633	183.04
Total 51047:							183.04
10/02/2015	51048	536	Verizon Wireless	9752054125	Cell Phone Service - Mayor Patch	10-61-6411	137.11
10/02/2015	51048	536	Verizon Wireless	9752054125	Admin Cell Phone Service	10-64-6411	17.16
10/02/2015	51048	536	Verizon Wireless	9752054125	Cell Phone Service - PW	10-68-6411	16.35
10/02/2015	51048	536	Verizon Wireless	9752054125	Water Cell Phone Service	70-64-6411	16.34
10/02/2015	51048	536	Verizon Wireless	9752054125	Wastewater Cell Phone Service	75-68-6411	16.34
10/02/2015	51048	536	Verizon Wireless	9752054125	Police Cell Phone Service	10-66-6411	3.71
10/02/2015	51048	536	Verizon Wireless	9752054125	Water Ops Cell Phone Service	70-68-6411	16.32
Total 51048:							223.33
10/02/2015	51049	293	Virulent Solutions Inc.	H150915BA	Computer, Server Updates and Maintenance	10-64-6633	760.00
Total 51049:							760.00
10/02/2015	51050	642	Weld County	102114	Town/Country Dinner Meeting - Patch and Chavez	10-61-6210	30.00
Total 51050:							30.00
10/02/2015	51051	13	Weld County Sheriff's Office	090815	Weld County Sheriff's Patrol Time	10-66-6632	8,896.40
Total 51051:							8,896.40
10/02/2015	51052	1122	Zamar Screen Printing Inc.	15277	Shirts for Dan Kresha	10-68-6710	103.75
Total 51052:							103.75
Grand Totals:							229,716.19

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

---

## LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
<b>Amount Due/Paid</b>	

OLD BUFFALO LIQUORS  
 5560 S VERSAILLES ST  
 AURORA CO 80015

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>DHILLON INC</b>		DBA <b>OLD BUFFALO LIQUORS</b>		
Liquor License # <b>4702083</b>	License Type <b>Liquor Store (city)</b>	Sales Tax License # <b>29818035</b>	Expiration Date <b>10/30/2015</b>	Due Date <b>9/15/2015</b>
Street Address <b>540 FIR ST HUDSON CO 80642</b>				Phone Number <b>(720) 427 5298</b>
Mailing Address <b>5560 S VERSAILLES ST AURORA CO 80015</b>				
Operating Manager <b>SATNAM SINGH</b>	Date of Birth <b>10-21-1989</b>	Home Address <b>5560 S. VERSAILLES ST. AURORA CO. 80015</b>		Phone Number <b>720-427-5298</b>

1. Do you have legal possession of the premises at the street address above?  YES  NO  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease 10-31-2016
2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
6. **SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and **attach a copy of their driver's license, state-issued ID or valid passport.**

**AFFIRMATION & CONSENT**

*I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.*

Type or Print Name of Applicant/Authorized Agent of Business <b>SATNAM SINGH</b>	Title <b>President</b>
Signature 	Date <b>09-01-15</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature	Title
	Attest

### INSPECTION REPORT

Case Number				15W035214		Date of Report		09/21/2015	
Name				Dhillon Inc		Time In/Out		1650	
Trade Name				old Buffalo Liquors		Manager		Satnam Singh	
Address				540 First		License Type		Liquor	
City		State		Zip		Telephone			
Hudson		Colorado		80642		303 536 4388			
Yes	No	N/A	Item			Comment			
<input checked="" type="checkbox"/>			Valid State Liquor License Posted						
<input checked="" type="checkbox"/>			Valid State Sales Tax License Posted						
<input checked="" type="checkbox"/>			Valid Local License Posted						
<input checked="" type="checkbox"/>			Valid Federal Tax Stamp Posted						
		<input checked="" type="checkbox"/>	Valid Food Service License Posted						
<input checked="" type="checkbox"/>			Minor Warning Sign Posted						
		<input checked="" type="checkbox"/>	Meals or Snacks Available						
			Cleanliness is Adequate						
<input checked="" type="checkbox"/>			Books and Invoices Available						
<input checked="" type="checkbox"/>			Beer Stock Acceptable						
<input checked="" type="checkbox"/>			Wine Stock Acceptable						
<input checked="" type="checkbox"/>			Liquor Stock Acceptable						
<input checked="" type="checkbox"/>			Alcohol Purchased from Permitted Sources						
<input checked="" type="checkbox"/>			Compliance with Gambling Restrictions						
<input checked="" type="checkbox"/>			Manager Registered with Authorities						
<input checked="" type="checkbox"/>			Licensee in Possession/Control of Premises						
<input checked="" type="checkbox"/>			Trade Name Properly Registered						
<input checked="" type="checkbox"/>			Compliance with Intoxicated Sale Restrictions						
<input checked="" type="checkbox"/>			Compliance with Sale to Minor Provisions						
<input checked="" type="checkbox"/>			Premise Physical Control Adequate						
<input checked="" type="checkbox"/>			Acceptable Dispensing Systems						
		<input checked="" type="checkbox"/>	Off Premise Storage Licensed						
<input checked="" type="checkbox"/>			Only Permitted Items Sold						
Other Issues: NONE									
Warning Issued					Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
					Warned About:				
Investigator Name/Number					Person Advised:				
Jon Patton WCSO 2299									

Liquor/Beer License Worksheet

The following concerns are noted: NONE

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The Licensee and the Sheriff's Office have collectively agreed to implement the following to correct concerns noted above: (A time line and corrective action should be listed for each concern)

N/A

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Satman Singh  
Establishment Owner, Please Print

09/21/2015  
Date

[Signature]  
Establishment Signature

[Signature]  
Deputy's Signature

Use another sheet of paper or attach separate proposal to this packet if needed.

Attach copies of all reports associated with this establishment for the last year.

Both the Deputy and the Owner of the establishment will be required to attend the Liquor Hearing to testify to the above agreement.

LIQUOR/BEER RENEWAL REVIEW FORM

Date:

To:

From:

Subject:       Liquor License Check

In accordance with the new procedure for Liquor and/or beer license checks, please review all records on the following establishment for any associated reports during the last year and return your report to the Hudson Town Clerk to the Board's Office within two weeks. Your report will be used by the Town Board in considering renewal of the liquor and/or beer license.

PLEASE RESPOND NO LATER THAN:

ESTABLISHMENT:

Current license expires:



No Concerns

JP Jafis w299  
Deputy's Initials

The Sheriff's Office had a concern and the deputy has mutually worked with the licensee to correct the concern. (Complete Attached Worksheet)

Unresolved concerns exist requiring a Probable Cause Hearing scheduled by the Town Board. (Complete Attached Worksheet)



Please notify \_\_\_\_\_ at Extension \_\_\_\_\_ of the date and time of the Town Board's renewal hearing.

## MEMORANDUM

2.a.

**To:** Board of Trustees  
**From:** Joe Racine, Town Administrator  
**Date:** October 7, 2015  
**Subject:** Ordinance No. 15-12, Second Reading, Weeds defined

Ordinance No. 15-12 was approved on first reading at the September 16<sup>th</sup> meeting. The ordinance is presented here for consideration on second and final reading.

Staff recently encountered a problem with the Municipal Code in that it does not contain a definition of “weeds” other than specific “noxious” weeds. The code talks about weeds needing to be less than 6” tall, but doesn’t say exactly what constitutes a “weed.” In a recent case, the judge agreed with a defendant in a code enforcement case whose yard was overgrown with wild sunflowers. The defendant argued that the sunflowers were a flower garden.

The attached ordinance adds the following definition of “weed” to Chapter 7 of the Code, and specifically mentions dandelions and sunflowers as “weeds.”

*Weed means and includes weeds, grass, or brush not otherwise defined as a noxious weed which has grown to maturity or is in excess of six inches (6") in height and shall specifically include: common sunflower (helianthus canticularis), dandelion (leontodore tavaxacum), or other plant or offending vegetation which is regarded as a common nuisance. The above is not intended to be an exclusive list, but rather is intended to be indicative of those types of plants which are considered a detriment to public health and safety. Notwithstanding the above, "weeds" shall not be interpreted to include flower gardens, plots of shrubbery, vegetable gardens and small grain plots (wheat, barley, oats, rye, etc.).*

Note that the ordinance exempts vegetation in gardens or plots of vegetables or grains. An additional qualifier that might be added during consideration of the ordinance would be some limit on the size of exempted gardens and plots so that it could not be argued that an entire yard is a “garden.”

In Chapter 10 a “weed” is either vegetation in excess of 6” in height OR any other plant (which could be less than 6” high such as goat heads) that are commonly considered weeds.

*(c) For purposes of this Section 10-56, weed means and includes weeds, grass, or brush not otherwise defined as a noxious weed which has grown to maturity or is in excess of six inches (6") in height and shall specifically include: common sunflower (helianthus canticularis), dandelion (leontodore tavaxacum), or other plant or offending vegetation which is regarded as a common nuisance. The above is not intended to be an exclusive list, but rather is intended to be indicative of those types of plants which are considered a detriment to public health and safety. Notwithstanding the above, "weeds" shall not be interpreted to include flower gardens, plots of shrubbery, vegetable gardens and small grain plots (wheat, barley, oats, rye, etc.).*

ORDINANCE NO.

NO. 15-12

**TITLE: AN ORDINANCE AMENDING THE HUDSON MUNICIPAL CODE TO CLARIFY THE DEFINITION OF WEEDS.**

BE IT ORDAINED BY THE BOARD OF TRUSTEES FOR THE TOWN OF HUDSON, COLORADO, THAT:

Section 1. Section 7-21 of the Hudson Municipal Code is amended by the addition thereto of a new definition to read as follows:

*Weed* means and includes weeds, grass, or brush not otherwise defined as a noxious weed which has grown to maturity or is in excess of six inches (6") in height and shall specifically include: common sunflower (*helianthus canticularis*), dandelion (*leontodore tavaxacum*), or other plant or offending vegetation which is regarded as a common nuisance. The above is not intended to be an exclusive list, but rather is intended to be indicative of those types of plants which are considered a detriment to public health and safety. Notwithstanding the above, "weeds" shall not be interpreted to include flower gardens, plots of shrubbery, vegetable gardens and small grain plots (wheat, barley, oats, rye, etc.).

Section 2. Section 10-56 of the Hudson Municipal Code is amended by the addition thereto of a new subsection (c) to read as follows:

(c) For purposes of this Section 10-56, *weed* means and includes weeds, grass, or brush not otherwise defined as a noxious weed which has grown to maturity or is in excess of six inches (6") in height and shall specifically include: common sunflower (*helianthus canticularis*), dandelion (*leontodore tavaxacum*), or other plant or offending vegetation which is regarded as a common nuisance. The above is not intended to be an exclusive list, but rather is intended to be indicative of those types of plants which are considered a detriment to public health and safety. Notwithstanding the above, "weeds" shall not be interpreted to include flower gardens, plots of shrubbery, vegetable gardens and small grain plots (wheat, barley, oats, rye, etc.).

Section 3. Safety Clause. The Town Board of Trustees hereby finds, determines, and declares that this ordinance is promulgated under the general police power of the Town of Hudson, that it is promulgated for the health, safety, and welfare of the public, and that this ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the ordinance bears a rational relation to the proper legislative object sought to be attained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall become effective thirty (30) days after final publication.

INTRODUCED, READ IN FULL, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Linnette Barker, CMC, Town Clerk

PASSED ON SECOND AND FINAL READING this \_\_\_\_\_ day of \_\_\_\_\_, 2015, AND ORDERED PUBLISHED ONCE IN FULL.

TOWN OF HUDSON, COLORADO

\_\_\_\_\_  
Raymond Patch, Mayor

ATTEST:

\_\_\_\_\_  
Linnette Barker, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Corey Y. Hoffmann, Town Attorney

## MEMORANDUM

**2.b.**

**To:** Board of Trustees  
**From:** Joe Racine, Town Administrator  
**Date:** October 7, 2015  
**Subject:** Memorandum of Understanding, Weld County shared road maintenance

Attached is a proposed Memorandum of Understanding with Weld County for an exchange of road maintenance responsibilities through the end of this year. The agreement provides for the following:

### Town Responsibilities

- Maintain .48 miles of CR41, including the recycled asphalt surfacing of the 1,000 foot long portion in or adjoining the Town boundaries.

### County Responsibilities

- Maintain CR10 between Beech Street and the railroad
- Maintain CR16 between I-76 and CR51
- Maintain CR49 between CR14 and CR16

Because the agreement only goes through the end of this year, we will need to negotiate a follow-up agreement for 2016.



**PUBLIC WORKS DEPARTMENT**  
 1111 H STREET, P.O.BOX 758  
 GREELEY, COLORADO 80632  
 WEBSITE: [WWW.CO.WELD.CO.US](http://WWW.CO.WELD.CO.US)  
 PHONE: (970) 304-6496, EXT. 3750  
 FAX: (970) 304-6497

September 9, 2015

Ron Allen  
 Public Works Director  
 Town of Hudson  
 557 Ash  
 P.O. Box 351  
 Hudson, CO 80642

**RE: Gravel Road Maintenance Swap Letter of Agreement**

Dear Mr. Allen:

In the interest of efficient operation for both entities, the Motor Grader Division proposes to trade road maintenance on the attached specified portions of roads. Each entity, Weld County and the Town of Hudson, will be responsible for normal costs associated with the agreed traded maintenance. Upon approval, this Letter of Agreement will be effective from **January 1, 2015 to December 31, 2015**.

**Proposal for road maintenance:**

**Town of Hudson** will perform ordinary gravel road maintenance and/or improvements with the County's consent along with snow removal on the un-annexed or partially annexed portion of roads as indicated in the spreadsheet below and the attached map. Specifically, the Town of Hudson's responsibilities for Weld County Road 41 include ordinary gravel road maintenance and any maintenance which may be needed to the County's portion of RAP improvements to the road which the Town of Hudson has plans on completing.

Gravel Roads to be maintained and snow removal by Hudson					
Road	From	To	Length	County HUTF	Hudson HUTF
41	I-76	8	0.48	0.38	0.10

**Weld County** will perform ordinary gravel road maintenance and snow removal on the annexed portion of roads as indicated in the spreadsheet below and the attached map.

Gravel Roads to be graded and snow removal by Weld County					
Road	From	To	Length	County HUTF	Hudson HUTF
10	End	45	0.89	0.39	0.50
16	49	51	1.01	0.00	1.01
49	14	16	0.99	0.13	0.86

If this arrangement is agreeable to you, please sign and return/email a copy of this Letter of Agreement by September 15, 2015. A self-addressed envelope is enclosed for your convenience.

For questions, please call me at 970-304-6496 ext 3757.

Town of Hudson

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Weld County

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

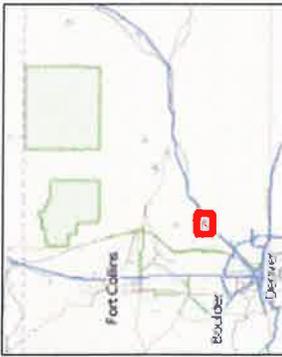
Sincerely,

Mike Livengood  
Motor Grader Supervisor

Enclosure

pc: Jay McDonald, Director of Public Works, Curtis Hall, Public Works Operations Manager

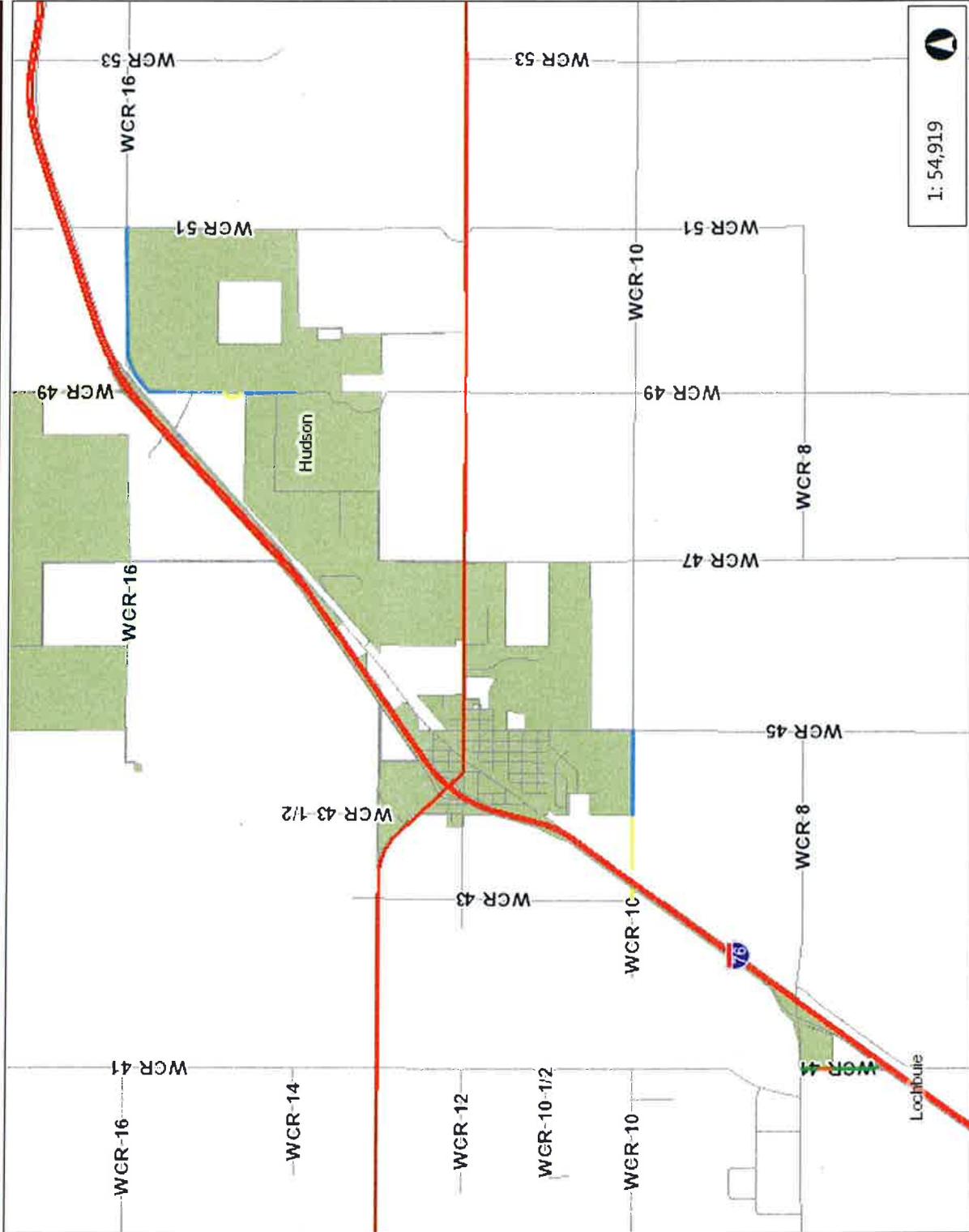
DRAFT



- Legend**
- Highway
  - Road
  - Road
  - Highway

**Notes**

- Green: County Owns, Hudson Maintains
- Orange: Hudson Owns, Hudson Maintains
- Blue: Hudson Owns, County Maintains
- Yellow: County Owns, County Maintains



1: 54,919

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

9,153.1 Feet

4,576.57

0

9,153.1

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© Weld County Colorado

**MEMORANDUM**

**2.c.**

**To:** Board of Trustees  
**From:** Joe Racine, Town Administrator  
**Date:** October 7, 2015  
**Subject:** Recycled asphalt surfacing, CR41

On July 1<sup>st</sup> the Board approved spending \$42,130 for resurfacing of approximately one-half mile of CR41, south of CR8. The Town maintains this road under an agreement with Weld County. Since that time staff has looked into the possibility of reducing the scope of the project to only pave the road section that is partially within Hudson, approximately 1,000 feet.

Staff estimates that the cost of the reduced section will be \$21,618, not including the staff time and town equipment involved in the project. The cost of the project is based on recycled asphalt, delivered to the site, at \$18.12 per ton. Environtech's cost to treat the material on site would be \$4,310.

We anticipate that the work can be done in mid October. Neighboring land owners will need to arrange for installation of culverts at their driveways.

Staff will be on hand at the meeting to answer any questions. We will proceed with the reduced scale project unless otherwise directed by the Board.

**MEMORANDUM**

**2.d.**

**TO:** Board of Trustees  
**FROM:** Brent Flot, Public Safety Director  
**Date:** October 2, 2015  
**Subject:** Town of Hudson Marshal' s Office

The following is a list of topics that will be discussed:

1. Uniforms
  - a. All uniforms are in
2. Badge and brass
  - a. 100% - A badge was designed (Exhibit A).
  - b. 100% - Collar brass and name tag
3. Equipment
  - a. Vehicle
    - i. 90% complete
      1. Decals
      2. Radar
  - b. Personnel
    - i. 95% complete
      1. Radios
4. RMS (Records Management System)
  - a. Contracted with E-Force
  - b. Finalizing contract with Ft. Lupton Records
5. CAD (Computer Aided Dispatch)
  - a. Meeting with Weld County Commissioners
  - b. Contract with Weld County Dispatch
6. Evidence
  - a. Finalizing contract with Ft. Lupton Evidence
7. NIBRS Reporting (National Incident Based Reporting System)
  - a. E-Force or Contract with Ft. Lupton
8. Weapons
  - a. AR -15
    - i. Duty Rounds
    - ii. Range Rounds
  - b. Shotgun
    - i. Less Lethal Rounds (Sock rounds)
    - ii. Lethal Rounds
9. Sex Offender Registration
  - a. Will finalize with CBI and SOTAR (Douglas County) after oath of Office
    - i. Yearly prints
    - ii. Quarterly checks
10. Policy and Procedures
  - a. 95% - Need to review Marijuana laws.
  - b. Records, and Evidence procedures when finalized contract with Ft. Lupton.
11. Have a call in to State Patrol to inquire about the change in responsibilities, if any, when the Oath of Office is given.

## MEMORANDUM

**2.e.**

**To:** Board of Trustees  
**From:** Joe Racine, Town Administrator  
**Date:** October 7, 2015  
**Subject:** Preliminary 2016 Budget

The calendar for the adoption of the 2016 budget calls for a preliminary budget to be presented to the Board at the October 7<sup>th</sup> meeting. I will have at the meeting a summary of the highlights of the budget. The detailed preliminary budget will be emailed prior to the meeting and will be available at the meeting for discussion.

There will be a budget public hearing on November 4<sup>th</sup>, and the final budget will be considered for final adoption on December 2<sup>nd</sup>.

The preliminary budget is an opportunity for the Board to get a general idea of how we will end up at the end of 2015, and how the proposed projects and programs for 2016 will be addressed. There are still two months to fine tune the budget and to make adjustments as needed.

As always, I am available to meet with individual Trustees to discuss the budget.